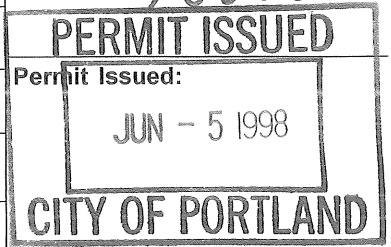


**City of Portland, Maine – Building or Use Permit Application** 399 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: 424 Ocean Ave		Owner: Payson Park Evangelical Free Church		Phone: 774-4054		Permit No: 980588	
Owner Address: SAA		Lessee/Buyer's Name:		Phone:		BusinessName:	
Contractor Name: The Signery		Address:		Phone:		Permit Issued: JUN - 5 1998	
Past Use: Church		Proposed Use:		COST OF WORK: \$		PERMIT FEE: \$ 30.00	
				FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: Use Group: Type:	
				Signature:		Signature:	
Proposed Project Description: Replace existing sign by tearing down old structure & building new one				PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)			
				Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied			
				Signature:		Date:	
Permit Taken By: S.P.		Date Applied For: 29 May 1998					



Zone: R 3 CBL: 159-B-01b

Zoning Approval: [Handwritten initials]

**Special Zone or Reviews:**

Shoreland  
 Wetland  
 Flood Zone  
 Subdivision  
 Site Plan maj  minor  mm

**Zoning Appeal**

Variance  
 Miscellaneous  
 Conditional Use  
 Interpretation  
 Approved  
 Denied

**Historic Preservation**

Not in District or Landmark  
 Does Not Require Review  
 Requires Review

**Action:**

Approved  
 Approved with Conditions  
 Denied

Date: \_\_\_\_\_

**PERMIT ISSUED WITH REQUIREMENTS**

Mail To: Philip Vendette  
 12 Deering Rd  
 Gorham, ME 04038

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

02 June 1998

SIGNATURE OF APPLICANT	ADDRESS:	DATE:	PHONE:
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE			PHONE:

CEO DISTRICT

COMMENTS

6-8-98 No work yet  
7-7-98 Sign has been put up.

Inspection Record

Type	Date
Foundation: _____	_____
Framing: _____	_____
Plumbing: _____	_____
Final: _____	_____
Other: _____	_____

# BUILDING PERMIT REPORT

DATE: 4 June 98 ADDRESS: 424 Ocean Ave. (159-B-Ø18)

REASON FOR PERMIT: replace sign -

BUILDING OWNER: Payson Park Evangelical Free Church

CONTRACTOR: The Signery

PERMIT APPLICANT: ↑

USE GROUP \_\_\_\_\_ BOCA 1996 CONSTRUCTION TYPE \_\_\_\_\_

## CONDITION(S) OF APPROVAL

This Permit is being issued with the understanding that the following conditions are met:

