

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

CITY OF PORTLAND

BU **PERMIT** ION

Please Read Application And Notes, If Any, Attached

PERMIT ISSUED
 Permit Number: 100565
 JUN 7 2 2010
CITY OF PORTLAND

This is to certify that City Of Portland/Handyman Equipment Rental
 has permission to Erect one 20' x 20' canopy and one 20' x 30' canopy on June 10, 2010 and breakdown on June 10, 2010
 AT 427 Ocean Ave City of Portland 159 G001001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lathed or otherwise used-in. 2 HOURLY NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS
 Fire Dept. [Signature]
 Health Dept. [Signature]
 Appeal Board _____
 Other _____
 Department Name _____

[Signature]
 Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 10-0565	Issue Date:	CBL: 159 G001001
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Location of Construction: 427 Ocean Ave	Owner Name: City Of Portland	Owner Address: 389 Congress St	Phone:
Business Name: Easter Seals Maine	Contractor Name: Handyman Equipment Rentals	Contractor Address: 357 Riverside Street Portland	Phone
Lessee/Buyer's Name	Phone:	Permit Type: Tents	Zone: R5

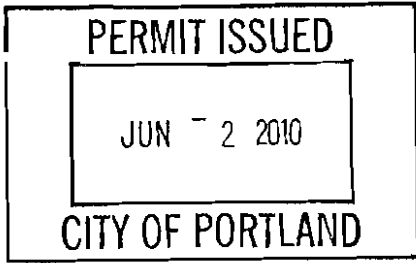
Past Use: Payson Park	Proposed Use: Payson Park / Erect one 20' x 20' canopy and one 20' x 30' canopy on June 10, 2010 and breakdown on June 10, 2010. <i>for EASTER SEALS</i>	Permit Fee: <i>30.00 pd</i>	Cost of Work: \$30.00	CEO District: 4
		FIRE DEPT: <i>of conditions</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: <i>U</i> Type: <i>Tent</i> <i>Temp Structure</i>	

Proposed Project Description: Erect one 20' x 20' canopy and one 20' x 30' canopy on June 10, 2010 and breakdown on June 10, 2010.	Signature: <i>[Signature]</i>	Signature: <i>[Signature]</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
Signature:		Date:

Permit Taken By: gg	Date Applied For: 05/20/2010	Zoning Approval
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- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

Special Zone or Reviews	Zoning Appeal	Historic Preservation
<input type="checkbox"/> Shoreland	<input type="checkbox"/> Variance	<input type="checkbox"/> Not in District or Landmark
<input type="checkbox"/> Wetland	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Does Not Require Review
<input type="checkbox"/> Flood Zone	<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Requires Review
<input type="checkbox"/> Subdivision	<input type="checkbox"/> Interpretation	<input type="checkbox"/> Approved
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Conditions
Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/>	<input type="checkbox"/> Denied	<input type="checkbox"/> Denied
Date: <i>5/25/10</i>	Date:	Date:



CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE



CITY OF PORTLAND, MAINE

Department of Building Inspections

Original Receipt

May 25 2010

Received from Easter Sales New Hampshire

Location of Work Paper Park

Cost of Construction \$ _____ Building Fee: _____

Permit Fee \$ _____ Site Fee: _____

Certificate of Occupancy Fee: _____

Total: _____

Building (IL) Plumbing (I5) _____ Electrical (I2) _____ Site Plan (U2) _____

Other ITS

CBL: 159 6001

Check #: 051756 Total Collected \$ 3000

**No work is to be started until permit issued.
Please keep original receipt for your records.**

Taken by: [Signature]

WHITE - Applicant's Copy
YELLOW - Office Copy
PINK - Permit Copy



Tent/Canopy or Temporary Event Staging Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address/Park of Installation: PAYSON PARK, BACKCOURG		
Date of Set up/Event: 06/10/2010	Date of Breakdown/ End of Event: 06/10/2010	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 159 G 001	Property Owner: CITY OF PORTLAND, MAINE	Telephone: 207-756-8275
Lessee/Buyer's Name (If Applicable): EASTER SEALS MAINE	Applicant name, address & telephone: 125 PRESUMPSCOT ST PORTLAND, ME 04108	Fee: \$30.00

RECEIVED

The permit fee and the following items must be completed and submitted along with this application in order to receive a permit.

