

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING DEPARTMENT

## PERMIT

Permit Number: 091300

### PERMIT ISSUED

Please Read Application And Notes, If Any, Attached

This is to certify that PELLETIER RAYMOND A & SAISA VANKOVA JT

has permission to Install a 12" x 24" Sign

AT 11 GLECKLER RD City of Portland 156 A008001

NOV 20 2009

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lath or other work is set-in. 24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

#### OTHER REQUIRED APPROVALS

Fire Dept. \_\_\_\_\_

Health Dept. \_\_\_\_\_

Appeal Board \_\_\_\_\_

Other \_\_\_\_\_

Department Name

*James Burke* 11/20/09  
Director - Building & Inspection Services

### PENALTY FOR REMOVING THIS CARD



# Certificate of Occupancy

LOCATION 11 GLECKLER RD CBL 156 A008001

Issued to Germani Louis R & /SABELNIKOVA RAISA Date of Issue 10/15/2009

This is to certify that the building, premises, or part thereof, at the above location, built — altered — changed as to use under Building Permit No. 09-071,1 has had final inspection, has been found to conform substantially to requirements of Zoning Ordinance and Building Code of the City, and is hereby approved for occupancy or use, limited or otherwise, as indicated below.

PORTION OF BUILDING OR PREMISES

First Floor left rear and second floor right rear

APPROVED OCCUPANCY

Single Family with Dressmaking and Craft Making.  
Use Group R-3, Type 5b, IRC 2003

*Home Occupation*

Limiting Conditions:

This certificate supersedes  
certificate issued

Approved:

*10/15/09*  
.....  
(Date) *Thomas M. Mulla*  
Inspector

*Thomas M. Mulla*  
.....  
Inspector of Buildings

Notice: This certificate identifies lawful use of building or premises, and ought to be transferred from owner to owner when property changes hands. Copy will be furnished to owner or lessee for one dollar.

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 09-1300	Issue Date:	CBL: 156 A008001
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Location of Construction: 11 GLECKLER RD	Owner Name: PELLETIER RAYMOND A & RAI	Owner Address: 13 GLECKLER RD	Phone:
Business Name:	Contractor Name: The Signery	Contractor Address: 7 Lincoln Dr Scarborough	Phone 2078797700
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	Zone: R-3

Past Use: Single Family Home w/ Home Occ connected w/ permit#090711	Proposed Use: Single Family Home w/ Home Occ - Install a 12" x 24" Sign	Permit Fee: \$34.00	Cost of Work: \$34.00	CEO District: 4
		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: R3 Type: Sign DBX-2003	

Proposed Project Description: Install a 12" x 24" Sign <i>2 Syft Max allowed</i>	Signature:	Signature: <i>Sub 11/20/09</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
Signature:		Date:

Permit Taken By: Ldobson	Date Applied For: 11/13/2009	<b>Zoning Approval</b>
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- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>11/20/09</i>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	<b>Historic Preservation</b> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date:
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**PERMIT ISSUED**

NOV 20 2009

City of Portland

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

1/27/10

Installed per permit SNA

close

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 09-1300	<b>Date Applied For:</b> 11/13/2009	<b>CBL:</b> 156 A008001
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<b>Location of Construction:</b> 11 GLECKLER RD	<b>Owner Name:</b> PELLETIER RAYMOND A & RAI	<b>Owner Address:</b> 13 GLECKLER RD	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b> The Signery	<b>Contractor Address:</b> 7 Lincoln Dr Scarborough	<b>Phone</b> (207) 879-7700
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Permanent	

<b>Proposed Use:</b> Single Family Home w/ Home Occ - Install a 12" x 24" Sign	<b>Proposed Project Description:</b> Install a 12" x 24" Sign
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**Dept:** Zoning      **Status:** Approved with Conditions      **Reviewer:** Marge Schmuckal      **Approval Date:** 11/18/2009

**Note:** **Ok to Issue:**

- 1) The criteria for your home occupation must be maintained during the extent of that use. The sign shall remain 2 sq ft or less as required under the home occupation.
- 2) Separate permits shall be required for future decks, sheds, pools, and/or garages.
- 3) This is NOT an approval for an additional dwelling unit. You SHALL NOT add any additional kitchen equipment including, but not limited to items such as stoves, microwaves, refrigerators, or kitchen sinks, etc. Without special approvals.
- 4) This property shall remain a single family dwelling with a home occupation for dressmaking/craft making. Any change of use shall require a separate permit application for review and approval.
- 5) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.

