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**TO: City of Portland**  
**Building Inspections Dept**  
**389 Congress Street**  
**Portland, ME 04101**

DATE	7/1/13
ATTENTION:	
RE:	
<b>UNE Ludcke Auditorium</b>	
<b>710 Stevens Ave</b>	
<b>Portland, ME</b>	

**WE ARE SENDING YOU**

Attached     Under separate cover via \_\_\_\_\_ the following items:

Shop drawings    Risers     Plans

COPIES	DATE	NO.	DESCRIPTION
3	6/25	n/a	Fire Alarm System Submittal - Hard Copy
			(Bill of Material, Battery Calculations, Riser, etc)
1	6/25	n/a	Fire Alarm System Submittal - Electronic Copy
			(Bill of Material, Battery Calculations, Riser, etc)

THESE ARE TRANSMITTED as checked below:

For approval     For your use  
 As requested     For review and comment

**REMARKS**

I trust you'll find this of interest!

\_\_\_\_\_  
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Cc: Tim Biron, file

**SIGNED:**

\_\_\_\_\_  
 Thomas DuBois - Project Manager

*If enclosures are not as noted, kindly notify us at once.*