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Planning & Urban Development Department
Jeff Levine, AICP, Director

Planning Division
Alexander Jaegerman, FAICP, Director

July 25, 2013

Atlantic Services, LLC
103 Read Street
Portland, Maine 04103

RE: Clearing/Cutting of Vegetation at Bay Street Extension, Portland, Maine

Dear Atlantic Services, LLC:

On July 12, 2013 City staff inspected the undeveloped right-of-way located between properties, owned by you, known as Bay Street Extension. The inspection took place in response to a complaint relating to the clearing/cutting of vegetation, and alteration of a wetland. During the inspection some clearing/cutting of vegetation was observed to have taken place within the right-of-way and the wetland.

Although it is unclear who actually performed the clearing/cutting activities, the intent of this notice is to inform abutters of the right-of-way of the City's permitting requirements for certain site work related activities.

Please be advised that any work undertaken within a City right-of-way, requires approval and permission from the City prior to starting work. In addition, Chapter 14 of the Land Use Code requires site plan review and approval for the alteration or filling of a wetland. Impacts to a wetland may also trigger review under the rules of Maine's Department of Environmental Protection.

Please feel free to contact me with any questions.

Sincerely,

Philip DiPierro
Development Review Coordinator

cc: Jeffrey Levine, AICP, Planning and Development Director
Alexander Jaegerman, FAICP, Planning Division Director
Barbara Barhydt, Development Review Services Manager
Tammy Munson, Director of Inspection Services
Danielle West-Chuhta, Corporation Counsel