City of Portland, Maine
Memorandum

To: Ann Machado, Acting Zoning Administrator

From: Ronda Jones, Loan Officer

Subject: Verification of Legal Number of Units

Date: May 13, 2015

CBL 159 A004001

We have received an application for housing assistance for the property located at:

39 Hall St., Portland

Current Owner(s) Sallie J Rich

In completing the application the applicants have indicated that the number of units currently in use at this property is one.

Please verify that the number of units is legal under the current code.

✓ Yes, the number of units is legal.

_____ No, the number of units does not coincide with City records or the Land Use Code. According to City records the legal number of units for this property is _____.

✓ The property is a single family dwelling. (Permit # 2013-01168)

Verified: [signature] Title: Zoning Administrator

5/13/15