

Zoning Division
Marge Schmuckal
Zoning Administrator

Department of Planning & Development
Lee Urban, Director



CITY OF PORTLAND

April 1, 2004

Joseph R. Saucier
30 Horseshoe Drive
Scarborough, ME 04074

RE: 965 Forest Avenue – 142-B-001 – B-2 Zone -permit application #04-0301

Dear Mr. Saucier,

I am in receipt of your permit application to change the use from a print shop to a pub and restaurant. Your permit can not be issued without further information.

First, your submitted plans are not drawn to scale. It will be necessary to submit floor plans that are accurately scaled with all dimensions. Second, it is also required to submit a plot plan showing all available off-street parking for this change of use. All parking spaces shall be drawn on this plan. In order to determine parking requirements for this building (your use and any other uses within this property), it will be necessary to know the sizes of all existing spaces and their uses.

Your permit will be on hold until all this required information has been received and reviewed. Please be reminded that no work should start until your permit has been fully reviewed and permitted.

Very truly yours,

Marge Schmuckal
Zoning Administrator

CC: Delta Realty Co., Inc. 120 Exchange Street, Portland
Gary Wood, Corporation Counsel
File