

Administrative Authorization Application Portland, Maine

Planning and Urban Development Department, Planning Division

PROJECT NAME: ST. BRUGIO CATHOUR SCHOOL	L: FR. HAYET CATTER Some
PROJECT ADDRESS: 695 STEVENS AJENUE	CHART/BLOCK/LOT: TM - 144 -0-1, 2, 3
APPLICATION FEE: (\$50.00)	TM = 143 - 4 - 22221
:	TM-143-A-32,37
PROJECT DESCRIPTION: (Please Attach Sketch/Plan of the F	Proposal/Development)
Detrofit Stairs	
CONTACT INFORMATION:	
OWNER/APPLICANT Name: POMA CAPICILE A ISLAND CONSULTA	
Address: 616 0000 A La	DAVID LEASURE - ARCHITE CTURAL ASSOC. I
PORTUAND, Me. 04103	- AT IBOX CALE
Work# (201) 772 - (17)	FREEDONT, ME. 04032
Cell#: /\/A	(207) 797-8661
Fax #: \(\sum_{\text{A}}\) \(\text{A}\)	(207) 841 - 8880
Fax #:	(207) 865-9426
E-mail: JAMES, LAFOUTANE F-mail:	NA
Criteria for an Administrative Authorization:	DAVIDLEASURE & MY FAIR POINT. DET
(see section 14-523(4) on pg .2 of this appl.)	Applicant's Assessment \ Y(yes), N(no), N/A
a) Is the proposal within existing structures?	1)
b) Are there any new buildings, additions, or demolitions?	V SED
c) Is the footprint increase less than 500 sq. ft.?	
d) Are there any new curb cuts, driveways or parking areas?	110501
e) Are the curbs and sidewalks in sound condition?	3
f) Do the curbs and sidewalks comply with ADA?	No standa
g) Is there any additional parking?	N of Polyisa
h) Is there an increase in traffic?	N KING CITY of Portland
Are there any known stormwater problems?	N
Does sufficient property screening exist?	Y
k) Are there adequate utilities?	Y
) Are there any zoning violations?	N
n) Is an emergency generator located to minimize noise?	N/A
n) Are there any noise, vibration, glare, fumes or other impacts?	N
Signature of Applicant: Date:	α / I
May han Mure	8/2//2
MPORTANT NOTICE TO APPLICANT: The granting of an Admin from site plan review does not exempt this proposal from other	nistrative Authorization to exempt a development
uniorization for construction Vou should first all a	oganica approvais of permits, nor is if an
207)874-8703, to determine what other City permits, such as a b	uilding permit, will be required.

Administrative Authorization Decision

Name:

St. Brigid's Catholic School, Fr. Hayes Center Stair

Address:

695 Stevens Avenue

Project Description:

Retrofit Stairs

Cuitania	Ca 4 a 4	Adminatuativa	Authorizations:
Criteria	tor an	Adminstrative	Authorizations:

(See Section 14-523 (4) on page 2 of this application)

Applicant's Assessment

Planning Division

Y(yes), N(no), N/A

Use Only

a) Is the proposal within existing structures?	N	N
b) Are there any new buildings, additions, or demolitions?	Y	Y
c) Is the footprint increase less than 500 sq. ft.?	Y	Y
d) Are there any new curb cuts, driveways or parking areas?	N	N
e) Are the curbs and sidewalks in sound condition?	Y	Y
f) Do the curbs and sidewalks comply with ADA?	Y	Y
g) Is there any additional parking?	N	N
h) Is there an increase in traffic?	N	N
i) Are there any known stormwater problems?	N	N
j) Does sufficient property screening exist?	Y	Y
k) Are there adequate utilities?	Y	Y
l) Are there any zoning violations?	N	N
m)Is an emergency generator located to minimize noise?	N/A	N/A
n) Are there any noise, vibration, glare, fumes or other impacts?	N	N

David Leasure and St. Brigid's School provided additional information (attached) that confirmed that the basement level has contained classrooms and thus, does not require a conditional use review of an institutional expansion.

