

City of Portland, Maine - Building or Use Permit Application
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 02-0962	Issue Date:	CBL: 153 A025001
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Location of Construction: 191 Harvard St	Owner Name: Sturdivant Lawrence J	Owner Address: 15 Garsoe Rd	Phone: 207-878-0680
Business Name: n/a	Contractor Name: Nail Construction	Contractor Address: 15 Garsoe Drive Portland	Phone: 2078780680
Lessee/Buyer's Name n/a	Phone: n/a	Permit Type: Multi Family	Zone:
Past Use: Vacant	Proposed Use: New 33 Unit PRUD / Application for units 11, 12, 13, 14, 15, 16, 17 and 18.	Permit Fee: \$7,189.00	Cost of Work: \$938,000.00
		CEO District: 2	
Proposed Project Description: New 33 unit PRUD / Application for units, 11, 12, 13, 14, 15, 16, and 17.		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: Type:
		Signature:	Signature:
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)	
		Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied	
		Signature:	Date:
Permit Taken By: gg	Date Applied For: 08/27/2002	Zoning Approval	

Previous Application

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. 2. Building permits do not include plumbing, septic or electrical work. 3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date:	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	Historic Preservation <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date:

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

STATE OF MAINE
CHIMNEY OR FIREPLACE CONSTRUCTION/INSTALLATION
DISCLOSURE

Dear Consumer: State law, specifically 32 M.R.S.A., Chapter 33, §2313-A, requires that chimney or fireplace installers, as of January 1, 1992, provide you with this "Disclosure" prior to the installation or construction of your chimney or fireplace. The purpose of this Disclosure is to inform you that the National Fire Protection Standard #211 (NFPA #211) is the current standard which applies to all new construction of chimneys and fireplaces. Please to note that the State of Maine does not require registration or licensure of chimney or fireplace installers. It is important to realize that many fires are caused each year from improperly constructed fireplaces and chimneys. This disclosure form should help you in making an informed decision as to the abilities of the installer and under what requirements the installation must comply.

INSTALLER INFORMATION

Name of Installer F. Di. DONATO & Sons
D.B.A. _____
Name of Installer (if incorporated) _____
D.B.A. _____
Legal Address 87 SKYLARK Rd. PORTLAND, ME
MAINE CUMBERLAND 04103
(Street and No.) (City or Town)
(State) (County) (Zip Code)
Home Telephone 797, 3098 Business Telephone 207 1797, 3098
Years of experience doing fireplace or chimney installations 51

CONSUMER IDENTIFICATION

Consumer's Name NIAL CONSTRUCTION
Mailing Address 14 Kimberly Court Portland
ME CUMBERLAND 04103
(Street and No.) (City or Town)
(State) (County) (Zip Code)
Home Telephone 1 1 Business Telephone 207 175210091

Installer, please give a brief description of installation being offered.
Chimney with 8"x8" flue liner, chimney block (onepc)
indoors up to roof, brick above roof

I, FRANK Di DONATO, the installer, hereby attest that the preceding information provided is true to the best of my knowledge. I also understand that if I fail to conform with the standards as outlined in NFPA #211 that I shall be subject to penalties as outlined under Title 32, Chapter 33, and the Oil and Solid Fuel Board Rules.
Signature Frank DiDonato Date 11-7-03

INSTALLATION STANDARDS

The 1996 Edition of NFPA #211 contains provisions for chimney, fireplaces, venting systems, and solid fuel burning appliances including their installations. The standards applies to residential as well as commercial and industrial installations.

PLEASE CHECK THE TYPE OF CONSTRUCTION TO BE BUILT:

- Factory-Built Chimney and Chimney Units.**

Factory-built chimney and chimney units shall be listed and installed in accordance with the temperature conditions of the listing, the manufacturer's instructions and all applicable sections of NFPA #211.

- Factory-Built Fireplaces.**

Factory-built fireplaces shall be listed and shall be installed in accordance with the terms of the listing. Hearth extensions shall be provided in accordance with the manufacturer's instructions or shall be of masonry on non combustible construction in accordance with applicable sections of NFPA #211.

- Unlisted Metal Chimney (smokestacks) for Non Residential Applications.**

Single wall metal chimneys or unlisted metal chimneys shall not be used inside or outside of one and two family dwellings. Metal chimneys shall be constructed and installed in accordance with the appropriate sections of NFPA #211

- Masonry Chimney.**

Masonry chimneys shall be constructed by appropriate sections of NFPA #211 for proper design, support, reinforced, and installation..

