



UNIVERSITY OF  
NEW ENGLAND

**Biddeford Campus**  
11 Hills Beach Road  
Biddeford, ME 04005  
(207) 283-0171 T

**Portland Campus**  
716 Stevens Avenue  
Portland, ME 04103  
(207) 797-7261 T

August 2, 2016

Laurie Leader  
City of Portland Division of Planning  
389 Congress Street  
Portland, ME 04101

**RE: University Of New England  
Stevens Avenue Armory Renovations  
772 Stevens Avenue  
Building Permit Application – Response to Staff Comments**

Dear Laurie,

The University of New England (UNE) is pleased to submit the following in response to your comments received in regards to the review of the Building Permit application for the renovations to the former Stevens Avenue Armory, located at 772 Stevens Avenue.

In response to the question related to ADA compliance, specifically as it related to the *2010 ADA Standards for Accessible Design, Chapter 2, Section 226, Dining and Work Surfaces*, we offer the following:

The University of New England is well versed in the *2010 ADA Standards for Accessible Design* and adheres to these guidelines. All of the workstations illustrated on the plans are intended for use by employees of the University. The University has taken great care to insure that the majority, significantly more than the 5% required, of the office workstations will be modular and easily adjustable from a seated to a standing position, thus can accommodate any person's needs, including those with disabilities.

As this relates to Dining Surfaces, the University's "kitchen" is essentially a warming kitchen for events only. The events will be primarily furnished with rental tables and chairs. Our invitations often include inquiries for accommodations, and the University will insure that at least 5% of these seats will accommodate the persons with disabilities, as per *Section 226*.



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I trust that the submitted information is sufficient to meet the intent of the comments. Please let me know if there is any additional information that you require in this regard. I appreciate your assistance in this process.

Respectfully,

A handwritten signature in black ink that reads "Alan Thibeault". The signature is written in a cursive style with a large, sweeping flourish above the name.

Alan Thibeault  
Assistant Vice President of Planning

Cc Tyler Barter, Oak Point Associates  
Greg Hogan, University of New England