The Administrative Authorization for the replacement stairs for egress was approved by Barbara Barhydt, Development Review Services Manager on August 17, 2012 with the following condition of approval listed below:

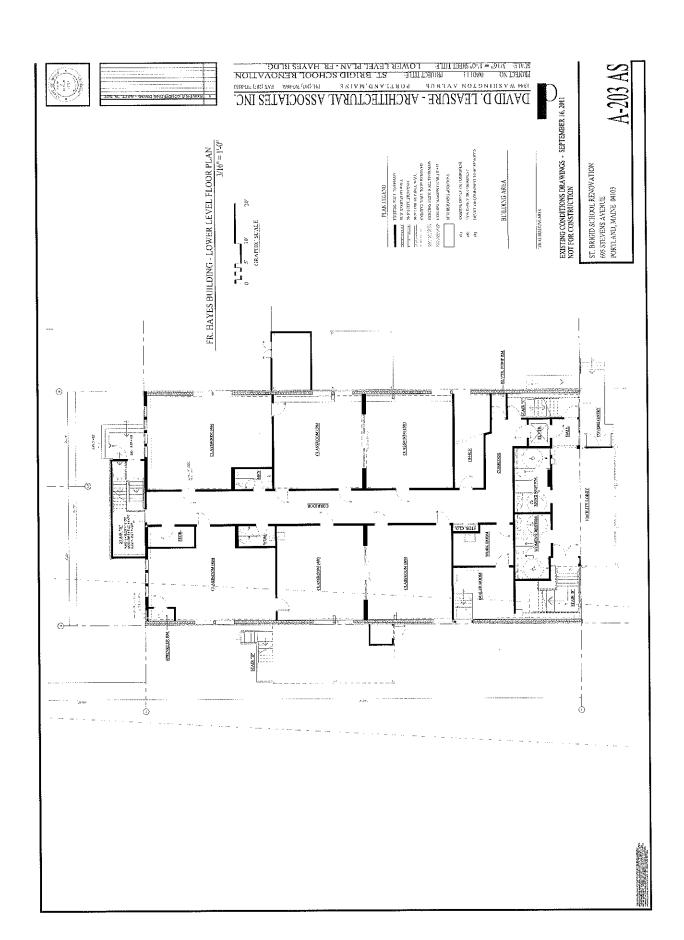
1. Standard Condition of Approval: The applicant shall obtain all required City Permits, including building permits from the Inspection Division (874-8703) and any other permits required from the Department of Public Services (874-8801) prior to the start of any construction.