- Masonry Fireplace.**

Masonry fireplaces shall comply with all requirements of NFPA #211 and all other pertinent sections.

CONSUMER CHECKLIST

1. Has the installer provided you with a written contract? 10 M.R.S.A., Chapter 219-A requires written contracts for any home remodeling or construction with an estimated cost in excess of \$1,400.
2. Have you asked the local fire department or code enforcement officials to inspect the installation during and after construction?
3. Is the installer familiar with current NFPA #211 standards and does he have a copy of same?
4. Have you asked for references to be provided by the installer?

PLUMBING APPLICATION

Department of Human Sciences
Division of Health Engineering

2003-8194

PROPERTY ADDRESS

Town or Plantation	City of Portland
Street	Harvard St.
Subdivision Lot #	Backlot #13 Unit #13

PROPERTY OWNERS NAME

NRK CONSTRUCTION

Last: _____ First: _____

Applicant Name:	Worley & Son's Plll
Mailing Address of Owner/Applicant (If Different)	28 Shorewater St. Westbrook Me. 04092

Owner/Applicant Statement

I certify that the information submitted is correct to the best of my knowledge and understand that any falsification is reason for the Local Plumbing Inspectors to deny a Permit.

[Signature] 6-13-03
Signature of Owner/Applicant Date

153A025001

PORTLAND Date Permit Issued: 6/16/03 8493 TOWN COPY

[Signature] \$ 176.00 Double Fee Charged

L.P.I. # 0732

Local Plumbing Inspector Signature

Caution: Inspection Required

I have inspected the installation authorized above and found it to be in compliance with the Maine Plumbing Rules.

[Signature]
Local Plumbing Inspector Signature

Date Approved

PERMIT INFORMATION

This Application is for

- NEW PLUMBING
- RELOCATED PLUMBING

Type of Structure To Be Served:

- SINGLE FAMILY DWELLING
- MODULAR OR MOBILE HOME
- MULTIPLE FAMILY DWELLING
- OTHER - SPECIFY _____

Plumbing To Be Installed By:

- MASTER PLUMBER
- OIL BURNERMAN
- MFG'D. HOUSING DEALER/MECHANIC
- PUBLIC UTILITY EMPLOYEE
- PROPERTY OWNER

LICENSE # 027271

Hook-Up & Piping Relocation Maximum of 1 Hook-Up	Number	Column 2 Type of Fixture	Number	Column 1 Type of Fixture
HOOK-UP: to public sewer in those cases where the connection is not regulated and inspected by the local Sanitary District.	2	Hosebibb / Sillcock	2	Bathtub (and Shower)
		Floor Drain		Shower (Separate)
OR		Urinal	1	Sink
		Drinking Fountain	4	Wash Basin
HOOK-UP: to an existing subsurface wastewater disposal system.		Indirect Waste	3	Water Closet (Toilet)
PIPING RELOCATION: of sanitary lines, drains, and piping without new fixtures.		Water Treatment Softener, Filter, etc.	1	Clothes Washer
		Grease / Oil Separator	1	Dish Washer
OR		Dental Cuspidor	1	Garbage Disposal
		Bidet		Laundry Tub
		Other: _____		Water Heater
TRANSFER FEE [\$6.00]		Fixtures (Subtotal) Column 2	112	Fixtures (Subtotal) Column 1
			2	Fixtures (Subtotal) Column 2
			15	Total Fixtures
				Fixture Fee
			10.00	Surchg. Transfer Fee
				Hook-Up & Relocation Fee
			106.00	Permit Fee (Total)

SEE PERMIT FEE SCHEDULE FOR CALCULATING FEE

3 @ 24 = 72.00 + 10.00

TOWN COPY

PLUMBING APPLICATION

PROPERTY ADDRESS

Town or Platation: City of Portland
 Street: Harvard Street
 Subdivision Lot #: Backfield Unit # 12

PROPERTY OWNERS NAME: NTHA construction

Applicant Name: Martin & Sons P/H
 Mailing Address of Owner/Applicant: 28 Shattuck St
 (if Different): Westbrook, ME 04092

I certify that the information submitted is correct to the best of my knowledge and understand that any falsification is reason for the Local Plumbing Inspectors to deny a Permit.

Signature of Owner/Applicant: *[Signature]*
 Date: 6-15-03

PORTLAND 8494 TOWN COPY

Date permit issued: 6/16/03
 \$ 961010 FEE Charged
 L.P.I. # 02722

Local Plumbing Inspector Signature: *[Signature]*

Local Plumbing Inspector Signature: _____
 Date Approved: _____

Caution: Inspection Required
 I have inspected the installation authorized above and found it to be in compliance with the Maine Plumbing Rules.

