



# PORTLAND MAINE

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*Penny St. Louis Littell- Director of Planning and Urban Development  
Marge Schmuckal, Zoning Administrator*

Steve Mardigan  
460 Baxter Blvd.  
Portland, ME 04103

Stephen R. Bushey, P.E.  
DeLuca-Hoffman Associates, Inc.  
778 Maine St., Suite 8  
South Portland, Maine 04106

RE: 867-883 Forest Avenue  
Conditional Use Application #1474  
CBL: 137-C-012

Dear Mr. Mardigan,

As you know the Planning Board approved your conditional use appeal on March 10, 2009. The issuance of a conditional use permit shall not authorize the establishment or extension of any use nor the development, construction, reconstruction, alteration or moving of any building or structure, but shall merely authorize the preparation, filing and processing of application for any permits or approvals which may be required by the codes and ordinances of the City, including but not limited to a building permit, a certificate of occupancy, subdivision approval and site plan approval as stated in section 14-474(e) of the Ordinance.

It is necessary at this time to apply for a building permit application in Inspection Services. If Inspection Services does not receive an application for your change of use within six months of the Planning Board approval date, your approval is deemed expired and invalid. You can ask for extensions of the six months approval PRIOR to its expiration.

I have included a permit application with this notification.

Very truly yours,

Marge Schmuckal  
Zoning Administrator

Cc: Barbara Barhydt, Planning  
Eric Giles, Planning  
File