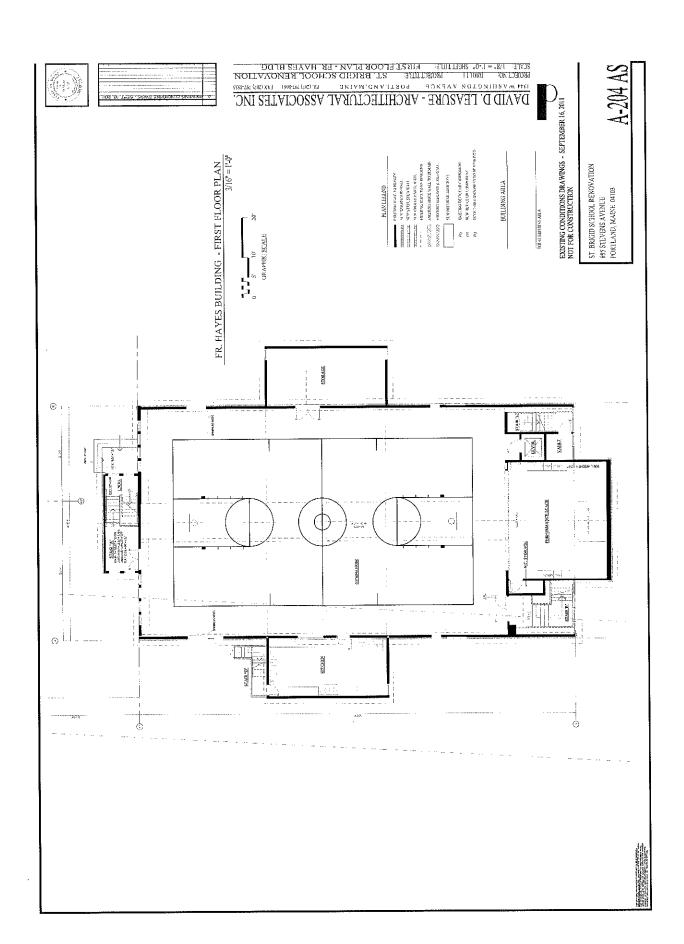
Barbara Barhydt

Development Review Services Manager

Barbara Burnget

Date of Approval:





Barbara Barhydt - St. Brigid Catholic School - Fr. Hayes Center Existing Conditions

From:

"David Leasure" <davidleasure@myfairpoint.net>

To:

"Barbara Barhydt" <bab@portlandmaine.gov>, "Marge Schmuckal" <mes@portla...

Date:

Monday, August 06, 2012 2:40 PM

Subject:

St. Brigid Catholic School - Fr. Haves Center Existing Conditions

CC:

"Mary Ann Russo" <maryann.russo@portlanddiocese.org>, "Mary Gordon" <mar...

Attachments:

A204 AS FR HAYES FIRST.pdf; A203 AS FR HAYES BSMT.pdf;

Site Bldg Fr Hayes.pdf

Hi Barbara:

Per our conversation today with regard to the possibility that the Fr. Hayes Center did not secure a Conditional Use Permit (R5 Zone) when it was originally constructed, I have attached the Fr. Hayes Center - Existing Conditions Floor Plans which were prepared by my office in 2011. The current plans (Fr. Hayes Stair Retrofit Plans) that we recently submitted reflecting the addition of a new stair on the South side of the Fr. Hayes center do not require any changes to the building's interior on either floor.

I've also attached a scan of the original building Plan (Site_Bldg_Fr_Hayes.pdf) that was designed and prepared by Mr. Wilbur Ingalls, R.A. It is my understanding that the Fr. Hayes Center Facility was constructed in 1967. The original drawing indicates classrooms on the Lower Level and a Gymnasium (basket ball court) on the first floor. I am not privy to any permitting information. I have spoken with the School Development Officer and she is looking through her files to see if there is any documentation relevant to prior conditional use or building permitting.

I will forward you any relevant documentation that we find. Please let me know what your and Marge's findings are at your earliest convenience. If you have any additional questions, please don't hesitate to contact me.

Best regards,

David D. Leasure, R.A. Architectural Associates Inc. 24 Sea Rose Lane Freeport, Maine 04032 Off. 207-797-8661 Cell 207-841-8880 Fax 207-797-8533 E-mail davidleasure@myfairpoint.net

TRANSMITTAL **COVER SHEET**

DATE: August 02, 2012

TO:

Ms. Barbara Barhydt - Development Review Service Manager City of Portland, Maine - Planning & Urban Development

389 Congress Street

Portland, Maine 04101

PROJECT:

Fr. Hayes Stair Retrofit Project

St. Brigid Catholic School

695 Stevens Avenue

Portland, Maine 04103

TRANSMITTAL:

Copies	Date	Description	Action Code
1	06/25/12	Construction Documents (30 x 42 Drawings)	E
	08/02/12	Administrative Authorization Application	Ē
1	07/31/12	Admin Authorization Fee (Ck. #6622 for \$50.00)	F
	ΝA	Project Description	F
	N/A	Certificate of Design Application	F
	NA	Certificate of Design	Ē
1	N/A	Accessibility Building Code Certificate	F

Action

- A. Action Indicated on transmitted item.
- B. No Action Required.
- C. For Signature & return to this office.
- D. For Signature & forwarding as noted below
- E. See Remarks below.

