

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

Please Read Application And Notes, If Any, Attached

BUILDING DEPARTMENT

## PERMIT

Permit Number: 081121

This is to certify that CITY OF PORTLAND / Temporary for Rent  
has permission to MCCP Annual Walkathon, Street Set-up 9/26/2008 - 9/27/2008 10'x30 and 40'x40'  
AT 656 BAXTER BLVD L 158 A024001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of this State and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and work on permit must be completed before this building or part thereof is occupied or closed-in. 24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

PERMIT ISSUED

Fire Dept. Cross 9/23/08

Health Dept. SEP 17 2008

Appeal Board

Other

Department Name

CITY OF PORTLAND

*Thomas N. Mackley* 9/17/08  
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

# City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-1121	Issue Date:	CBL: 158 A024001
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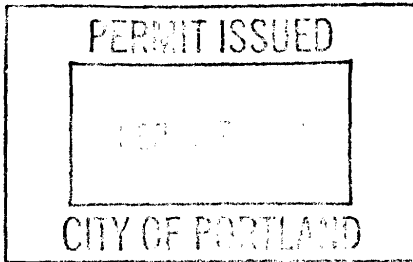
Location of Construction: 656 BAXTER BLVD	Owner Name: CITY OF PORTLAND	Owner Address: 389 CONGRESS ST	Phone: 207-791-3214
Business Name:	Contractor Name: Tents for Rent	Contractor Address: 719 Farmington Falls Road New Sharo	Phone: 2077783847
Lessee/Buyer's Name	Phone:	Permit Type: Tents	Zone: R0S

Past Use: ROS-Payson Park	Proposed Use: ROS-Payson Park - M CCP Annual Walkathon, Tent Set-up, 9/26/2008-9/27/2008. 20'x30 and 40'x40'.	Permit Fee: \$60.00	Cost of Work: \$0.00	CEO District: 4
		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: Tent Type: IBC 2003	

Proposed Project Description: M CCP Annual Walkathon, Tent Set-up, 9/26/2008-9/27/2008. 20'x30 and 40'x40'.	Signature: <i>Craig Carr</i>	Signature: <i>[Signature]</i> 9/17/08
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
Signature:		Date:

Permit Taken By: lmd	Date Applied For: 09/08/2008	<b>Zoning Approval</b>
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<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</p>	<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>OK 9/10/08</i>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	<b>Historic Preservation</b> <input checked="" type="checkbox"/> Not in District or Landmark <input checked="" type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date:
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### CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

389 Congress Rm 315  
Portland, ME 04101



## Tent/Canopy or Temporary Event Staging Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address/Park of Installation: <b>Paysan Park</b>		
Date of Set up/Event <b>Friday, 9/26/08</b>		Date of Breakdown/ End of Event <b>Saturday, 9/27/08</b>
Tax Assessor's Chart, Block & Lot Chart#      Block#      Lot# <b>159          G          1</b>	Property Owner: <b>City of Portland</b>	Telephone: <b>756-8275</b>
Lessee/Buyer's Name (If Applicable) <b>N/A</b>	Applicant name, address & telephone: <b>Maine Children's Cancer Program 100 Campus Drive, Ste. 107 Scarborough, ME 04074 (207)662-6274</b>	Fee: \$30.00
<p>The permit fee and the following items must be completed and submitted along with this application in order to receive a permit.</p> <ol style="list-style-type: none"> <li>Certificate of Flammability</li> <li>Letter of approval from property owner. If the City is owner, attach a completed copy of Application to Use City Parks &amp; Public Space from Parks &amp; Recreation (756-8275).</li> <li>Company name of installer (contact info). <b>Tents for Rent (Don Richards) 778-3847</b></li> <li>Plot Plan showing the following: Tent/Canopy or temporary event staging locations, including dimensions, exits and entrances of proposed and existing, parking and existing building locations. If this is temporary staging, you will need to include product information. (Applicant may call Parks &amp; Recreation for maps of Portland's Parks @ 756-8275). <b>719 Farmington Falls Road, New Sharon, ME 04955</b></li> <li>If the City is the property owner, Certificate of Insurance listing the City as additional insured. Minimum amount of coverage is \$400,000.00</li> </ol>		
<p>Who should we contact when permit is ready: <b>Carrie M. Logan</b> Address: <b>Preh Flaherty P.O. Box 9546</b> Telephone: <b>(207) 791-3214</b> <b>Portland, ME 04112-9546</b></p>		
Please submit all of the information outlined in the Tent/Canopy and Event Staging Permit Application as one package. Failure to do so will result in the automatic denial of your permit.		