PERMIT INFORMATION

This Application is for:

- NEW PLUMBING
- RELOCATED PLUMBING

Type of Structure To Be Served:

- SINGLE FAMILY DWELLING
- MODULAR OR MOBILE HOME
- MULTIPLE FAMILY DWELLING
- OTHER - SPECIFY _____

Plumbing To Be Installed By:

- MASTER PLUMBER
- OIL BURNERMAN
- MFG.D. HOUSING DEALER/MECHANIC
- PUBLIC UTILITY EMPLOYEE
- PROPERTY OWNER

LICENSE # 02722

Column 1 Type of Fixture	Number	Column 2 Type of Fixture	Number
Bath/ub (and Shower)	2	Hosebibb / Silcock	2
Shower (Separate)	1	Floor Drain	1
Sink	1	Urinal	1
Wash Basin	4	Drinking Fountain	1
Water Closet (Toilet)	3	Indirect Waste	1
Clothes Washer	1	Water Treatment Softener, Filter, etc.	1
Dish Washer	1	Grease / Oil Separator	1
Garbage Disposal	1	Dental Cuspidor	1
Laundry Tub	1	Bidet	1
Water Heater	1	Other: _____	1
Fixtures (Subtotal) Column 1	13	Fixtures (Subtotal) Column 2	13
Fixtures (Subtotal) Column 2	15		
Total Fixtures	28		
Fixture Fee			
Transfer Fee			
Hook-Up & Relocation Fee			
Permit Fee (Total)			

Hook-Up: to public sewer in those cases where the connection is not regulated and inspected by the local Sanitary District.

OR

Hook-Up: to an existing subsurface wastewater disposal system.

OR

PIPING RELOCATION: of sanitary lines, drains, and piping without new fixtures.

TRANSFER FEE (\$6.00)

SEE PERMIT FEE SCHEDULE FOR CALCULATING FEE

2003-8197

ELECTRICAL PERMIT City of Portland, Me.



To the Chief Electrical Inspector, Portland Maine:
The undersigned hereby applies for a permit to make electrical installations in accordance with the laws of Maine, the City of Portland Electrical Ordinance, National Electrical Code and the following specifications:

Date 12/30/02
Permit # 2002-5070
CBL# 153-A-025

LOCATION: 191 HARVARD ST METER MAKE & # _____
CMP ACCOUNT # _____ OWNER NIAL
TENANT UNIT 16 PHONE # 752-0091

								TOTAL EACH FEE		
OUTLETS	Receptacles	<u>60</u>	Switches	<u>30</u>	Smoke Detector	<u>6</u>		.20	<u>19.20</u>	
FIXTURES	Incandescent	<u>18</u>	Fluorescent		Strips	<u>3</u>		.20	<u>4.20</u>	
SERVICES	Overhead		Underground		TTL AMPS	<u>200</u>	<u><800</u>	15.00	<u>15.00</u>	
	Overhead		Underground				<u>>800</u>	25.00		
Temporary Service	Overhead		Underground		TTL AMPS			25.00		
								25.00		
METERS	(number of)	<u>1</u>						1.00	<u>1.00</u>	
MOTORS	(number of)							2.00		
RESID/COM	Electric units							1.00		
HEATING	oil/gas units	<u>1</u>	Interior		Exterior			5.00	<u>5.00</u>	
			APPLIANCES	Ranges	<u>1</u>	Cook Tops		Wall Ovens	2.00	<u>2.00</u>
	Insta-Hot		Water heaters		Fans	<u>2</u>		2.00	<u>4.00</u>	
	Dryers	<u>1</u>	Disposals	<u>1</u>	Dishwasher	<u>1</u>		2.00	<u>6.00</u>	
	Compactors		Spa		Washing Machine	<u>1</u>		2.00	<u>2.00</u>	
	Others (denote)							2.00		
MISC. (number of)	Air Cond/win							3.00		
	Air Cond/cent							10.00		
	HVAC		EMS		Pools			5.00		
	Signs				Thermostat			10.00		
	Alarms/res							5.00		
	Alarms/com							15.00		
	Heavy Duty(CRKT)							2.00		
	Circus/Carnv							25.00		
	Alterations							5.00		
	Fire Repairs							15.00		
	E Lights							1.00		
	E Generators							20.00		
PANELS	Service		Remote		Main			4.00		
TRANSFORMER	0-25 Kva							5.00		
	25-200 Kva							8.00		
	Over 200 Kva							10.00		
TOTAL AMOUNT DUE										
MINIMUM FEE/COMMERCIAL 45.00								MINIMUM FEE	35.00	<u>58.40</u>

CONTRACTORS NAME PLACE ELECTRIC INC MASTER LIC. # 10626
ADDRESS 173 SUMMIT ST PORTLAND LIMITED LIC. # _____
TELEPHONE 797-9954

SIGNATURE OF CONTRACTOR Charles R.