SUBJECT: Fr. Hayes - Stair Retrofit Project: Administrative Authorization Application

MEMORANDUM:

Dear Barbara:

Enclosed please find an application for Administrative Authorization for the above referenced project. Please review the application and let me know if you need any additional materials. Thank you.

Best Regards,

DAVID D. LEASURE - ARCHITECTURAL ASSOCIATES INC. 24 SEA ROSE LANE FREEPORT, MAINE Ph. (207) 797-8661 Cell (207) 841-8880 Fax (207) 797-8533 Email davidleasure@myfairpoint.net

CC.

Fr. James LaFontaine, S.J. - Pastor; Our Lady of Hope Parish Mary Ann Russo - Dir. Of Operations and Development St. Brigid School File

McBee® One-Writes DAVID D. LEASURE ARCHITECTURAL ASSOCIATES, INC. 1344 WASHINGTON AVE PORTLAND, MAINE 04103 207-797-8661 Sover HUDDINGO ALL SEVENTY 174 OF POTELLAS CUMBERLAND COUNTY FEDERAL CREDIT UNION TO THE ORDER OF AND oc/ 100 -DAY - FEDMA DOLLARS CHECK NO. 6620 AMOUNT D Protection for Business 52-8769-2112 多好 6620 Security Features Included On back

#006620# #211287696#10000377180088#

TRANSMITTAL COVER SHEET

DATE:

July 17, 2012

TO:

а в ц

City of Portland, Maine

Building Inspections Division

389 Congress Street

Portland, Maine 04101

PROJECT:

Fr. Hayes Stair Retrofit Project

St. Brigid Catholic School

695 Stevens Avenue

Portland, Maine 04103

TRANSMITTAL:

Copies	Date	Description	Action Code
1	06/25/12	Construction Documents (30 x 42 Drawings)	2 ::
1	06/25/12	Reduced Construction Documents (11x17 color Dwgs.)	<u> </u>
1	06/17/12	General Building Permit application	E
1	06/29/12	Application Fee (Ck. #6620 for \$770.00)	<u> </u>
1	NA	Project Description	-
1	N/A	Certificate of Design Application	E -
1	N/A	Certificate of Design	E
1	NA	Accessibility Building Code Certificate	E

Action

- A. Action indicated on transmitted item.
- B. No Action Required.
- C. For Signature & return to this office.
- D. For Signature & forwarding as noted below
- E. See Remarks below.

SUBJECT: Fr. Hayes - Stair Retrofit Project: Building Permit Appplication

MEMORANDUM:

Dear Sir/Madam:

Enclosed please find an application for a Building Permit for the above referenced project. Please review the application and let me know if you need any additional materials. Thank you.

Best Regards,

DAVID D. LEASURE - ARCHITECTURAL ASSOCIATES INC.

24 SEA ROSE LANE FREEPORT, MAINE Ph. (207) 797-8661 Cell (207) 841-8880 Fax (207) 797-8533 Email davidleasure@myfairpoint.net

CC:

Fr. James LaFontaine, S.J. - Pastor, Our Lady of Hope Parish Mary Ann Russo - Dir. Of Operations and Development St. Brigid School File



