

**City of Portland, Maine – Building or Use Permit Application** 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

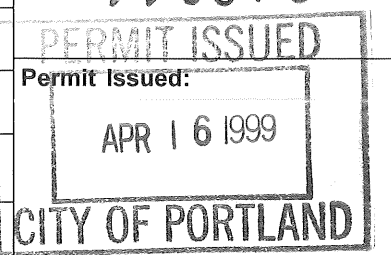
Location of Construction: Payson Park		Owner: City of Portland		Phone:		Permit No: 990348	
Owner Address:		Lessee/Buyer's Name: *** Theresa Burton 21 Birkdale		Phone: 878-9371		BusinessName:	
Contractor Name:		Address:		Phone:		Permit Issued: APR 16 1999	
Past Use: Park		Proposed Use: Same		COST OF WORK: \$		PERMIT FEE: \$ 35.00	
				FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: Use Group: Type: BOCA 96	
				Signature:		Signature: <i>Hoffman</i>	
Proposed Project Description: 40'x60' tent erected on May 8th and taken down on May 8th.				PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)			
				Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied		Zoning Approval: Special Zone or Reviews: <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan maj <input type="checkbox"/> minor <input type="checkbox"/> mm <input type="checkbox"/>	
Permit Taken By: SP		Date Applied For: 4-14-99		Signature:		Date:	

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

SIGNATURE OF APPLICANT		ADDRESS:		DATE: 4-14-99		PHONE:	
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE						PHONE:	



Zone: CBL: 159 G 001

**Zoning Appeal**

Variance  
 Miscellaneous  
 Conditional Use  
 Interpretation  
 Approved  
 Denied

**Historic Preservation**

Not in District or Landmark  
 Does Not Require Review  
 Requires Review

**Action:**

Approved  
 Approved with Conditions  
 Denied

Date: \_\_\_\_\_

CEO DISTRICT 2

COMMENTS

9/22/01  
Completed JB

159-G-1  
990348

	Type	Inspection Record	Date
Foundation:	_____	_____	_____
Framing:	_____	_____	_____
Plumbing:	_____	_____	_____
Final:	_____	_____	_____
Other:	_____	_____	_____

**THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE PERMIT IS ISSUED**

**Building or Use Permit Pre-Application  
Attached Single Family Dwellings/Two-Family Dwelling  
Multi-Family or Commercial Structures and Additions Thereto**

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

**NOTE\*\*If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.**

Location/Address of Construction (include Portion of Building): <i>Payson Park, Portland, ME</i>			
Total Square Footage of Proposed Structure <i>40' x 60'</i>		Square Footage of Lot	
Tax Assessor's Chart, Block & Lot Number		Owner:	Telephone#:
Chart#	Block#	Lot#	<i>City of Portland</i>
Owner's Address:		Lessee/Buyer's Name (If Applicable) <i>Kerry Burton</i>	Cost Of Work: <i>\$</i> Fee <i>\$35.00</i>
		<i>21 Bunkale, 878-9371</i>	
Proposed Project Description:(Please be as specific as possible) <i>40' x 60' tent Falmouth 04105 up May 8, 1999 and down on Sat of May</i>			
Contractor's Name, Address & Telephone			Rec'd By <i>[Signature]</i>
Current Use: <i>Park</i>		Proposed Use: <i>Sam</i>	

Separate permits are required for Internal & External Plumbing, HVAC and Electrical installation.

- All construction must be conducted in compliance with the 1996 B.O.C.A. Building Code as amended by Section 6-Art II.
- All plumbing must be conducted in compliance with the State of Maine Plumbing Code.
- All Electrical Installation must comply with the 1996 National Electrical Code as amended by Section 6-Art III.
- HVAC(Heating, Ventilation and Air Conditioning) installation must comply with the 1993 BOCA Mechanical Code.

You must Include the following with you application:

- 1) A Copy of Your Deed or Purchase and Sale Agreement
- 2) A Copy of your Construction Contract, if available
- 3) A Plot Plan/Site Plan

Minor or Major site plan review will be required for the above proposed projects. The attached checklist outlines the minimum standards for a site plan.

**4) Building Plans**

**Unless exempted by State Law, construction documents must be designed by a registered design professional.**

A complete set of construction drawings showing all of the following elements of construction:

- Cross Sections w/Framing details (including porches, decks w/ railings, and accessory structures)
- Floor Plans & Elevations
- Window and door schedules
- Foundation plans with required drainage and dampproofing
- Electrical and plumbing layout. Mechanical drawings for any specialized equipment such as furnaces, chimneys, gas equipment, HVAC equipment (air handling) or other types of work that may require special review must be included.