**Dept:** Building      **Status:** Approved with Conditions      **Reviewer:** Jeanine Bourke      **Approval Date:** 11/20/2009

**Note:** **Ok to Issue:**

- 1) Signage Installation to comply with Chapters 31 & 32 of the IBC 2003 building code.

**Comments:**

11/18/2009-mes: see home occupation permit under #09-1300



# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>11 Gleckler Road</u>		
Tax Assessor's Chart, Block & Lot Chart#      Block#      Lot# <u>156</u> <u>A</u> <u>8,9</u>	Owner: <u>Raisa Sabelnikova</u> <u>Raymond Pelletier</u>	Telephone: <u>207-650-0406</u>
Lessee/Buyer's Name (If Applicable) <u>N/A</u>	Contractor name, address & telephone: <u>The Signery</u> <u>7 Lincoln Ave</u> <u>Scarborough, ME 04074</u> <u>207-879-7700</u>	Total s.f. of signage x \$2.00 Per s.f. plus \$30.00/\$65.00 For H.D. signage= Total Fee: \$ <u>34.00</u> Awning Fee= cost of work _____ Total Fee: \$ _____

Who should we contact when the permit is ready: Ray Pelletier phone: 650-0406

Tenant/allocated building space frontage (feet): Length: 18 Height: 20  
 Lot Frontage (feet) 89' (double lot) Single Tenant or Multi Tenant Lot Single

Current Specific use: Single Family with Home Occupation of Dressmaking and Craft Making  
 If vacant, what was prior use: N/A  
 Proposed Use: N/A

Information on proposed sign(s):  
 Freestanding (e.g., pole) sign? Yes \_\_\_ No X Dimensions proposed: \_\_\_\_\_ Height from grade: \_\_\_\_\_  
 Bldg. wall sign? (attached to bldg) Yes X No \_\_\_ Dimensions proposed: 12" X 24"

Proposed awning? Yes \_\_\_ No X Is awning backlit? Yes \_\_\_ No \_\_\_  
 Height of awning: \_\_\_\_\_ Length of awning: \_\_\_\_\_ Depth: \_\_\_\_\_  
 Is there any communication, message, trademark or symbol on it? Yes \_\_\_ No \_\_\_  
 If yes, total s.f. of panels w/communications, message, trademark or symbol: \_\_\_\_\_ s.f.

Information on existing and previously permitted sign(s):  
 Freestanding (e.g., pole) sign? Yes \_\_\_ No X Dimensions: \_\_\_\_\_  
 Bldg. wall sign? (attached to bldg) Yes \_\_\_ No X Dimensions: \_\_\_\_\_  
 Awning? Yes \_\_\_ No X Sq. ft. area of awning w/communication: \_\_\_\_\_

A site sketch and building sketch showing exactly where existing and new signage is located must be provided.  
 Sketches and/or pictures of proposed signage and existing building are also required.

2 x 2 + 30  
**RECEIVED**  
 NOV 13 2009  
 Dept. of Building Inspections  
 City of Portland Maine

Please submit all of the information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>Ray Pelletier</u>	Date: <u>11/12/2009</u>
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This is not a permit; you may not commence ANY work until the permit is issued.