General Building Permit Application

Location/Address of Construction: FE.	HAYES CENTER STEVENS AVE	- SI. BRUG	D ME OCLUBS
Total Square Footage of Proposed Structure しる合 ミデ	/Area Square Fo	otage of Lot 37.67 S.F.	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#	Applicant *must be own	er, Lessee or Buye	r* Telephone:
TM 144-0-1,2,3 TM 143-A-32,37	Name ROMA) CA Address 510 OCEA	NO, MAIJE	207-773-6471
	City, State & Zip POR	TUADO, MED	4103
Lessee/DBA (If Applicable) N∕A	Owner (if different from		Cost Of Work: \$ 75,000,00
10(4	Name SAME AS Address	> ABOUE	C of O Fee: \$ 770.00
	City, State & Zip		
Current legal use (i.e. single family) EDUC If vacant, what was the previous use? Proposed Specific use: EDUCATIONAL	ATIONAL (FLEM, SI A CAND ASSEMBLE	Ч	Total Fee: \$ 770.00
Proposed Specific use: EDUCATION A Is property part of a subdivision? NC Project description:	ATIONAL (BLOM, SO A C AND ASSEMBLE If yes, please	Ч	
Proposed Specific use: EDUCATIONA Is property part of a subdivision? NO Project description: SEE ATTACKED PROJECT	ATIONAL (FLEM, SO A ALD ASSEMBLE If yes, please of OESCRIPTION	name	
Proposed Specific use: EDUCATIONA Is property part of a subdivision? NC Project description: SEE ATTACKED PROJECT Contractor's name: HARDY POUC Address: 7 TEE DRUE	ATTOUTH (FLEM, SO A A AND ASSEMBLE If yes, please DESCRIPTION	name	
Proposed Specific use: EDUCATIONA Is property part of a subdivision? NO Project description: SEE ATTACHED PROJECT Contractor's name: HAP DY POUR Address: 7 TEE DRUE City, State & Zip PORTAN, M	ATIONAL (FLEM. SO A A AND ASSEMBLE If yes, please: DESCRIPTION DESCRIPTION DESCRIPTION	nameT	ASSOMBLY elephone: 207-797-606
Proposed Specific use: EDUCATIONA Is property part of a subdivision? NC Project description: Contractor's name: HARDY POUR Address: 7 TEE DRUE City, State & Zip PORTAN, M Who should we contact when the permit is r	ATIONAL (FLEM, SO A AND ASSEMBLE If yes, please: OESCRIPTION CONSTRUCTION JE 04103 Pady: DANID LEASUR	To E, R.A. To	elephone: 207-797-606
Proposed Specific use: EDUCATIONA Is property part of a subdivision? NC Project description: Contractor's name: HARDY POUCATIONA Address: 7 TEE DRUE City, State & Zip PORTAN, M Who should we contact when the permit is r	ATIONAL (FLEM, SO A AND ASSEMBLE If yes, please: OESCRIPTION CONSTRUCTION JE 04103 Pady: DANID LEASUR	To E, R.A. To	elephone: 207-797-606
Proposed Specific use: EDUCATIONA Is property part of a subdivision? NC Project description: SEE ATTACHED PROJECT Contractor's name: HARDY POUR Address: 7 TEE DRUE	ATIONAL (FLEM, SO A AND ASSEMBLE If yes, please of DESCRIPTION CONSTRUCTION AF 04103 Eady: PANID LEASUR ANE, FREE POR	To Te, ME. O	elephone: 207-797-600

Ir m th is visit the Inspections Division on-line at wave nordendnume gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature:	May ann	Rung	Date:	8/1/12	
	/ / / / /			ANY work until the permit is issue	

Project Description

PROJECT:

FR. HAYES STAIR RETROFIT PROJECT FOR

ST. BRIGID CATHOLIC SCHOOL

695 STEVENS AVENUE PORTLAND, MAINE 04103

ARCHITECT:

David D. Leasure - Architectural Associates Inc.

1344 Washington Ave. Portland, Maine 04103

Tel. (207) 797-8661 Fax. (207) 797-8533

E-mail

Fr. Hayes Center Egress Stair Description:

The current project entails the addition of a 138 s.f. egress stair addition to the South side of the existing Gymnasium/Classroom Fr. Hayes Center Facility. The existing site is currently occupied with 4 buildings including St. Brigid School (2 buildings), St. Joseph Church, and St. Joseph Rectory. The school is in session Monday through Friday, 7:30 A.M. to 2:45 P.M. from September 1 to June 10 annually.