**Certification**

I hereby certify that I am the Owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.



Signature of applicant: <i>Jessie D. Burt</i>	Date: <i>4/14/99</i>
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Building Permit Fee: \$25.00 for the 1st \$1000.cost plus \$5.00 per \$1,000.00 construction cost thereafter.  
Additional Site review and related fees are attached on a separate addendum

Dana A. Souza  
Director

Nancy A. Geer  
Recreation Administrator

Carol E. McClure  
Customer Service Manager

Donn Mathews  
Parks Coordinator

Ron McMann  
Cemetery Coordinator

James E. Kelley  
Principal Financial Officer

Jeff Tarling  
City Arborist

Sally DeLuca  
Program Coordinator

Janine M. Kaserman  
Adult & Senior  
Program Coordinator

John L. Wone  
Athletic Field Coordinator

Gina L. Ripley  
Safety Officer

Portland Ice Arena  
774-8553

Riverside Golf Course  
797-3524

Reiche Community  
Center 874-8873

Riverton Community  
Center 874-8455

Cummings Community  
Center 874-8870

Aquatics Division  
874-8455



Robert B. Ganley  
City Manager

**CITY OF PORTLAND**  
**Parks and Recreation Department**

Ms. Tracy Burton, Chair  
Junior League of Portland, Inc.  
107 Elm Street  
Suite 100W  
Portland, Maine 04101  
878-9371

December 8, 1998

Dear Tracy:

This will acknowledge receipt of your park use application requesting permission to use a portion of Payson Park on Saturday, May 8, 1999, from 7am-6pm, to hold a Junior League of Portland and Margaritas Restaurant "Kids First Fiesta." Proceeds from the festival benefit Kids First Center, a non-profit group that offers support services to children and families of divorce. The Kids First Fiesta is planned for the triangular section of grass that abuts Baxter Blvd. and would run Noon - 3pm. Events at the festival include: food and refreshments (food will be prepared off-site), games and activities for children, and possible musical entertainment. You have requested permission to install a 40'x60' tent on the grass area. Expected attendance may number 300; parking for 100 cars is needed. You will also need access to electricity and water. There is no rain date. Thank you for forwarding the insurance certificate.

Please be advised that you are authorized to use a portion of Payson Park for your children's festival, subject to the following conditions:

1. For your tent, a tent permit needs to be acquired from the Inspections Division, 874-8703. It is imperative that you call DIG SAFE (1-888-343-7233) so that they may mark water, gas, and electrical lines (you need to give them at least 4 days notice, excluding weekends). Please make sure that the tent is set up and taken down on Saturday. The city's tent for Back Cove Family Day is installed on the upper level of the triangle, but you may locate it (pending dry ground) nearer the Blvd. if you wish.

**Vehicles must stay off the grass areas.**

2. Please plan on participants parking at the tarred parking lot areas and if necessary, Marginal Way parking lot. There may be little league games and softball games taking place at the fields; parking may be limited in the park. **Vehicles must stay off the grass areas.** I will update you on parking conditions as we get closer to the event. (You may also consider calling St. Pius Church, 429 Ocean Ave., 773-4176, to inquire about parking at their lot.)

3. For electricity, there is a green electrical box on a pole near the Blvd. You will need a key from this office to unlock it. There is a \$25 security deposit required for the key. Please call me to arrange for pick up of key: 874-8793. For access to water, I

(continued)

*Jeff Cole*

suggest you carry in any needed water. You may also call ~~Karen Woodsum~~, Little League President, 797-3035, for permission to use water from sinks at their snack bar.

777-1942 For the serving of food, please call Laurie Savona or one of her associates at City Clerk's Office, 874-8557, to receive a Temporary Food Service License. Food Inspectors from the Inspections Div. may inspect the food servers / vendors day of the event. Please call the Inspections Div., 874-8703, to receive food service requirements and conditions. If you are having amplified music at your event, please speak to the Clerk's Office about procuring a concert license.

5. You will be responsible for any trash generated at your event. Trash must be removed from the area immediately following your event. Parks & Recreation is also requiring a \$50 security deposit for use of the park. It will be refunded if the park is left as was found.

