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*Penny St. Louis Littell - Director of Planning and Development
Marge Schmuckal, Zoning Administrator*

December 18, 2008

Brian Mayhew
14 Glenwood Avenue
Westbrook, ME 04092

RE: 11 George Street – 140 F002 – R-3 – legalize illegal unit – Permit #05-0595

Dear Mr. Mayhew,

On May 11, 2005, you applied to legalize one illegal dwelling unit at 11 George Street to make a total of four legal dwelling units in the building. To be able to legalize an illegal unit, you need to submit certain information. Marge Schmuckal, the zoning administrator, left you a voicemail after receiving your application, to inform you that your application was incomplete. You did not submit a plot plan with the application which is required. You also did not provide evidence that shows that you did not create the illegal unit. The evidence you submitted that the unit existed was from 1989 when you were the owner. You need to submit evidence that the illegal unit existed before you purchased the property.

You have thirty days to submit the required information to complete your application to legalize an illegal dwelling unit. If we do not receive the information within thirty days, your permit will be denied, and you will be required to remove the illegal dwelling unit to bring your property into compliance.

Please feel free to call me at 874-8709 if you have any questions.

Yours truly,

Ann B Machado
Zoning Specialist
(207) 874-8709