MAY 20 2009

Dept. of Building Inspections
City of Portland Maine

1. Certificate of Flammability
2. Letter of approval from property owner.
If the City is owner, attach a completed copy of Application to Use City Parks & Public Open Spaces Parks & Recreation (756-8275).
3. Company name of installer (contact info). **Easter Seals Maine (207-828-0754)**
4. Plot Plan showing the following:
Tent/Canopy or temporary event staging locations, including dimensions, exits and entrances of proposed and existing, parking and existing building locations. If this is temporary staging, you will need to include product information. (Applicant may call Parks & Recreation for maps of Portland's Parks @ 756-8275).
5. If the City is the property owner, Certificate of Insurance listing the City as additional insured. Minimum amount of coverage is \$400,000.00

Who should we contact when permit is ready: **MUFALO CHITANI** * 1010
Address: **125 PRESUMPSCOT ST PORTLAND ME 04108** Telephone: **207-828-0754**

Please submit all of the information outlined in the Tent/Canopy and Event Staging Permit Application as one package. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant:	Date: 05/05/10
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This is not a permit; you may not commence ANY work until the permit is issued.

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 10-0565	Date Applied For: 05/20/2010	CBL: 159 G001001
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Location of Construction: 427 Ocean Ave	Owner Name: City Of Portland	Owner Address: 389 Congress St	Phone:
Business Name: Easter Seals Maine	Contractor Name: Handyman Equipment Rentals	Contractor Address: 357 Riverside Street Portland	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Tents	

Proposed Use: Payson Park / Erect one 20' x 20' canopy and one 20' x 30' canopy on June 10, 2010 and breakdown on June 10, 2010.	Proposed Project Description: Erect one 20' x 20' canopy and one 20' x 30' canopy on June 10, 2010 and breakdown on June 10, 2010.
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Dept: Zoning	Status: Approved	Reviewer: Marge Schmuckal	Approval Date: 05/25/2010
Note:			Ok to Issue: ✓
Dept: Building	Status: Approved	Reviewer: Tammy Munson	Approval Date: 05/27/2010
Note:			Ok to Issue: ✓
Dept: Fire	Status: Approved with Conditions	Reviewer: Ben Wallace Jr.	Approval Date: 05/27/2010
Note:			Ok to Issue: ✓
1) Tents shall have an approved fire resistant rating, Maintain 10' between stake lines, No smoking or open flame within 10', Provide at least 1 2 A 10 BC extinguisher.			

Comments:
5/25/2010-gg: received site plan by fax on 5/25/10. /gg



CITY OF PORTLAND, RECREATION and FACILITIES MANAGEMENT
PUBLIC PARK & SPACE APPLICATION (3 pages)
 134 Congress St. ~ Suite 2 ~Portland ~ ME ~ 04101
 207-756-8275 ~ Fax 207-756-8279
 tvn@portlandmaine.gov

For uses of city property, there are typically: 1. fees charged for use of the area
2. a security deposit required 3. insurance required
(There may be fees due and applications required from other City Departments)

TODAY'S DATE	3-2-2010	ORGANIZATION NAME	Easter Seals Maine					
ORGANIZATION ADDRESS	125 Presumpscot Street		CITY	Portland	STATE	ME	ZIP	04103
CONTACT NAME(S)	Mufalo Chitam: Events Manager		Dennis Brown 894-5427					
HOME #	WORK 828-0754 ext 1010	CELL	776-8138	FAX	828-5355			
EMAIL	mchitam@eastersealsme.org		EMAIL	mufalos@yahoo.com				