Approved with the following conditions: \*1, \*2, \*24 \*30

- ✓1. This permit does not excuse the applicant from meeting applicable State and Federal rules and laws.
- ✓2. Before concrete for foundation is placed, approvals ~~from the Development Review Coordinator and~~ Inspection Services must be obtained. (A 24 hour notice is required prior to inspection)
3. Precaution must be taken to protect concrete from freezing.
4. It is strongly recommended that a registered land surveyor check all foundation forms before concrete is placed. This is done to verify that the proper setbacks are maintained.
5. Private garages located beneath habitable rooms in occupancies in Use Group R-1, R-2, R-3 or I-1 shall be separated from adjacent interior spaces by fire partitions and floor/ceiling assembly which are constructed with not less than 1-hour fire resisting rating. Private garages attached side-by-side to rooms in the above occupancies shall be completely separated from the interior spaces and the attic area by means of ½ inch gypsum board or the equivalent applied to the garage means of ½ inch gypsum board or the equivalent applied to the garage side. (Chapter 4 Section 407.0 of the BOCA/1996)
6. All chimneys and vents shall be installed and maintained as per Chapter 12 of the City's Mechanical Code. (The BOCA National Mechanical Code/1993).
7. Sound transmission control in residential building shall be done in accordance with Chapter 12 section 1214.0 of the city's building code.
8. Guardrails & Handrails: A guardrail system is a system of building components located near the open sides of elevated walking surfaces for the purpose of minimizing the possibility of an accidental fall from the walking surface to the lower level. Minimum height all Use Groups 42" , except Use Group R which is 36". In occupancies in Use Group A, B, H-4, I-1, I-2 M and R and public garages and open parking structures, open guards shall have balusters or be of solid material such that a sphere with a diameter of 4" cannot pass through any opening. Guards shall not have an ornamental pattern that would provide a ladder effect. (Handrails shall be a minimum of 34" but not more than 38". Use Group R-3 shall not be less than 30", but not more than 38".) Handrail grip size shall have a circular cross section with an outside diameter of at least 1 1/4" and not greater than 2".
9. Headroom in habitable space is a minimum of 7'6".
10. Stair construction in Use Group R-3 & R-4 is a minimum of 10" tread and 7 3/4" maximum rise. All other Use group minimum 11" tread. 7" maximum rise.
11. The minimum headroom in all parts of a stairway shall not be less than 80 inches. (6' 8")
12. Every sleeping room below the fourth story in buildings of use Groups R and I-1 shall have at least one operable window or exterior door approved for emergency egress or rescue. The units must be operable from the inside without the use of special knowledge or separate tools. Where windows are provided as means of egress or rescue they shall have a sill height not more than 44 inches (1118mm) above the floor. All egress or rescue windows from sleeping rooms shall have a minimum net clear opening height dimension of 24 inches (610mm). The minimum net clear opening width dimension shall be 20 inches (508mm), and a minimum net clear opening of 5.7 sq. ft.
13. Each apartment shall have access to two (2) separate, remote and approved means of egress. A single exit is acceptable when it exits directly from the apartment to the building exterior with no communications to other apartment units.
14. All vertical openings shall be enclosed with construction having a fire rating of at least one (1)hour, including fire doors with self closer's. (Over 3 stories in height requirements for fire rating is two (2) hours.)
15. The boiler shall be protected by enclosing with (1) hour fire-rated construction including fire doors and ceiling, or by providing automatic extinguishment.
16. All single and multiple station smoke detectors shall be of an approved type and shall be installed in accordance with the

provisions of the City's Building Code Chapter 9, Section 19, 920.3.2 (BOCA National Building Code/1996), and NFPA 101 Chapter 18 & 19. (Smoke detectors shall be installed and maintained at the following locations):

- In the immediate vicinity of bedrooms
- In all bedrooms
- In each story within a dwelling unit, including basements

In addition to the required AC primary power source, required smoke detectors in occupancies in Use Groups R-2, R-3 and I-1 shall receive power from a battery when the AC primary power source is interrupted. (Interconnection is required)

17. A portable fire extinguisher shall be located as per NFPA #10. They shall bear the label of an approved agency and be of an approved type.
18. The Fire Alarm System shall be maintained to NFPA #72 Standard.
19. The Sprinkler System shall maintained to NFPA #13 Standard.
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27. Ventilation of spaces within a building shall be done in accordance with the City's Mechanical Code (The BOCA National Mechanical Code/1993).
28. Please read and implement the attached Land Use-Zoning report requirements.
- X 29. No more sign permit will be issued to you without a structural detail of the sign - Please submit this information to this office before work begins -
30. \_\_\_\_\_
31. \_\_\_\_\_
32. \_\_\_\_\_



P. Samuel Hoffses, Code Enforcement

cc: Lt. McDougall, PFD  
Marge Schmuckal

**THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE PERMIT IS ISSUED**

**Building or Use Permit Pre-Application  
Attached Single Family Dwellings/Two-Family Dwelling  
Multi-Family or Commercial Structures and Additions Thereto**

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

**NOTE\*\*If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.**

Location/Address of Construction (include Portion of Building): <i>424 Ocean Ave.</i>			
Total Square Footage of Proposed Structure <i>25 sq ft.</i>		Square Footage of Lot <i>7,720 sq ft.</i>	
Tax Assessor's Chart, Block & Lot Number Chart# <i>159</i> Block# <i>B</i> Lot# <i>18</i>		Owner: <i>Rayson Park Evangelical Free Church</i>	Telephone#: <i>774-4054</i>
Owner's Address: <i>424 Ocean Ave.</i>	Lessee/Buyer's Name (If Applicable)	Cost Of Work: \$	Fee \$ <del>34.00</del> <i>30.00</i>
Proposed Project Description:(Please be as specific as possible) <i>Replace existing sign by tearing down old structure &amp; building new one.</i>			
Contractor's Name, Address & Telephone <i>The Signery</i>			Rec'd By <i>[Signature]</i>
Current Use: <i>Church</i>		Proposed Use: <i>Church</i>	

Separate permits are required for Internal & External Plumbing, HVAC and Electrical installation.

