

Administrative Authorization Decision

Application #: 2016-064 **CBL** 152 A005001

Name: Change of Use

Address: 1156 FOREST AVE

Description: Change of use permit to add an apartment.

Criteria for an Administrative Authorization: (See Section 14-523 (4) on page 2 of this application)	Applicant's Assessment Yes, No, N/A	Planning Division Use Only
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a) Is the proposal within existing structures? <input type="checkbox"/>	Yes	Yes
b) Are there any new buildings, additions, or demolitions?	No	No
c) Is the footprint increase less than 500 sq. ft.?	N/A	N/A
d) Are there any new curb cuts, driveways or parking areas?	No	No- The five on-site spaces meet the zoning.
e) Are the curbs and sidewalks in sound condition?	Yes	Yes
f) Do the curbs and sidewalks comply with ADA?	Yes	Yes, the existing curb cut is wider than the current standards
g) Is there any additional parking?	No	No
h) Is there an increase in traffic?	No	No- converting an office to a residential unit
i) Are there any known stormwater problems?	No	No
j) Does sufficient property screening exist?	Yes	Yes
k) Are there adequate utilities?	Yes	Yes
l) Are there any zoning violations?	No	No
m) Is an emergency generator located to minimize noise?	N/A	N/A
n) Are there any noise, vibration, glare, fumes or other impacts?	No	No

The Administrative Authorization for the Change of Use was approved by Barbara Barhydt, Development Review Services Manager on April 1, 2016 with the following condition of approval listed below:

- 1) subject to obtaining all required building permits from the Department of Permitting and Inspections.

Barbara Barhydt
Development Review Services Manager
Approval Date: April 1, 2016