PARK AREA OR PUBLIC SPACE REQUESTED	Payson Park Triangle 2nd Entrance Back Cove Pathway Dyer's Flat for parking				
EVENT DAY & DATE(S)	Thursday, June 10, 2010		RAIN DAY & DATE(S)	None	
EVENT START TIME (i.e. set-up start time)	11am	EVENT END TIME (i.e. when event cleanup is complete)	10pm	ACTUAL START & END TIME OF EVENT	5pm to 8pm walk on path at: ? 11 hours total

EVENT NAME	EXPECTED ATTENDANCE
Easter Seals Maine "Walk With Me" 2010	400

DESCRIPTION OF EVENT: Please be specific regarding area of public space/park and describe Event in detail

Walk With Me is a 3.5 mile walk which will begin at the Payson Park area along Baxter Boulevard and progress around Back Cove counter clockwise back to the start. There will be registration areas used in the triangle area on the south end of the park. Canopies set up in the grass. Also 20x30 tent set up. Chairs + tables. Refreshments (grills setup). T-shirt Sales. PA system for speeches + music. Electricity needed. Dyer's Flat used for parking. 2nd Park Entrance (side closest to Seaside Nursing Home) barricaded to traffic.

IS THERE A REGISTRATION FEE?	No	
IF YES, HOW MUCH?	FEE	\$
	STUDENT FEE	\$

WHAT WILL BE THE ANTICIPATED NEED FOR PARKING AND WHAT IS YOUR PARKING PLAN?

We will need to utilize the parking just east of the triangle that can accommodate about 200 vehicles

PLEASE CHECK OFF AND ANSWER:

PLEASE SEE ATTACHED FEE SCHEDULE / DEPT. INFORMATION IF YOU ANSWER YES

	X-YES	X-NO	X-NOT SURE
* Are you setting up a canopy(s)? (canopy is 10x10 size) How many: 10	X		
* Do you wish to set up a tent(s)? (a canopy or tent larger than 10x10 needs to be approved by Recreation and a Tent Permit issued from Inspections Division; please call Inspections for information on their application process / PLEASE give them at least a 2-week notice). Recreation will contact Inspections once the tent location is approved so that the Tent Permit Application may go forward. State size(s): 20' X 30' Exact Location(s) of Tent Placement Requested: In order to drive tent stakes into the ground, DIG SAFE must be contacted: 888-344-7233.	X		
* Will you be setting up tables and/or chairs? How many tables: 30 chairs: 100	X		
* Are other items or equipment being placed on City property? (i.e. Moon Bounce, Dunk Tank, Radio Station Van, Helium Tank, etc.) Please List: Moon Bounce, Radio Station	X		

	Van, camper for contribution collection and accounting			
*	Will there be refreshments at the event? Yes Do you wish to sell food? NO (If so, you will need approval from Recreation) List food and drink: : A Temporary Food Service License (from the City Clerk's Office) is needed, even if food is given away (and even if it is pre-packaged). PLEASE give the Clerk's Office at least a 2-week notice.	X		
*	Do you wish to sell non-food items (like T-shirts, crafts, cd's, etc.) ? If so, you will need approval from Recreation, and you will need to apply for a Street Goods Vendor License(s) at the City Clerk's Office. List items you wish to sell: T-shirts, crafts	X		
*	Are you setting up a PA (sound) system ? Yes Are you planning on having Amplified Music ? Yes If so, your event requires a concert license from the City Clerk's Office. (Just voice - i.e.	X		
*	Will your event require electricity? Electricity is available at some of the parks & squares	X		
*	Are you planning on bringing a Grill for a Barbecue ? Only Gas Grills are allowed in the parks (NO CHARCOAL). Grilling is subject to weather conditions and possibly Fire Dept. review.	X		
*	Will the event require reserved parking spaces / parking meters? How many? 200 "No Parking" signs may be purchased at Public Services, 55 Portland Street.	X		
*	Will your event need safety vests, signs, barricades and/or cones? Please list what you would like to borrow: barricades across park roadway A few orange vests and cones may usually be borrowed from Recreation. Barricades and signs are borrowed from Public Services, Customer Service.	X		
*	Will your event require street closures? (Please be specific under "Description of Event")	X		
*	Will your event require Police assistance? An event such as a road race, march in the street, or parade would typically require police assistance.			
*	Will your event require Fire/EMS assistance?		X	
*	Will your event require porta-restroom rental(s) or need existing porta-restrooms cleaned? (Some of the parks already have porta-restrooms. Event participants may use these, but a \$25 fee is assessed for events where attendance is 150 or more.)	X		
*	Do you wish to have a banner over the street to advertise your event ? (Banners hung over Congress St. or Baxter Blvd). Banner inquiries directed to Vicki Allen, Recreation.		X	