- All construction must be conducted in compliance with the 1996 B.O.C.A. Building Code as amended by Section 6-Art II.
- All plumbing must be conducted in compliance with the State of Maine Plumbing Code.
- All Electrical Installation must comply with the 1996 National Electrical Code as amended by Section 6-Art III.
- HVAC (Heating, Ventilation and Air Conditioning) installation must comply with the 1993 BOCA Mechanical Code.

You must Include the following with you application:

- 1) A Copy of Your Deed or Purchase and Sale Agreement
- 2) A Copy of your Construction Contract, if available
- 3) A Plot Plan/Site Plan

Minor or Major site plan review will be required for the above proposed projects. The attached checklist outlines the minimum standards for a site plan.

**4) Building Plans**

**Unless exempted by State Law, construction documents must be designed by a registered design professional.**

A complete set of construction drawings showing all of the following elements of construction:

- Cross Sections w/Framing details (including porches, decks w/ railings, and accessory structures)
- Floor Plans & Elevations
- Window and door schedules
- Foundation plans with required drainage and dampproofing
- Electrical and plumbing layout. Mechanical drawings for any specialized equipment such as furnaces, chimneys, gas equipment, HVAC equipment (air handling) or other types of work that may require special review must be included.

**Certification**


I hereby certify that I am the Owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <i>Jan Vandette</i>	Date: <i>5/29/98</i>
---	----------------------

Building Permit Fee: \$25.00 for the 1st \$1000.cost plus \$5.00 per \$1,000.00 construction cost thereafter.

Additional Site review and related fees are attached on a separate addendum

*Mail to  
Philip Vandette  
12 Deering Rd  
Norham 04038*



# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)  
3/27/98

**PRODUCER**

INSURANCE ASSOCIATES  
55 FODEN RD.  
SO. PORTLAND, ME 04106

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**COMPANIES AFFORDING COVERAGE**

COMPANY  
**A** MASSACHUSETTS BAY INSURANCE COMPANY

COMPANY  
**B**

COMPANY  
**C**

COMPANY  
**D**

**INSURED**

PAYSON PARK EVANGELICAL FREE CHURCH  
424 OCEAN AVE.  
PORTLAND, ME 04103

**COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	<b>GENERAL LIABILITY</b>	ZDP3760737	10/20/97	10/20/98	GENERAL AGGREGATE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS - COMP/OP AGG	\$ INCL. IN ABOVE
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				PERSONAL & ADV INJURY	\$ 500,000
	<input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE	\$ 500,000
					FIRE DAMAGE (Any one fire)	\$ 0
					MED EXP (Any one person)	\$ 5,000
	<b>AUTOMOBILE LIABILITY</b>				COMBINED SINGLE LIMIT	\$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE	\$
	<b>GARAGE LIABILITY</b>				AUTO ONLY - EA ACCIDENT	\$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY:	
					EACH ACCIDENT	\$
					AGGREGATE	\$
	<b>EXCESS LIABILITY</b>				EACH OCCURRENCE	\$
	<input type="checkbox"/> UMBRELLA FORM				AGGREGATE	\$
	<input type="checkbox"/> OTHER THAN UMBRELLA FORM					\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>				WC STATUTORY LIMITS	OTHER
	THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE:				<input type="checkbox"/> INCL	
					<input type="checkbox"/> EXCL	
	<b>OTHER</b>					

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS**

CITY OF PORTLAND IS NAMED AS ADDITIONAL INSURED WITH RESPECT TO THE SIGN LOCATED AT 424 OCEAN AVE., PORTLAND, ME

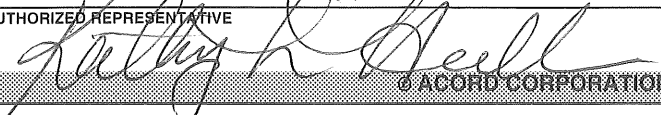
**CERTIFICATE HOLDER**

CITY OF PORTLAND  
389 CONGRESS ST.  
PORTLAND, ME 04101  
ATTN: CODE ENFORCEMENT OFFICE

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



SIGNAGE

PLEASE ANSWER ALL QUESTIONS

Institutional  
uses in Res. zone

Address: 424 Ocean Avenue Portland, ME zone: R-3

Owner: Payson Park Evangelical Free Church Assessors #: 159-B-18

Applicant: Payson Park Evangelical Free Church

Single Tenant Lot?: Yes  No

Multi Tenant Lot?: Yes  No

Freestanding (Ext pole sign)? Yes  No  Dimensions 2' x 8' + two 1' x 3' attachments

More than (1) one sign?: Yes  No  Dimensions \_\_\_\_\_

Bldg Wall Sign (att to bldg)? Yes  No  Dimensions 225 # in signage

List all existing signage and their dimensions:

6' Height 8' length 1' width

Lot Frontage(feet): \_\_\_\_\_ Tenant Frontage(feet): \_\_\_\_\_

AWNINGS

Awning?: Yes  No  Is Awning Backlit?: Yes  No

Is there any communication, message, trademark or symbol on awning?

