

Ms. Ann B. Machado
Zoning Specialist
Department of Planning and Urban Development
City of Portland
389 Congress Street
Portland Maine 04101

Dear Ms. Machado:

I am requesting a permit to allow me the use of my residence at 12 Poland Street for a home occupation. I intend to open a nail salon, an acceptable home occupation listed under Section 14-410 of the Portland Zoning Ordinance. The following is an explanation of how my home occupation meets the criteria listed under the same.

- a. My home occupation will occupy approximately 90 square feet (12%) of floor area of the residence.
- b. No goods will be displayed or be visible from outside the residence.
- c. There will be signage, as described in Section 14-410 line a4, of no more than 2 square feet, affixed to the house and not projecting more than one foot beyond the building.
- d. No exterior alterations to the residence will be necessary.
- e. I will not require the services of any employees.
- f. Since I will be seeing my clients one at a time and by appointment only, no additional parking will be necessary.
- g. No additional traffic will be generated.

My home occupation is a secondary and incidental use of my residence. The external activity level and impact on the neighborhood will be negligible.

Attached you will find a copy of the floor plans showing my entire dwelling and the intended area of home occupation space.

Thank you for your assistance in this matter.

Sincerely,

Karl & Denise Teceno
12 Poland Street
Portland ME 40103
207-239-6938