The remainder of the site is used for parking, an existing Drive-thru/ Drop-off Lane, school playgrounds and Godfrey Park (green space). A total of 55 parking spaces are provided on-site with dedicated parking for the school faculty and business office along the East and South sides of the rear parking lot. Parking for the Clergy is provided in the Rectory garage. Church patrons utilize street parking along Stevens Avenue and the school parking lot since Church masses are held on Saturday Evenings and Sunday mornings when school is not in session.

The proposed Fr. Hayes egress stair is necessary to meet egress and Life Safety Code requirements for the existing Gymnasium/Assembly first floor level. The new entrance location will also improve student flow during school hours.



Certificate of Design Application

From Designer:	DAVID D. LEASURE - ARCHITECTURAL ASSOC. IDC
Date:	Juy 17, 2012
Job Name:	FR. HAYES CATTER STAIR PROJECT (ST. BRUGIO SCHOOL)
Address of Construction:	695 STEVENS AVENUE, PORTIANO, ME. 04102

2003 International Building Code

Construction project was designed to the building code criteria listed below:

Building Code & Year 186-2009 Use Group Classification	n (s) EDUCATIONAL (E), ASSOMBLY (A-3)
Type of Construction Type VA	(
Will the Structure have a Fire suppression system in Accordance with	Section 903.3.1 of the 2003 IRC
Is the Structure mixed use? Fig. 15 Mg. If yes, separated or non sep	parated or non separated (section 302.3) \(\simeg\lambda/\lambda\)
· · · · · · · · · · · · · · · · · · ·	required? (See Section 1802.2) NO-SEEKING EXCEPTION 1803.2
Structural Design Calculations	Live load reduction
Submitted for all structural members (106.1 – 106.11)	
Design Loads on Construction Documents (1603)	49 PSF Roof snow loads (1603.7.3, 1608)
Uniformly distributed floor live loads (7603.11, 1807)	70 PSF Ground snow load, Pg (1608.2)
Floor Area Use Loads Shown STAIL/LADDDG LOOPSF	49 PSF If Pg > 10 psf, flat-roof snow load pr
	If Pg > 10 psf, snow exposure factor, G
	If Pg > 10 psf, snow load importance factor, It
	Roof thermal factor, C (1608.4)
	Sloped roof snowload, A(1608.4)
Wind loads (1603.1.4, 1609)	Seismic design category (1616.3)
1609.1.1 Design option utilized (1609.1.1, 1609.6)	SHEAR WAUS Basic seismic force resisting system (1617.6.2)
100 MPh Basic wind speed (1809.3) (609.3	612/4 Response modification coefficient, 81 and
Building category and wind importance Factor, table 1604.5, 1609.5)	deflection amplification factor _{Cl} (1617.6.2)
Wind exposure category (1609.4)	STATIC Analysis procedure (1616.6, 1617.5)
LA Component and cladding pressures (1609.1.1 1609.6.2.2)	1.74 kip Design base shear (1617.4, 16175.5.1)
Component and cladding pressures (1609.1.1, 1609.6.2.2) 20 PSF Main force wind pressures (7603.1.1, 1609.6.2.1)	Flood loads (1803.1.6, 1612)
Earth design data (1603.1.5, 1614-1623)	N/A Flood Hazard area (1612.3)
BEARING Design option utilized (1614.1)	125.0 PT. Elevation of structure
B Seismic use group ("Category")	Other loads
3.24/0.14 Spectral response coefficients, SDs & SDI (1615.1)	N/A Concentrated loads (1607.4)
Site class (1615.1.5)	NA Partition loads (1607.5)
	Misc. loads (Table 1607.8, 1607.6.1, 1607.7, 1607.12, 1607.13, 1610, 1611, 2404



Certificate of Design

T >		
	7114	١
	alc.	

Juy 17, 2012

From:

DAVID D. LEASURE - ARCHITECTUMAL ASSOC. IDC.

