

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months

The Owner or their designee is required to notify the inspection department of all inspections and provide adequate notice. Notice must be called in order to schedule an inspection:

By initializing at each inspection time, you are agreeing to the inspection procedure and additional fees from a "Stop Work Order Release" will be incurred if the procedure is not followed below.

AC **Pre-construction Meeting:** Must be scheduled upon receipt of this permit. Jay Reynolds, Development Review, also be contacted at this time, before any site work begins on single family additions or alterations.

- AC **Footing/Building Location Inspection:** Prior to pouring concrete
- N/A **Re-Bar Schedule Inspection:** Prior to pouring concrete
- N/A **Foundation Inspection:** Prior to placing ANY backfill
- AC **Framing/Rough Plumbing/Electrical:** Prior to any insulating or drywalling
- N/A **Final/Certificate of Occupancy:** Prior to any occupancy of the structure for use. NOTE: There is a \$75 fee for an inspection at this point.

Certificate of Occupancy is not required for certain projects. You will be notified if your project requires a Certificate of Occupancy. All projects require an inspection

AC If any of the inspections do not occur, the project cannot proceed to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

N/A **CERTIFICATE OF OCCUPANCIES MUST BE ISSUED AND PAID FOR BEFORE THE SPACE MAY BE OCCUPIED**

Robert Crowe
Signature of applicant/designee

8/2/02
Date

[Signature]
Signature of Inspections Official

01/21/02
Date

CBL: 1383004 Building Permit #: 020756