**BUILDING PERMIT INSPECTION PROCEDURES**

**Please call 874-8703 or 874-8693 (ONLY )**

**to schedule your inspections as agreed upon**

**Permits expire in 6 months, if the project is not started or ceases for 6 months.**

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

**By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.**

**A Pre-construction Meeting will take place upon receipt of your building permit.**

  X   **Final inspection required at completion of work.**

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

**If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.**

**CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.**

*Ray Peltier*

\_\_\_\_\_  
Signature of Applicant/Designee

*11/20/2009*

\_\_\_\_\_  
Date

*Dean Burke*

\_\_\_\_\_  
Signature of Inspections Official

*11/20/09*

\_\_\_\_\_  
Date

Raymond A. Pelletier and  
Raisa V. Sabelnikova  
11 Gleckler Road  
Portland, ME 04103  
(207) 650-0406

November 12, 2009

Inspection Services Department  
City of Portland  
389 Congress Street  
Portland, Maine 04101

Dear Sir/Madam:

Enclosed is our application for a sign permit in connection with Raisa Sabelnikova's home occupation, including a check in the amount of \$34.00 for the fee. In addition to the permit application and required documents, I have enclosed copies of the original home occupation permit for dressmaking and craft making; the certificate of occupancy; and the Certificate of Sole Proprietor filed with the City Clerk. Note that we purchased the house in August 2009. Shortly thereafter the street number of the house was changed from 13 to 11 Gleckler Road, although the Assessor's records do not appear to have been updated yet.

Please contact me at the above cell phone number if you would like any additional information.  
Thank you.

Sincerely,

  
Raymond A. Pelletier





## Signage/Awning Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

- Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way. *N/A*
- Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage. *Owner submitting application*
- A sketch plan of lot indicating location of buildings, driveways and any abutting streets or rights of way, lengths of building frontages, street frontages and all existing setbacks. Please indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building façade dimensions for any signage attached to the building. *See attached surveyor's plan, Assessor's Office sketch and Photo*
- A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, construction method as well as specifics of installation/attachment. *See attached layout*
- Certificate of flammability required for awning or canopy. *N/A*
- A UL# is required for lighted signs at the time of final inspection. *N/A*
- Pre-application questionnaire completed and attached.
- Photos of existing signage *N/A*
- Details for sign fastening, attachment or mounting in the ground.

Permit fee for signage or awning-with-signage: \$30.00 plus \$2.00 per square foot of sign.

Permit fee for awning-without-signage is based on cost of work:  
\$30.00 for the first \$1,000.00, \$10.00 per additional \$1,000.00 of cost.

Base application fee for any Historic District signage is \$65.00.

# FOR MORTGAGE LENDER USE ONLY

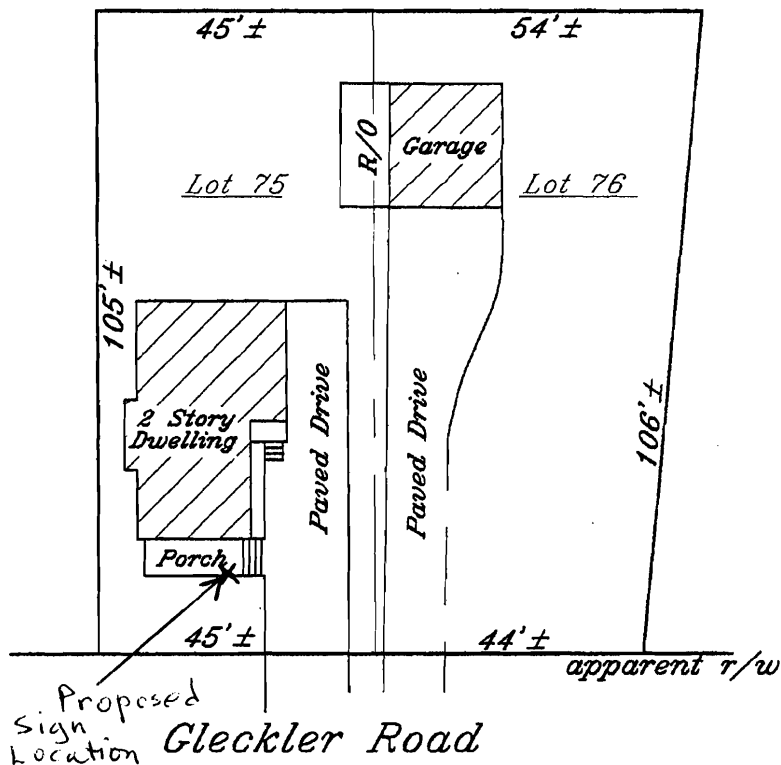
GENERAL NOTES: (1) DISTANCES SHOWN ARE TAKEN FROM PROVIDED TITLE REFERENCES SHOWN BELOW. (2) THE PURPOSE OF THIS INSPECTION IS TO RENDER AN OPINION AS FOLLOWS: A) DWELLING AND ACCESSORY STRUCTURE'S COMPLIANCE WITH RESPECT TO MUNICIPAL ZONING SETBACKS, AND B) FLOOD ZONE DETERMINATION BY HORIZONTAL SCALING ON BELOW REFERENCED FEMA MAP. (3) THIS INSPECTION EXCEPTS OUT ALL TECHNICAL STANDARDS CURRENTLY SET FORTH BY STATE OF MAINE BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS. (4) THIS INSPECTION IS TO BE USED ONLY BY THE BELOW LISTED LENDER, TITLE ATTORNEY & TITLE INSURER AND IS NOT TO BE USED BY ANOTHER PARTY FOR BOUNDARY LINE LOCATIONS OR LAND TITLE OPINIONS. (5) A BOUNDARY SURVEY SHOULD BE PERFORMED TO RENDER A PROFESSIONAL OPINION PERTAINING TO BOUNDARY LINE LOCATIONS, BASEMENTS, RIGHTS OF WAY, ENCUMBRANCES, ENCROACHMENTS, AND/OR CONFLICTS WITH ADJUTER'S DEEDS.