ELECTRICAL PERMIT City of Portland, Me.



To the Chief Electrical Inspector, Portland Maine:
The undersigned hereby applies for a permit to make electrical installations
in accordance with the laws of Maine, the City of Portland Electrical Ordinance,
National Electrical Code and the following specifications:

Date 12/30/02
Permit # 2002-5074
CBL# 153 A 025

LOCATION: 173 HARVARD ST METER MAKE & # _____
CMP ACCOUNT # _____ OWNER NIN CONST
TENANT UNIT 15 PHONE # 757-0091

							TOTAL EACH FEE	
OUTLETS	Receptacles	<u>40</u>	Switches	<u>20</u>	Smoke Detector	<u>5</u>	.20	13.00
FIXTURES	Incandescent	<u>18</u>	Fluorescent	<u>8</u>	Strips	<u>3</u>	.20	<u>4.60</u> <u>2.20</u>
SERVICES	Overhead		Underground	<input checked="" type="checkbox"/>	TTL AMPS <u>200</u>	<800	15.00	15.00
	Overhead		Underground			>800	25.00	
Temporary Service	Overhead		Underground		TTL AMPS		25.00	
							25.00	
METERS	(number of)	<u>4</u>					1.00	1.00
MOTORS	(number of)						2.00	
RESID/COM	Electric units						1.00	
HEATING	oil/gas units	<u>1</u>	Interior		Exterior		5.00	5.00
APPLIANCES	Ranges	<u>1</u>	Cook Tops	<u>0</u>	Wall Ovens		2.00	2.00
	Insta-Hot		Water heaters		Fans	<u>2</u>	2.00	4.00
	Dryers	<u>1</u>	Disposals	<u>1</u>	Dishwasher	<u>1</u>	2.00	6.00
	Compactors		Spa		Washing Machine	<u>1</u>	2.00	2.00
MISC. (number of)	Others (denote)						2.00	
	Air Cond/win						3.00	
	Air Cond/cent						10.00	
	HVAC		EMS		Pools		5.00	
	Signs				Thermostat		10.00	
	Alarms/res						5.00	
	Alarms/com						15.00	
	Heavy Duty(CRKT)						2.00	
	Circus/Carnv						25.00	
	Alterations						5.00	
	Fire Repairs						15.00	
	E Lights						1.00	
	E Generators						20.00	
PANELS	Service		Remote		Main		4.00	
TRANSFORMER	0-25 Kva						5.00	
	25-200 Kva						8.00	
	Over 200 Kva						10.00	
					TOTAL AMOUNT DUE			50.20
					MINIMUM FEE	35.00		44.60

CONTRACTORS NAME PLACE ELECTRIC INC MASTER LIC. # 10626
ADDRESS 173 SUMMIT ST PORTLAND LIMITED LIC. # _____
TELEPHONE 797-9954

SIGNATURE OF CONTRACTOR Charles R. Place

50.20
44.60
52.20
Should be

Delete	Schedule Inspection	Add	Find	Images	Print Permit	Print C of O	Print Insp
Prmt	Text193	21854		Constr Type	New	Num1	2
Permit Nbr	02-0962	Location of Construction	191	Harvard St	Appl. Date		
Status	Open	Permit Type	Multi Family		Issue Date		
CBL	153 A025001	Territory Nbr	2	Estimated Cost	\$938,000.00	Date Closed	

