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Greg Mitchell - Acting Director of Planning and Urban Development
Marge Schmuckal, Zoning Administrator

November 22, 2011

ECI Services of Maine
DBA: Advantage Funeral Services
981 Forest Avenue
Portland, ME 04103
Attn: Kevin Kilcline

FYI

RE: 981 Forest Avenue – 142-B-015-005 – B-2 Zone

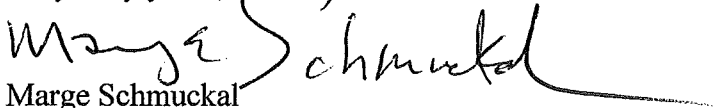
Dear Mr. Kilcline,

It has come to our attention that you have extended the services of your business to include actual funeral services on premise. When your permit was approved on January 19, 2011, your permit was approved with the condition that actual on-site funeral services would not be held at this location. On February 17, 2011 a Certificate of Occupancy was issued with a limiting condition that stated: "This certificate is approved for business offices for the arrangement of Funeral Services. It is not an approval for funeral services or an assembly use." You are currently in violation of your Certificate of Occupancy.

You must cease any such activities for on-site assembly for funeral services immediately, within 30 days of the date of this letter. You are only authorized for offices for the arrangement of funeral services to be held elsewhere.

If you wish to add the use of assembly for funeral services on-site, it will be necessary to apply for a change of use permit with all the appropriate plans and information immediately. Any further violation(s) to your occupancy permit will be turned over to our Corporation Counsel for legal actions. If you have any questions regarding this matter, please do not hesitate to contact me at (207) 874-8695.

Very truly yours,


Marge Schmuckal
Zoning Administrator

Cc: Jeanie Bourke, Building Codes Plan Reviewer
Captain Chris Pirone, Fire Prevention
Tammy Munson, Inspection Services Manager
Joseph B. Wojcik, 211 Falmouth Road, Falmouth, ME 04105