INSURANCE CERTIFICATE INFORMATION

*	Will your event require liability Insurance? (For an event such as a walkathon, race, festival, press conference, concert, etc., the city requires insurance coverage - general liability. The City of Portland needs to be named as additional insured in regards to the event activities on that date). If your event has been approved for serving food, Product Liability is also required, in addition to General Liability.	X		
♦	If you answered yes, please have "City of Portland, Maine" listed as additional insured on the certificate (minimum coverage: \$400,000) and have your insurance company fax a copy to Recreation: 207-756-8279 or e-mail to: tvm@portlandmaine.gov			

RECREATION POLICIES

ELECTRICITY

All cords in the public way must be covered by rugs, mats or orange cones to avoid public hazard. If weather is inclement (drizzle, rain, snow, etc.) we require that you **not use** electricity.

BARBECUES - GAS GRILLS ONLY

Only GAS GRILLS are allowed in parks/public spaces - i.e. No Charcoal Grills. Barbecuing must first be approved by Recreation and is subject to weather conditions, and possible further review by the Fire Dept. Grills must be set up away from children's activities. You must bring a fire extinguisher with you to the grilling area.

PORTA-RESTROOMS / BATHROOM FACILITIES

Porta-Restrooms are required for large events and events where food is being served. Some of Portland's parks already have portable restrooms (*Preble Street Grass Area at the Preble Street Parking Lot - across from Hannafords, *Entrance to Dyer's Flat - beside Payson Park, *Deering Oaks Park - across from the Playground, *East End Beach). If over 150 people are expected to attend the event, a \$25 user fee is required (paid to Recreation). The restrooms are cleaned M, W, & F. If you would like to guarantee that they are cleaned just prior to your event, then you need to call the porta-restroom company (Royal Flush, 883-0884, M-F) to request and pay for a cleaning. Cleanings are \$45.

TRASH

All groups must abide by our Carry In/ Carry Out Policy. Please bring extra trash bags and/or trash receptacles and remove all trash. You will need to haul all of your trash out of the park/public space or forfeit the security deposit(s). The area will be checked following your event and if the park is clean and conditions for use adhered to, your security deposit will be returned to you. Thank you in advance!

PARKING ON GRASS AREAS / SIDEWALKS / ILLEGALLY PARKED VEHICLES

Portland Recreation has a strict policy that prohibits vehicles from parking on grass areas/sidewalks/park streets. \$10 will be deducted from your security deposit for each vehicle parked on grass/sidewalk areas or vehicles parked illegally. Any tire ruts/damage to the grass areas would mean a forfeit of your security deposits.

TOBACCO FREE ZONES

By city ordinance, smoking is prohibited at and within 20 feet of the following outdoor recreation and event areas: downtown squares and plazas, trails, parks, playgrounds, beaches, and athletic facilities. Please make sure you pass this information along to participants / spectators at the event.

NOTIFICATION

Please keep a copy of this permit on site at all times. City staff may require proof of permit.

REVOCABLE PERMIT

- ◆ The City reserves the unconditional right to control or cancel events to protect and/or prohibit damage to public property.
- ◆ The City reserves the unconditional right to revoke or revise an issued permit.

I HAVE READ AND UNDERSTAND ALL OF THE ABOVE POLICIES	TYPE INITIALS	MC	DATE	03/02/2010
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ASSUMPTION OF RISK & LIABILITY

Users of the area agree to accept the grounds in an "as is" condition and shall be responsible for all risk and liability in using the park/public space area for the said event. By returning this form, (should permission be granted to use city property), the above parties agree to indemnify and hold harmless the City of Portland, its employees and agents, from and against all claims arising out of activities during said event.