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <b>Susan Dolni</b> <small>AVP Development</small>	Date: <b>8/23/08</b>
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This is not a permit; you may not commence ANY work until the permit is issued.

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 08-1121	<b>Date Applied For:</b> 09/08/2008	<b>CBL:</b> 158 A024001
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<b>Location of Construction:</b> 656 BAXTER BLVD	<b>Owner Name:</b> CITY OF PORTLAND	<b>Owner Address:</b> 389 CONGRESS ST	<b>Phone:</b> 207-791-3214
<b>Business Name:</b>	<b>Contractor Name:</b> Tents for Rent	<b>Contractor Address:</b> 719 Farmington Falls Road New Sharo	<b>Phone:</b> (207) 778-3847
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Tents	

<b>Proposed Use:</b> ROS-Payson Park - MCCP Annual Walkathon, Tent Set-up, 9/26/2008-9/27/2008. 20'x30 and 40'x40'.	<b>Proposed Project Description:</b> MCCP Annual Walkathon, Tent Set-up, 9/26/2008-9/27/2008. 20'x30 and 40'x40'.
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<b>Dept:</b> Zoning	<b>Status:</b> Approved	<b>Reviewer:</b> Marge Schmuckal	<b>Approval Date:</b> 09/08/2008
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
<b>Dept:</b> Building	<b>Status:</b> Approved with Conditions	<b>Reviewer:</b> Tom Markley	<b>Approval Date:</b> 09/17/2008
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
1) This permit DOES NOT authorize any construction activities. The tent/stage must be removed at the end of the event.			
2) Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and approval prior to work.			
<b>Dept:</b> Fire	<b>Status:</b> Approved with Conditions	<b>Reviewer:</b> Capt Greg Cass	<b>Approval Date:</b> 09/12/2008
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
1) Tents shall have an approved fire resistant rating, Maintain 10' between stake lines, No smoking or open flame within 10', Provide at least 1 10 lb. ABC extinguisher.			



**CITY OF PORTLAND, RECREATION and FACILITIES MANAGEMENT**  
**PUBLIC PARK & SPACE APPLICATION (3 pages)**  
 134 Congress St. ~ Suite 2 ~Portland ~ ME ~ 04101  
 207-756-8275 ~ Fax 207-756-8279  
 tvn@portlandmaine.gov

For uses of city property, there are typically: 1. fees charged for use of the area  
 2. a security deposit required 3. insurance required  
 (There may be fees due and applications required from other City Departments)

<b>TODAY'S DATE</b>	May 28, 2008	<b>ORGANIZATION NAME</b>	Maine Children's Cancer Program				
<b>ORGANIZATION ADDRESS</b>	100 Campus Drive Ste 107	<b>CITY</b>	Scarborough	<b>STATE</b>	Me	<b>ZIP</b>	04074
<b>CONTACT NAME(S)</b>	Susan Doliner, AVP for Development and Carol Cooper, MCCP Coordinator						
	<b>TITLE</b>						
<b>HOME #</b>	<b>WORK</b> 207 662-6200 Susan Doliner 207 662-6274 Carol Cooper	<b>CELL</b>	207 329-5654 Susan Doliner	<b>FAX</b>	207-662-2792		
<b>EMAIL</b>	dolins@mmc.org	<b>EMAIL</b>	coopec@mmc.org				

<b>PARK AREA OR PUBLIC SPACE REQUESTED</b>	Payson Park, the 1 <sup>st</sup> entrance, (Dyer's Flat Parking area) and Back Cove Walkway				
<b>EVENT DAY &amp; DATE(S)</b>	September 27, 2008	<b>RAIN DAY &amp; DATE(S)</b>	None		
<b>EVENT START TIME</b> (i.e. set-up start time)	7 am	<b>EVENT END TIME</b> (i.e. when event cleanup is complete)	1 pm	<b>ACTUAL START &amp; END TIME OF EVENT</b>	Walk starts at 9:00 am End at 12:00 pm