6. The porta-potties should be placed on the dirt area (that acts as a parking area) inside the park, opposite the triangular grass area. They should be dropped off, if possible, on Saturday and removed the same day (at the latest Monday afternoon). The city takes no responsibility for any damage that may occur to the toilets.

Best wishes for a successful Kids First Fiesta. If you cancel the event due to weather conditions, please call and I will refund the permit fee. If I may be of further assistance please call me. As I anticipate the arrival of the permit fee and security deposits, and your group following through on the conditions set forth, this letter will act as your formal permit for use of the park. Please bring it with you to the event.

cc: Carol McClure, P&R Customer Service Manager  
John Wone, P&R Fields & Facilities Coord.  
Donn Mathews, Parks Coordinator  
Sgt. Sully Rizzo, Police Dept.  
Laurie Savona, City Clerk's Office  
Sam Hoffses, Inspections Dir.  
Maynard Sprague / Jackie Wurslin, PW's Customer Service

Yours truly,



Ted Musgrave  
Special Activities Coordinator

Karen Woodsum, Little League Pres.

**CITY OF PORTLAND, PARKS & RECREATION  
APPLICATION TO USE CITY PARKS AND PUBLIC SPACE**

**PLEASE TYPE OR PRINT WITH HARD POINT PEN  
MUST BE SUBMITTED 30 DAYS PRIOR TO ACTIVITY or a \$25.00 late fee will be charged.**

Today's Date: 11/20/98 Your Name: Tracy Burton / 21 Birkdale Rd / Falmouth ME  
Business / Organization: Junior League of Portland, Inc. 04105  
Address: 107 Elm St. Suite 108W, Portland ME Zip 04101  
Contact Person: Tracy Burton Title: chair FAX \_\_\_\_\_  
Phone #'s (W) \_\_\_\_\_ (Home) 878-9371

AREA OR FACILITY TO BE USED (Please be specific) \_\_\_\_\_  
Payson Park - stage area / Triangle grass area that  
abuts Baxter Blvd.

PLANNED ACTIVITY / FUNCTION (Please be Specific) The Junior League of Portland &  
Margaritas Mexican Restaurant are sponsoring "1 Kids First  
Fiesta!" proceeds benefit Kids First Center, a non profit  
offering support services to children & families of divorce

What will be the anticipated need for PARKING as a result of this event? How will you provide parking?  
Approximately 100 cars - requesting use of Little League  
parking area, other parking area, side streets where allowed

How will you provide necessary SANITARY FACILITIES for this event? \_\_\_\_\_  
one port-a-potty from Bld Bros.

DATE(s) REQUESTED Sat. May 8, 1999 TIME Event is noon - 3pm, set  
RAIN DATE non proposed at this time for set up / breakdown  
Estimated # of participants 300 (List each day separately): \_\_\_\_\_

List any Materials / Equipment / Vehicles to placed on City Property: one tent, approx 40' x 60'  
to vans to transport food, small tables for children's event,  
tables for food, waste receptacles to be brought & removed by JLP

Special Requirements: (Electricity / Water Hook-up Etc.) will need electricity  
& water to accommodate food cleanup, food  
will be prepared off-site

**Insurance - Please have "City of Portland", Maine listed as Additional Insured.**

NOTICE: A PERMIT FEE OF \$25 PER DAY IS CHARGED.  
PLEASE RETURN ENTIRE FORM AT LEAST 30 DAYS PRIOR TO USE TO:

Portland Parks & Recreation, 17 Arbor Street, Portland, ME 04103 (207) 874-8793 or 756-8383 FAX 756-8390

FOR CITY USE ONLY			
Date Received	<u>12-7-98</u>	Reviewed By	Approved
Certificate of Insurance	<input checked="" type="checkbox"/>	Permit Fee \$	Late Fee\$ Bond\$
Received		Comments	

White (file copy)      Yellow (applicant copy)

# Certificate of Flame Resistance



REGISTERED  
FABRIC  
NUMBER

121.4  
F191

ISSUED BY

TOPTEC, INC.  
1905 N.E. MAIN ST.  
SIMPSONVILLE, S.C. 29681

Date  
manufactured

4-22-96

*This is to certify that the materials described on the obverse side hereof have been flame-retardant treated (or are inherently nonflammable).*

FOR MAINE BAY CANVAS

ADDRESS 53 INDUSTRIAL WAY

CITY PORTLAND ME

STATE ME

**Certification is hereby made that: (Check "a" or "b")**



- (a) The articles described on the obverse side of this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.