I have read the Assumption of Risk & Liability Agreement	TYPE INITIALS	MC	DATE	03/02/2010
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CREDIT CARD INFORMATION

Visa or MasterCard Number		Exp Date (Mon/Yr)	
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CREDIT CARD WILL ONLY BE CHARGED FOR SECURITY DEPOSIT(S) AS NEEDED

PLEASE MAKE CHECKS PAYABLE TO "CITY OF PORTLAND"

- ◆ Please make out security deposit checks separate from permit fees.

PLEASE RETURN FORM AT LEAST 30 DAYS IN ADVANCE TO:

- ◆ Portland Recreation ~ 134 Congress Street ~ Suite 2 ~ Portland ~ ME ~ 04101 or email to: tvm@portlandmaine.gov

TOTAL AMOUNT(S) DUE TO RECREATION (Please make all security deposit checks out separately)

Permit Fee for use of area: \$40 first hr. plus \$35 each additional hr. (i.e. a 3 hour event totals \$110) If your event is rained out / cancelled, the bulk of the fee is returned (however \$40 is non-refundable) Number of Hours of Use: 11	Vest, Barricade, Cone Deposit: \$10 per/item
Electricity: \$5per/hr	Public Space / Park Security Deposit: \$250
Key Deposit: \$50 per key	Other (Porta-Restroom User Fee, etc.)

FOR OFFICE USE ONLY

DATE REC'D APPLICATION	3-4-2010	DATE REC'D INSURANCE	3-4-2010	PERMIT FEE AMT REC'D	\$	NEED	SECURITY DEPOSIT	\$	NEED
PAYMENT TYPE									
VISA	\$	MC	\$	CK #		CK AMOUNT	\$	CASH AMT	\$

003

IMPORTANT DOCUMENT

Certificate of Flame Resistance

REGISTRATION
APPLICATION
NUMBER

F121.4



ISSUED BY



EVANSVILLE, INDIANA 47725
MANUFACTURERS OF THE FINISHED
TENT PRODUCTS DESCRIBED HEREIN

Date of Manufacture

02/25/03

Order Number

366161

This is to certify that the materials described have been flame-retardant treated
(or are inherently nonflammable) and were supplied to:

424800
HANDYMAN EQUIPMENT RENTAL #136
COMPANY INC
357 RIVERSIDE ST
PORTLAND ME 041031036

Certification is hereby made that:

The articles described on this Certificate have been treated with a flame-retardant approved
chemical and that the application of said chemical was done in conformance with California
Fire Marshal Code, equal to exceeds NFPA 701, CPAI 84, ULC 109.

The method of the FR chemical application is:

Serial #	8115910 (1)
Description of item certified:	A PCPY TOP 20W X 30 VL Y W

**Flame Retardant Process Used Will Not Be Removed By
Washing And Is Effective For The Life Of The Fabric**

JOHN BOYLE STATESVILLE NC

Name of Applicator of Flame Resistant Finish

Signed:

James D. Russell

TENT DEPARTMENT - ANCHOR INDUSTRIES INC.

01/27/2017 22:19 FAX

IMPORTANT DOCUMENT

Certificate of Flame Resistance

REGISTRATION
APPLICATION
NUMBER

F121.4



ISSUED BY



EVANSVILLE, INDIANA 47725
MANUFACTURERS OF THE FINISHED
TENT PRODUCTS DESCRIBED HEREIN

Date of Shipment

4/19/2006

Tent Identification

04239216

This is to certify that the materials described have been flame-retardant treated (or are inherently nonflammable) and were supplied to:

424800
HANDYMAN EQUIPMENT RENTAL #136
COMPANY INC
262 MAIN ST
PORTLAND ME 04106

Certification is hereby made that:

The articles described on this Certificate have been treated with a flame-retardant approved chemical and that the application of said chemical was done in conformance with California Fire Marshal Code. All fabric has been tested and passes NFPA 701-99, CPAI 84, ULC 109.