<b>EVENT NAME</b>	<b>EXPECTED ATTENDANCE</b>
Maine Children's Cancer Program WALK	2000

**DESCRIPTION OF EVENT:** Please be specific regarding **area of public space/park** and describe Event in detail. If submitting a request for a Road Race (other than around Back Cove and using Back Cove Pathway for the route), please include a detailed MAP of the COURSE (as this will need to be approved by City Departments and the Manager's Office).  
 MCCP Annual Walkathon  
 Payson Park Triangle Grass area and Back Cove Walkway (closing 1<sup>st</sup> entrance to traffic) see map

<b>IS THERE A REGISTRATION FEE?</b>	no	
<b>IF YES, HOW MUCH?</b>	<b>FEE</b>	\$
	<b>STUDENT FEE</b>	\$

<b>WHAT WILL BE THE ANTICIPATED NEED FOR PARKING AND WHAT IS YOUR PARKING PLAN?</b>
<i>Volunteer and Participant parking. See attached plan</i>

**PLEASE CHECK OFF AND ANSWER:**

PLEASE SEE ATTACHED FEE SCHEDULE / DEPT. INFORMATION IF YOU ANSWER YES

	<b>X-YES</b>	<b>X-NO</b>	<b>X-NOT SURE</b>
* Are you setting up a <b>canopy(s)</b> ? (canopy is 10x10 size) How many: Canopies in large areas (Monument Square, Deering Oaks, Payson Park, Lincoln Park, Preble Street Grass Area), do not need Recreation's review. For smaller parks and squares (such as Congress Square, Tommy's Park, Post Office Park) review and permission is needed from Recreation.		NO	
* Do you wish to set up a <b>tent(s)</b> ? (a canopy or tent larger than 10x10 needs to be approved by Recreation and a Tent Permit issued from Inspections Division; please call Inspections for information on their application process). Recreation will contact Inspections once the tent location is approved so that the Tent Permit Application may	YES (2) TENTS 40X40 20X30		

# Certificate of Flame Resistance

REGISTERED  
FABRIC  
NUMBER

F-140.01

ISSUED BY  
JOHNSON OUTDOORS INC.  
BINGHAMTON, NEW YORK 13902  
Manufacturers of the Finest  
Tent Products Described Herein

Date of Manufacture

June 1997

This is to certify that the products herein have been manufactured from material inherently flame retardant as here after specified by the material supplier.

NAME: TENTS FOR RENT

CITY: NEW SHARON

STATE: ME

Certification is hereby made that:

The articles described on this certificate have been manufactured with an approved flame retardant chemical in compliance with California State Fire Marshal Code, NFPA-701\*, Underwriters Laboratory of Canada, and have been tested in accordance with the Federal Test Method Specifications and meet or exceed the Military Flame Specifications of MIL-C-43006G.

Type, color and weight of material: 14 oz Vinyl White

Description of item certified: 20 x 30 Traditional Tent

**Flame Retardant Process Used Will Not Be Removed By Washing And  
Is Effective For The Life Of The Fabric**

Snyder Manufacturing, Inc.

Manufacturer of Flame Retardant Vinyl Laminates

  
TENT DEPARTMENT, JOHNSON OUTDOORS INC.

\*Large Scale

The Tent will be set up on the 26th  
AND TAKEN DOWN the 27th

THANK YOU  
TENTS FOR RENT  
DON RICHARD  
719 FARMINGTON FALLS RD  
NEW SHARON, ME 04955  
Tel 775-3847  
Cell 576-6371



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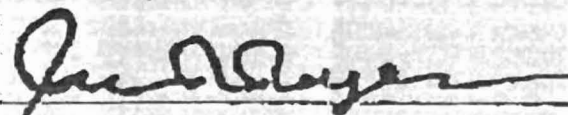
Type, color and weight of material: 14 oz Vinyl White

Description of item certified: 40 x 40 2 pc. Traditional Tent

**Flame Retardant Process Used Will Not Be Removed By Washing And  
is Effective For The Life Of The Fabric**

Snyder Manufacturing, Inc.

Manufacturer of Flame Retardant Vinyl Laminates

  
TENT DEPARTMENT, JOHNSON OUTDOORS INC.

