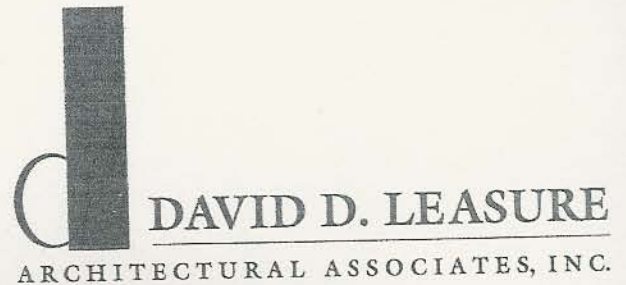


**TRANSMITTAL
COVER SHEET**

DATE: April 07, 2014

TO: City of Portland, Maine - Code Enforcement Department
389 Congress Street
Portland, Maine 04101



PROJECT: St. Brigid School - Fr. Hayes Restroom Alteration Project
St. Brigid Catholic School
695 Stevens Avenue
Portland, Maine 04103

TRANSMITTAL:

Copies	Date	Description	Action Code
1 Set	01/07/14	Construction Documents (30 x 42 Drawings)	E
1 Set	01/07/14	Construction Document PDF's (CD)	E
1 Set	01/07/14	Construction Documents (11 x 17 Drawings - Color)	E
1 Set	01/07/14	Life Safety Plans - Main School & Fr. Hayes Center Bldgs.	E
1 Ea.	01/07/14	Project Plan and Plan Key	E
1	04/04/14	General Building Permit Application	E
1	04/04/14	General Building Permit Application Fee #6768 (\$540.00)	E
1	N/A	Project Description	E
1	04/04/14	Certificate of Design Application	E
1	04/04/14	Certificate of Design	E
1	N/A	Accessibility Building Code Certificate	E

Action A. Action Indicated on transmitted item. D. For Signature & forwarding as noted below
B. No Action Required. E. See Remarks below.
C. For Signature & return to this office.

SUBJECT: St. Brigid Catholic School - Fr. Hayes Restroom Project: Building permit Application

MEMORANDUM:

Dear Sir/Madam:

Enclosed please find application materials for a Building Permit for the above referenced project. All work is within the existing Fr. Hayes Center Building (See Plan Key) and therefore I have not made application for Administrative Authorization through the Planning Department.

Please review the application and let me know if you need any additional materials or if additional applications are required. I thank you in advance for your assistance in expediting this application request.

Best Regards,

DAVID D. LEASURE - ARCHITECTURAL ASSOCIATES INC.
24 SEA ROSE LANE FREEPORT, MAINE Ph. (207) 797-8661 Cell (207) 841-8880 Fax (207) 797-8533
Email david_leasure@comcast.net

cc: Rev. James LaFontaine, S.J. - Pastor; Our Lady of Hope Parish
Mary Ann Russo - Dir. Of Operations and Development St. Brigid School
File