



P.O. Box 770  
 131 Lafayette Rd.  
 No. Hampton, NH 03862  
 (603) 964-8140  
 (603) 964-8885  
 rballen@rballen.com  
 www.rballen.com

NE Toll Free 1-800-258-7264

**TO: Favreau Electric**  
**37 Jordan Ave**  
**Brunswick, ME 04011**

DATE:	8/10/15	PO#
ATTENTION:	<b>Tobie Kay</b>	
RE:		
	<b>Alumni Hall</b>	
	<b>716 Stevens Ave</b>	
	<b>Portland, ME 04103</b>	

**WE ARE SENDING YOU**

- Attached     Under separate cover via \_\_\_\_\_ the following items:  
 Shop drawings    Risers     Plans

COPIES	DATE	NO.	DESCRIPTION
1	8/10/15	n/a	Fire Alarm System Submittal

THESE ARE TRANSMITTED as checked below:

- For approval     For your use  
 As requested     For review and comment

**REMARKS**

I trust you'll find this of interest!  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SIGNED:**

Cc: Tim Biron, file

Thomas DuBois - Project Manager

*If enclosures are not as noted, kindly notify us at once.*