\*Large Scale

<p>go forward. State size(s): same as last year (2) large Exact Location(s) of Tent Placement Requested:</p> <p>In order to drive tent stakes into the ground, DIG SAFE must be contacted: 888-344-7233.</p>			
<p>* Will you be setting up <b>tables and/or chairs</b> ? How many tables: 20 chairs: 14</p>	YES		
<p>* Are other items or equipment being placed on City property ? (i.e. Moon Bounce, Dunk Tank, Radio Station Van, Helium Tank, etc.) Please List: Radio station van</p>	YES		
<p>* Will there be <b>refreshments</b> at the event? Do you wish to <b>sell food</b>? NO (If so, you will need approval from Recreation) List food and drink: Muffins, water, bagels A Temporary Food Service License (from the City Clerk's Office) is needed, even if food is given away (and even if it is pre-packaged).</p>	YES		
<p>* Do you wish to sell <b>non-food items</b> (like T-shirts, crafts, cd's, etc.) ? If so, you will need approval from Recreation, and you will need to apply for a Street Goods Vendor License(s) at the City Clerk's Office. List items you wish to sell:</p>			X
<p>* Are you setting up a <b>PA (sound) system</b> ? Yes Are you planning on having <b>Amplified Music</b> ? No, from van and cheerleading music If so, your event requires a concert license from the City Clerk's Office. (Just voice – i.e. Press Conference, would not require the license because it is not music). For amplified music, there are time restrictions for the Downtown Parks &amp; Squares (music limited to 11:45am – 1:15pm, and 1 hour between 5pm - 8pm).</p>	YES		
<p>* Will your event require <b>electricity</b>? Electricity is available at some of the parks &amp; squares (Deering Oaks Park, Monument Square, Congress Square, Tommy's Park, Post Office Park, Payson Park, Preble Street Grass Area, Eastern Prom, Fort Allen Park). Some of these electrical boxes need a key for access.</p>	YES		
<p>* Are you planning on bringing a <b>Grill for a Barbecue</b> ? Only Gas Grills are allowed in the parks (NO CHARCOAL). Grilling is subject to weather conditions and possibly Fire Dept. review.</p>		NO	
<p>* Will the event require <b>reserved parking spaces / parking meters</b>? How many? "No Parking" signs may be purchased at Public Services, 55 Portland Street.</p>	YES		
<p>* Will your event need <b>safety vests, signs, barricades and/or cones</b>? Please list what you would like to borrow: A few orange vests and cones may usually be borrowed from Recreation. Barricades and signs are borrowed from Public Services, Customer Service. Barricades and signs</p>	YES BARRICADES, SIGN, &VESTS		
<p>* Will your event require <b>street closures</b>? (Please be specific under "Description of Event")</p>	YES		
<p>* Will your event require <b>Police</b> assistance? An event such as a road race, march in the street, or parade would typically require police assistance.</p>	YES		
<p>* Will your event require <b>Fire/EMS</b> assistance?</p>		NO	
<p>* Will your event require <b>porta-restroom</b> rental(s) or need existing porta-restrooms cleaned? (Some of the parks already have porta-restrooms. Event participants may use these, but a \$25 fee is assessed for events where attendance is 150 or more.)</p>	YES		
<p>* Do you wish to have a <b>banner over the street</b> to advertise your event ? (Banners hung over Congress St. or Baxter Blvd). Banner inquiries directed to Vicki Allen, Recreation.</p>		NO	

**INSURANCE CERTIFICATE INFORMATION**

<p>* Will your event require liability Insurance? (For an event such as a walkathon, race, festival, press conference, concert, etc., the city requires insurance coverage - general liability. The City of Portland needs to be named as additional insured in regards to the event activities on that date). If your event has been approved for serving food, Product Liability is also required, in addition to General Liability.</p>	YES		
<p>♦ If you answered yes, please have "City of Portland, Maine" listed as additional insured on the certificate (minimum coverage: \$400,000) and have your insurance company fax a copy to Recreation: 207-756-8279 or e-mail to: <a href="mailto:tvm@portlandmaine.gov">tvm@portlandmaine.gov</a></p>			

**RECREATION POLICIES**

**ELECTRICITY**

All cords in the public way must be covered by rugs, mats or orange cones to avoid public hazard. If weather is inclement (drizzle, rain, snow, etc.) we require that you **not use** electricity.

**BARBECUES - GAS GRILLS ONLY**