Height of Awning?: \_\_\_\_\_

PLEASE NOTE: Approvals for signs on the Public Sidewalk and temporary signs come under different requirements and regulations.

ALSO: see reverse side for additional information, requirements and materials needed for signage application submittal.

Street Frontage > 250'  
Area 50# MAX  
height 8' MAX  
setback 5'  
25-30# shown  
6' high  
- outside of 25' corner Triangle - 5' from lot line

INFORMATIONAL REQUIREMENTS

1. Proof of Insurance: Current, single page certificate showing a minimum of \$300,000.00 liability coverage of owner of sign.
2. Letter of permission from owner. Exemption: If applicant and property owner are one and the same.
3. A sketch plan of the lot, indicating location of buildings, driveways, and any abutting streets or right of ways. Lengths of building and street frontages should be noted.
4. Indicate on the plan all existing and proposed signs.
5. Computation of the following:
  - a) sign area of each existing and proposed building sign.  $150' / 25'$   $100' - 25'$  *Front*
  - b) Sign area height and setback of each existing and proposed freestanding sign.  $6' / 8'$   $5'$  *From curb*
6. A sketch of any proposed sign(s), indicating dimensions, materials, source of illumination and construction method.

PERMIT FEES

Signage: \$25.00 + .20 per square foot of signage.

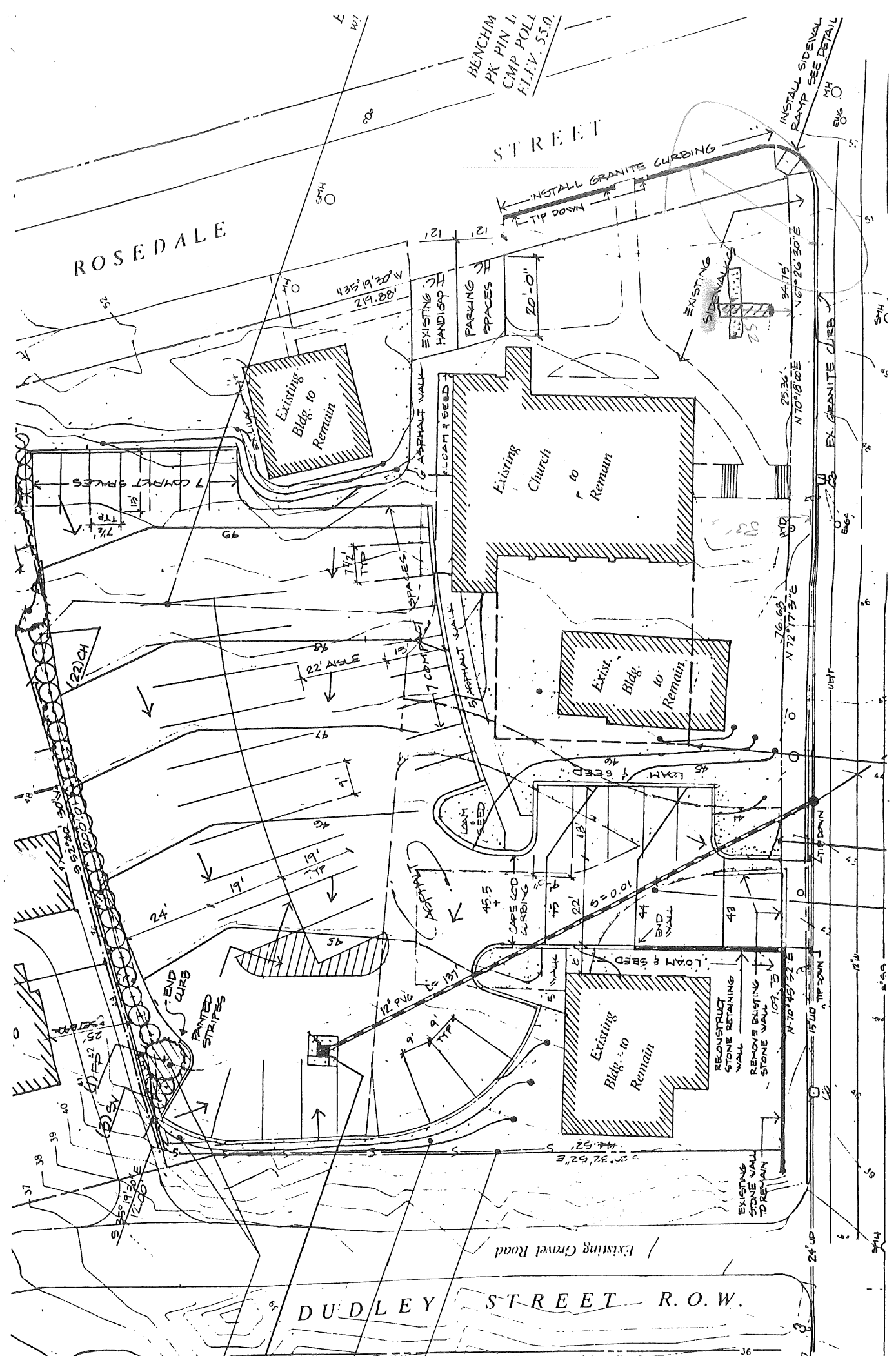
Awning: Based on cost of work - labor/materials  
\$25.00 1st \$1,000.00 worth of work  
\$5.00 each additional 1,000.00 worth of work