Name of chemical used..... Chem. Reg. No.....

Method of application.....



- (b) The articles described on the obverse side hereof are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use.

**The Flame Retardant Process Used WILL NOT Be Removed By Washing**

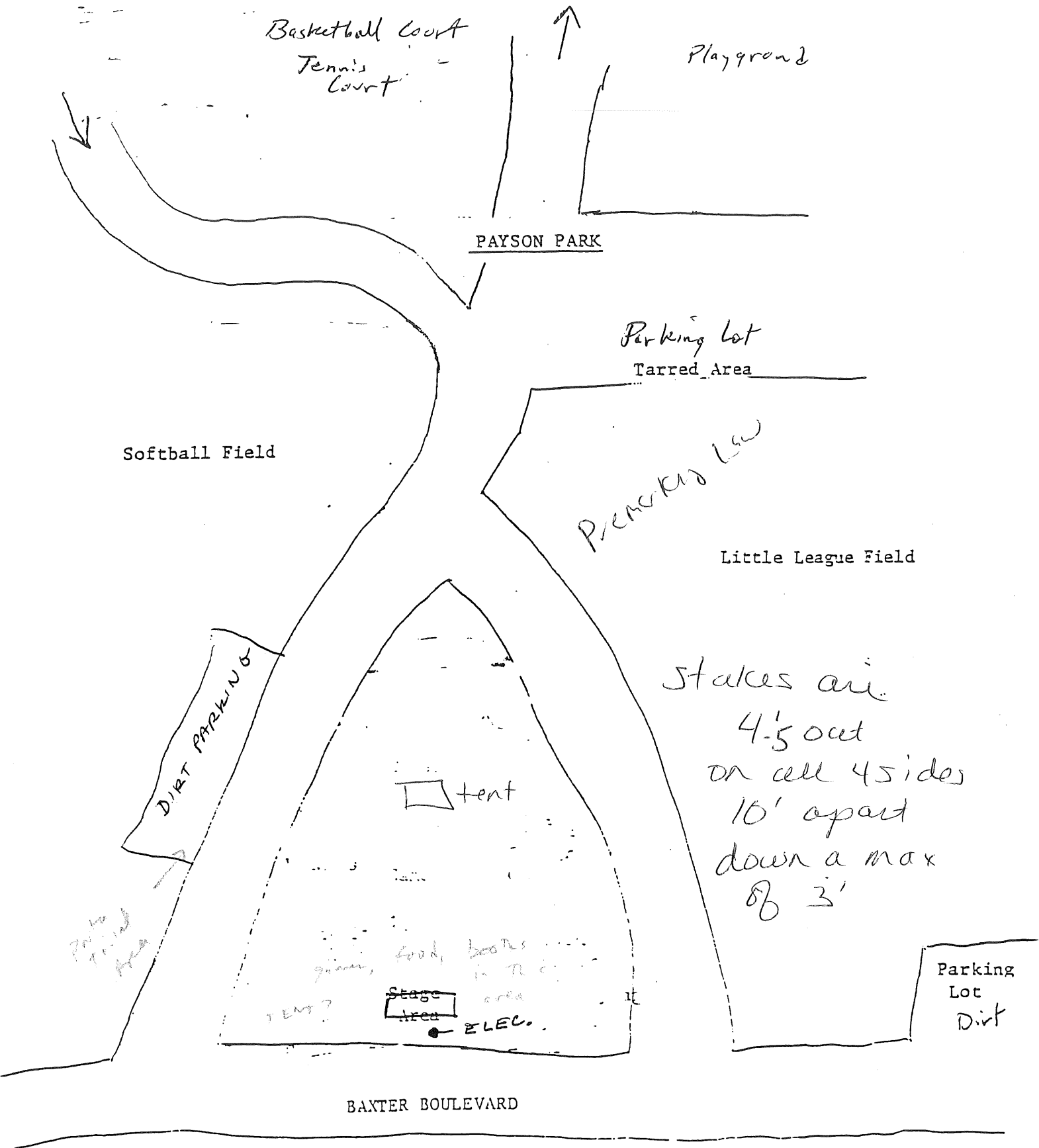
TOPTEC, INC.

Name of Production Superintendent

MODEL TTW73010

40x120 + 20x20 YW

SERIAL# 960982



Δ grass area that abuts Baxter Blvd.  
at Payson Park Entrance