

March 17, 2011

Dear Portland Fire Department:

We are writing in regard to the inspection of 0039 Holly St. and the violation notice we received. Since receiving the notification, we have taken steps to address each of the two violations listed.

In regard to violation number 1, all items in the front hallway have been removed and tenants have been notified that the hallways need to remain free and clear—that no items may be stored there.

In regard to violation number 2, we met with a contractor at the property on Tuesday, March 15th, in regard to installing fire rated (1-hour rate D) doors in exit stairs for each of the three apartment units. We are currently awaiting an estimate and time frame for installation.

Knowing that installation of the doors will require additional time and finances, we would like to approach this in the following manner:

- First, install doors to front exit stairs for the three apartment units, starting with the first floor apartment and progressing to the third floor.
- Next, install doors to back exit stairs for the three apartment units, starting with the first floor apartment and progressing to the third floor.

The plan is to have all six doors installed by August 31, 2011 at the latest.

Please notify us if this is acceptable, or otherwise advise how this plan should be modified. Please feel free to contact us by phone (828-5310) or email.

Sincerely,

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