Note: Once a sketch plan has been filed for a property, the Code Enforcement Office will keep a record of the plan so that a new sketch plan will not be required for later changes to signage on the property. In such an instance, applicants will only be required to submit information applicable to the new signs.

*signs*

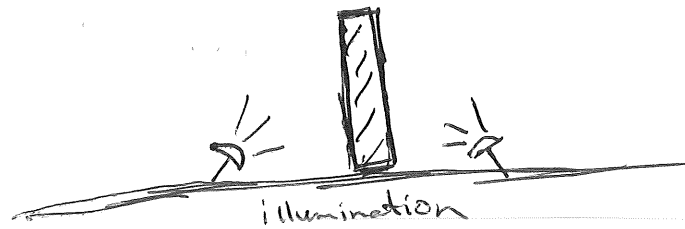


874-8703  
Inspections

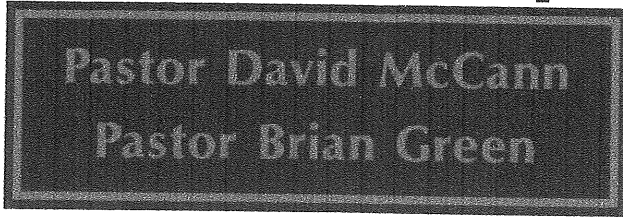
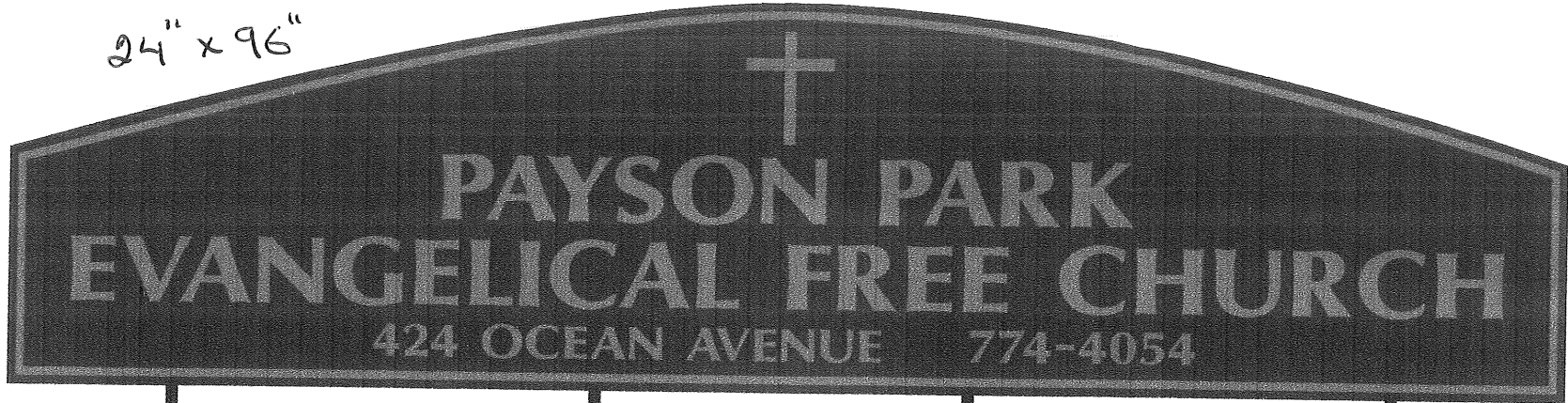


Existing sign loc.