REV. 07/19/09

THIS SKETCH IS NOT TO BE USED FOR CONSTRUCTION PURPOSES; IMPROVEMENTS SHOWN ARE APPROXIMATE.

ADDRESS: 9-13 Gleckler Road  
Portland, Maine

INSP. DATE: 07/16/2009  
SCALE: 1" = 30'



JDN

SEE PROVIDED TITLE REFERENCES FOR APPURTENANCES, IF ANY.

APPLICANT: Pelletier & Sabelnikova FILE#: 20922093  
OWNER: L.R. & K.M. Germani CLIENT#: 09-1044  
LENDER: TD Bank, NA  
REQ. PARTY: Atlantic Coast Title Company, LLC  
ATTORNEY: \_\_\_\_\_

James D. Nadeau, LLC

Professional Land Surveyors  
Certified Floodplain Managers

TITLE REFERENCES: COUNTY: Cumberland  
DEED BOOK: 24685 PAGE: 215  
PLAN BOOK: 14 PAGE: 32 LOT: 75,76

**MUNICIPAL REFERENCE:**

MAP: 156 BLOCK: A LOT: 8,9

THE DWELLING DOES NOT FALL WITHIN A SPECIAL FLOOD HAZARD ZONE PER FEMA COMMUNITY MAP No. 230051 PANEL: 0007C  
ZONE: X DATE: 12/8/1998

THE DWELLING WAS ████ IN COMPLIANCE WITH MUNICIPAL ZONING SETBACK REQUIREMENTS AT THE TIME OF CONSTRUCTION.

*James D. Nadeau*  
7-17-09

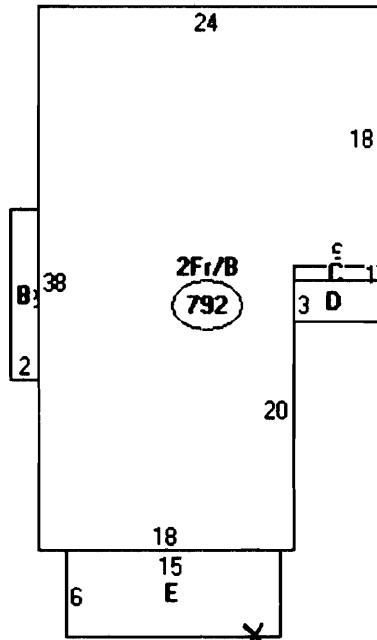
918 BRIGHTON AVE. PH.(207)878-7870  
PORTLAND, ME. 04102 F.(207)878-7871

THIS INSPECTION IS VALID ONLY WITH AN  
EMBOSSED SEAL AND IS NULL & VOID  
90 DAYS AFTER INSPECTION DATE.