Serial # 8115600 (1)

Description of item certified: ALL PURPOSE CANOPY TOP 20WX20
WHITE VINYL

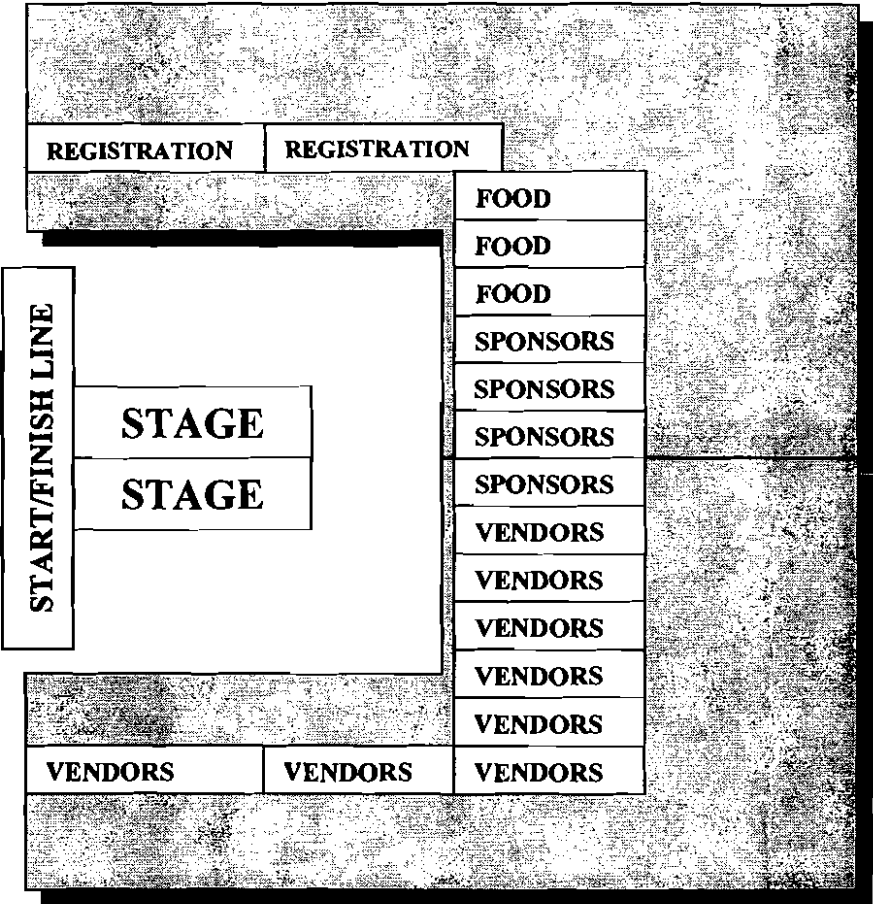
**Flame Retardant Process Used Will Not Be Removed By
Washing And Is Effective For The Life Of The Fabric**

JOHN BOYLE STATESVILLE NC

Signed:

