Mitchell
& Associates
LANDSCAPE ARCHITECTS

The
7
Portlan
F. 207.874.2460
www.mitchellassociates.biz

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 12/08/16

November 30, 2016

Ms. Ann Machado, Zoning Administrator
Permitting and Inspections Division
City of Portland
389 Congress Street
Portland, Maine 04101

RE: Park Danforth
Signage Application

Dear Ann:

We have prepared the attached application for proposed signage for the Park Danforth. As discussed, receipt of the permit in an expedited manor is being requested. The project completion is scheduled for mid-December, the signs are in process of fabrication for tentative installation by December 13, 2016. The Park Danforth appreciates your guidance to develop the sign plan that meets their goal and is conforming to city standards.

Enclosed for your review are the following:

- Completed Signage/Awning Permit Application and Attachment A;
- Application Fee of $522.00;
- Annotated Site Plan indicating Park Danforth signage location, including Wayfinding signage;
- Sign graphics prepared by "Sign Design" Warren Avenue Portland and
- Sign light fixtures; ground mounted and building mounted fixture cut sheets.

Should you have any questions, please do not hesitate to contact me.

Sincerely,
Mitchell & Associates

Robert B. Metcalf, President
Maine Licensed Landscape Architect

Enclosures