**THIS IS NOT A BOUNDARY SURVEY - NOT FOR RECORDING**



Front Porch facade is approx. 15' wide and 10' high. Building facade approx. 18' wide and 20' high. Sign to be hung from bottom of front beam on porch in upper right corner with eye bolts and S hooks. Sign will not extend beyond porch.



Descriptor/Area

- A: 2F1/B  
792 sqft
- B: FBAY/B  
24 sqft
- C: 1F1/B  
6 sqft
- D: OFP  
18 sqft
- E: OFP  
90 sqft

Proposed  
sign location  
Approx. 8 1/2 ft. above  
ground

# THE SIGNERY

Joel Kuschke

This proof may reflect color shifts due to the color conversions from ink to paint and or vinyl. Also, PMS colors will be approximated to the best of our ability. If we are supplied with files (if applicable) they will be used as is and the Signery will not be responsible for any faults in the design (300 dpi required). Please check the following for accuracy: spelling, quantity, graphics and logos, size, fonts/typeface, single or double sided colors and legibility.

Client: Ray Pelletier

Invoice: 16873

Please SIGN this form, if approved, and fax to (207) 510.0043 to continue the job progress.

\*By signing below, you are confirming that you have checked and approved of all details of this project, as represented on this proof.



(1) Routed Painted Mahogany Sign

12" x 24"

4 eye hooks 2" S" hooks

(Non-illuminated)

2009 OCT 30 A 9:51

State of Maine  
CITY OF PORTLAND


CERTIFICATE OF SOLE PROPRIETOR ADOPTING A NAME OTHER THAN OWN  
(Title 31 M. R. S. A. Section 2)

The undersigned hereby certifies that (s)he intends to engage in the  
Sewing and Craft making business, as sole proprietor thereof, and to  
(type of business)

adopt the name, style or designation of Raisa's Sewing & Accessories  
(name of business)

in the conduct of said business.

Raisa Sabelnikova  
Printed Name of Proprietor

  
Signature of Proprietor (signature must be witnessed by  
a Notary Public or attorney)

11 Gleckler Rd  
Home Address  
Zip Code 04103

11 Gleckler Rd.  
Business Location Address (cannot be a PO Box)  
(MUST be in Portland) Zip Code 04103

207-650-4441  
Home (or Cell) Phone Number

Same  
Business Phone Number

raisapelletier@rambler.ru  
Email

www. Under Construction  
Business Website

**BELOW INFORMATION MUST BE COMPLETED BY A NOTARY PUBLIC OR ATTORNEY**  
STATE OF MAINE

Cumberland County, SS.

29 October A.D. 2009

Then Raisa Sabelnikova, personally appeared and made oath  
to the foregoing certificate that the same is true.

Before me,

  
Attorney or  
Notary Public (Commission Expires \_\_\_\_\_)

Note: This certificate shall be deposited in the City of Portland Office of the Clerk in which the business is to  
be carried on. The City Clerk's Office is entitled to a fee of TEN dollars (\$10.00) for recording this certificate.



# CITY OF PORTLAND, MAINE

Department of Building Inspections

## Original Receipt

11.15 20 09

Received from

Raymond Pelletier

Location of Work

W Stecker Rd

Cost of Construction \$ \_\_\_\_\_ Building Fee: \_\_\_\_\_

Permit Fee \$ \_\_\_\_\_ Site Fee: \_\_\_\_\_

Certificate of Occupancy Fee: \_\_\_\_\_

Total: 34

Building (I1) \_\_\_\_\_  Plumbing (I5) \_\_\_\_\_  Electrical (I2) \_\_\_\_\_  Site Plan (U2) \_\_\_\_\_

Other \_\_\_\_\_

CBL: 156-A-8

Check #: 600 Total Collected \$ 34

**No work is to be started until permit issued.  
Please keep original receipt for your records.**

Taken by: S. J. [Signature]

WHITE - Applicant's Copy  
YELLOW - Office Copy  
PINK - Permit Copy