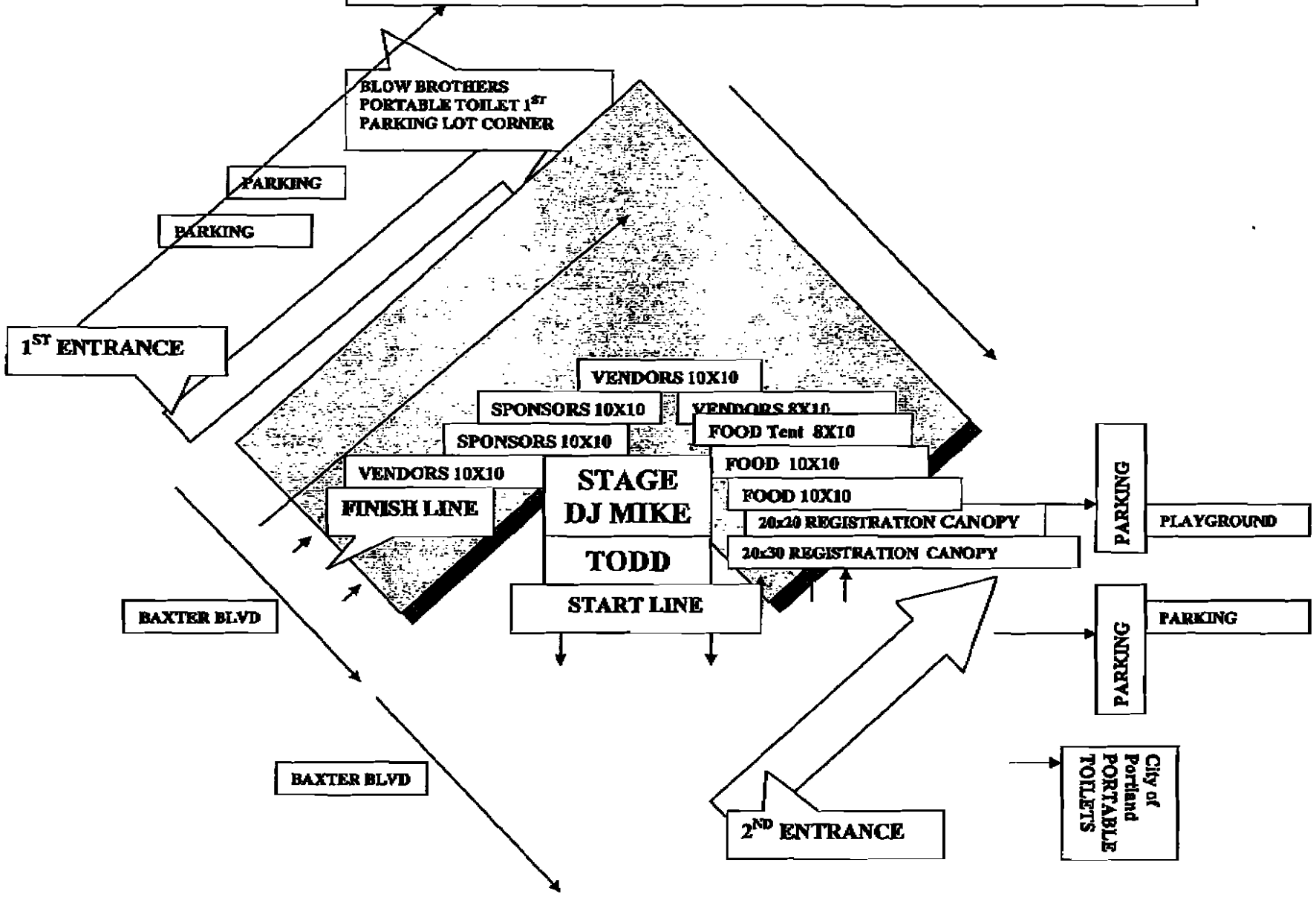
SPECIAL EVENTS DIVISION - ANCHOR INDUSTRIES INC.

**EASTER SEALS MAINE
WALK WITH ME
PAYSON PARK SITE PLAN 2010**



PORTABLE TOILETS

**EASTER SEALS MAINE
WALK WITH ME
PAYSON PARK SITE PLAN 2010**





Easter Seals Maine

125 Presumpscot Street
Portland, ME 04103
Ph: 207-828-0754
Fax: 207-828-5355

Fax

To: Gail From: Miyako Chitani
 Fax: 874-3716 Pages:
 Phone: Date: 05/25/10
 Re: CC:

- Urgent For Review Please Comment Please Reply Please Recycle

• Comments: ATT. Here is the Walk site plan for June 10th, 2010

Privileged and Confidential

This fax, including any attachments(s), is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If the reader of this fax is not the intended recipient or the employee or the agent responsible for delivering the communication to the intended recipient, please notify the sender immediately by telephone or by fax and then please destroy this fax. You are hereby notified that any use, dissemination, distribution, and/or reproduction of this fax and/or any attachments(s) by unintended recipients is unauthorized and unlawful. Thank you for your cooperation.