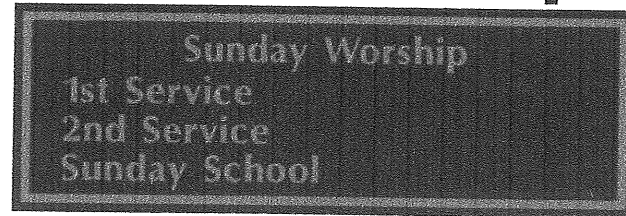
Proposed sign loc.



24" x 96"



(3) 12" x 36"



Gold Leaf lettering.  
Primary sign is wood w/  
routed cross & church  
name.

60" Tall.  
(Pressure treated posts) The smaller signs will be  
vinyl under paint.

6" x 6"

# BUILDING PERMIT REPORT

DATE: 4 June 98 ADDRESS: 424 Ocean Ave. (159-B-018)

REASON FOR PERMIT: replace sign -

BUILDING OWNER: Payson Park Evangelical Free Church

CONTRACTOR: The Signery

PERMIT APPLICANT: ↑

USE GROUP \_\_\_\_\_ BOCA 1996 CONSTRUCTION TYPE \_\_\_\_\_

## CONDITION(S) OF APPROVAL

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Approved with the following conditions: \*1, \*2, \*24\*30

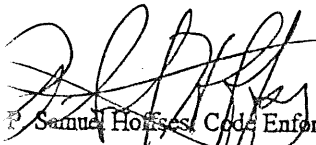
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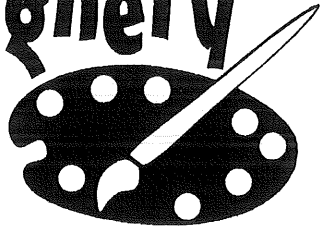
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29. No more sign permit will be issued to you without a structural detail of the sign - Please submit this information to this office before work begins -
30. \_\_\_\_\_
31. \_\_\_\_\_
32. \_\_\_\_\_

  
Samuel Hoffes, Code Enforcement

cc: Lt. McDougall, PFD  
Marge Schmuckal

# THE Signery



299 Forest Avenue

Portland, ME 04101

tel: 879-7700 fax: 879-1570

Date:

6/15

Fax:

761-4516

To:

PAYSON PARK EVANGELICAL FREE CHURCH

Attn:

PASTOR DAVID McCANN

From:

DON WRIGHT

Message:

PASTOR McCANN - HERE IS A

RENDERING (TO SCALE) OF THE SIGN WE

ARE CONSTRUCTING FOR YOU. THE SIGN

FACES ARE FABRICATED FROM 3/4" MDO.

THE PRIMARY SIGN CONSISTS OF TWO

3/4" PIECES LAMINATED BACK TO BACK.

THE COPY IS ROUTED AND GOLD LEAFED.

THE BACKGROUND IS PAINTED.

THE SUBORDINATE PANELS ARE

PAINTED AND THE COPY IS APPLIED TO BOTH

SIDES IN VINYL. THE POSTS ARE NATURAL CEDAR.

PHIL VANDERKAM HAS INDICATED THAT HE

WOULD BE DEALING WITH THE CITY

**We Have Moved!**

**Our New Address:**

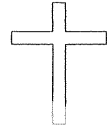
**299 Forest Avenue (formerly Victory Deli, across from USM Library)**

**Same Phone, Same Fax, Same Great Service**

POSTS ARE 6X6 CEDAR (NOT) SET IN CONCRETE

THANK YOU!  
DW

Signface = 24' x 95"  
Individual Faces = 12" x 36"  
Posts = Approx 5' Above Grade  
Posts = 6x6 Cedar - not set in concrete



PAYSON PARK  
EVANGELICAL FREE CHURCH  
424 OCEAN AVENUE 774-4054

Pastor David McCann  
Pastor Brian Green

Sunday Worship  
First Service 8:30 AM  
Sunday School 9:45 AM  
Second Service 11:00 AM

Winter

Sunday Worship  
Sunday School 9:00 AM  
Worship Service 10:30 AM

Summer