

March 13, 2018

City of Portland
Permitting and Inspections Department
Michael A. Russell, MS, Director



RE: Building Permit Application – City of Portland Department Headquarters
Renovation - 212 Canco Road

Plans Review Division:

This project involves the renovation of a portion of the warehouse space and the existing loading dock area at 212 Canco Road to create an office space for Public Works including offices, small meeting rooms, bathrooms, document storage (Engineering Vault), break room and copy rooms. The existing office space at the east end of the building will be minimally renovated to create a combination of flex space, offices, conference room, multi-purpose room. A new elevator will be added.

The building falls under construction Type III (200) and will be equipped with a supervised sprinkler system and monitored fire alarm system.

Please note that the Project Specifications Manual will follow in a week and that a copy of the State Fire Marshal construction and barrier free permits will be forwarded to you as soon as we receive it.

Enclosed are the following:

- Commercial Interior Alteration Checklist
- Certificate of Accessible Building Compliance
- General Building Permit Application
- Fee Payment Confirmation (City project - fees waived)
- Review drawings

Let me know if you have any questions or need any additional information to facilitate your review.

Sincerely,

A handwritten signature in black ink, appearing to read "Manon Lacombe", with a long horizontal flourish extending to the right.

Manon Lacombe, Registered Architect
Winton Scott Architects