<input checked="" type="checkbox"/> Show Balance	Invoice Print	Delete Inv	Create Inv	Payment																																					
<table border="1"> <tr><td>Acct Balance</td><td></td></tr> <tr><td>Deposit</td><td>\$0.00</td></tr> <tr><td>Total Billed</td><td>\$7,189.00</td></tr> <tr><td>Total Paid</td><td>\$7,189.00</td></tr> <tr><td>Total Unpaid</td><td>\$0.00</td></tr> <tr><td>Total Unbilled</td><td>\$0.00</td></tr> <tr><td>Acct Balance</td><td>\$0.00</td></tr> </table>	Acct Balance		Deposit	\$0.00	Total Billed	\$7,189.00	Total Paid	\$7,189.00	Total Unpaid	\$0.00	Total Unbilled	\$0.00	Acct Balance	\$0.00	<table border="1"> <tr> <td>Inv Date</td> <td>08/27/2002</td> <td>Date Pd</td> <td>08/27/2002</td> <td>Amt Pd</td> <td>\$7,189.00</td> </tr> <tr> <th colspan="2">Fee Description</th> <th>Qty</th> <th colspan="2">Billed</th> </tr> <tr> <td colspan="2">Certificate of Occupancy</td> <td>8.0</td> <td colspan="2">\$600.00</td> </tr> <tr> <td colspan="2">Building Permit Fee Add'l \$1000</td> <td>1.0</td> <td colspan="2">\$6,559.00</td> </tr> <tr> <td colspan="2">Building Permit Fee First \$1000</td> <td>1.0</td> <td colspan="2">\$30.00</td> </tr> </table>	Inv Date	08/27/2002	Date Pd	08/27/2002	Amt Pd	\$7,189.00	Fee Description		Qty	Billed		Certificate of Occupancy		8.0	\$600.00		Building Permit Fee Add'l \$1000		1.0	\$6,559.00		Building Permit Fee First \$1000		1.0	\$30.00	
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STATE OF MAINE
CHIMNEY OR FIREPLACE CONSTRUCTION/INSTALLATION
DISCLOSURE

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INSTALLER INFORMATION

Name of Installer F. Di DONATO & Sons
D.B.A. _____
Name of Installer (if incorporated) _____
D.B.A. _____
Legal Address 87 SKYLARK Rd. PORTLAND, ME
(Street and No.) (City or Town)
MAINE CUMBERLAND 04103
(State) (County) (Zip Code)
Home Telephone 797, 3098 Business Telephone 207, 797, 3098
Years of experience doing fireplace or chimney installations 51

CONSUMER IDENTIFICATION

Consumer's Name NIAL CONSTRUCTION
Mailing Address 26 Kimberly Court Portland
(Street and No.) (City or Town)
ME CUMBERLAND 04103
(State) (County) (Zip Code)
Home Telephone 1 1 Business Telephone 207, 752, 0091

Installer, please give a brief description of installation being offered.
Chimney with 8x8" flue liner, chimney block (one pc)
indoors up to roof, brick above roof

I, FRANK Di DONATO, the installer, hereby attest that the preceding information provided is true to the best of my knowledge. I also understand that if I fail to conform with the standards as outlined in NFPA #211 that I shall be subject to penalties as outlined under Title 32, Chapter 33, and the Oil and Solid Fuel Board Rules.

Signature Frank DiDonato Date 11-7-03

Site # 2002 0060

All Purpose Building Permit Application


If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>191 HARVARD ST Units 3-10</u>		
Total Square Footage of Proposed Structure <u>6320 LIVING 1452 GARAGE</u>	Square Footage of Lot <u>369 495</u>	
Tax Assessor's Chart, Block & Lot Chart# <u>154</u> Block# <u>B</u> Lot# <u>16</u>	Owner: <u>NIAL CONSTRUCTION</u> <u>15 GARSOE DRIVE</u> <u>PORTLAND ME</u>	Telephone: <u>207 878 0680</u>
Lessee/Buyer's Name (If Applicable) <u>N/A</u>	Applicant name, address & telephone: <u>Same AS Above</u>	Cost Of Work: \$ <u>938,000</u> Fee: \$ <u>Bldg Fee 6589.00</u>
Current use: <u>VACANT LAND</u>		
If the location is currently vacant, what was prior use: <u>VACANT LAND</u>		
Approximately how long has it been vacant: <u>?</u>		
Proposed use: <u>33 UNIT PRUD</u>		
Project description: ORANGEWOOD ADJACENT TO 070016		
Contractor's name, address & telephone: <u>NIAL CONSTRUCTION</u>		
Who should we contact when the permit is ready: <u>LARRY STURDIVANT</u>		
Mailing address: <u>15 GARSOE DRIVE</u> <u>PORTLAND, ME 04103</u> <u>207-878-0680</u>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: <u>207 878-0680</u>		

8 Copd 600.00
\$ 7189.00

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: 	Date: <u>11/19/02</u>
---	-----------------------

This is NOT a permit, you may not commence ANY work until the permit is issued. If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4th floor of City Hall