These plans and / or specifications covering construction work on:

FR. HAYES CONTER - EXIT STAIR.

Have been designed and drawn up by the undersigned, a Maine registered Architect / Engineer according to the **2003** International Building Code and local amendments.

Signature:

PAULD D. LEASURE

Title:

PRESIDENT

Firm:

ARCHITECTORIL ASSOC. IDC.

Addross

24 SEA ROSE LAJE

FREEDORT, ME. 04032

Phone:

207 - 841 - 8880

For more information or to download this form and other permit applications visit the Inspections Division on our website at www.portlandmaine.gov



Accessibility Building Code Certificate

Designer:

DAVID D. LEASURE - ARCHOTECTURAL ASSOC. TUC.

Address of Project:

FR. HAYES COUTER - ST. BRUGIO SCHOOL 695 STEVENS AVENUE, PORTUND, ME. 04103

Nature of Project:

DAVID D. LEASURE ADDITION OF NEW EXIT STAIR ON SOUTH

SIDE OF EXISTING FR. HAYES CENTER

The technical submissions covering the proposed construction work as described above have been designed in compliance with applicable referenced standards found in the Maine Human Rights Law and Federal Americans with Disability Act. Residential Buildings with 4 units or more must conform to the Federal Fair Housing Accessibility Standards. Please provide proof of compliance if applicable.

NOTE: USE EXEMPT FROM ADA (2BCFR) - RELIGIOUS OUTLING

Signature:

DAJIO I LEASURE

Title:

PRESIDENT

Firm:

AREHAECTURA ASSOC. IDC.

Address: 24

24 SEA POSE LANE

FREEDORT, ME. 0403

Phone

<u> 207 - 841 - 8880</u>

For more information or to download this form and other permit applications visit the Inspections Division on our website at www.portlandmaine.gov

Barbara Barhydt - St. Brigid Catholic School - Fr. Hayes Center Existing Conditions

From:

"David Leasure" <davidleasure@myfairpoint.net>

To:

"Barbara Barhydt" <bab@portlandmaine.gov>, "Marge Schmuckal" <mes@portla...

Date:

Monday, August 06, 2012 2:40 PM

Subject:

St. Brigid Catholic School - Fr. Hayes Center Existing Conditions

CC:

"Mary Ann Russo" <maryann.russo@portlanddiocese.org>, "Mary Gordon" <mar...

Attachments: A204_AS_FR_HAYES_FIRST.pdf; A203_AS_FR_HAYES_BSMT.pdf;

Site_Bldg_Fr Hayes.pdf

Hi Barbara:

Per our conversation today with regard to the possibility that the Fr. Hayes Center did not secure a Conditional Use Permit (R5 Zone) when it was originally constructed, I have attached the Fr. Hayes Center - Existing Conditions Floor Plans which were prepared by my office in 2011. The current plans (Fr. Hayes Stair Retrofit Plans)that we recently submitted reflecting the addition of a new stair on the South side of the Fr. Hayes center do not require any changes to the building's interior on either floor.

I've also attached a scan of the original building Plan (Site_Bldg_Fr_Hayes.pdf) that was designed and prepared by Mr. Wilbur Ingalls, R.A. It is my understanding that the Fr. Hayes Center Facility was constructed in 1967. The original drawing indicates classrooms on the Lower Level and a Gymnasium (basket ball court) on the first floor. I am not privy to any permitting information. I have spoken with the School Development Officer and she is looking through her files to see if there is any documentation relevant to prior conditional use or building permitting.

I will forward you any relevant documentation that we find. Please let me know what your and Marge's findings are at your earliest convenience. If you have any additional questions, please don't hesitate to contact me.

Best regards,

David D. Leasure, R.A. Architectural Associates Inc. 24 Sea Rose Lane Freeport, Maine 04032 Off. 207-797-8661 Cell 207-841-8880 Fax 207-797-8533 E-mail davidleasure@myfairpoint.net

