

**City of Portland, Maine  
Memorandum**

To: Ann Machado, Zoning Administrator  
From: Ronda Jones, Loan Officer  
Subject: Verification of Legal Number of Units  
Date: December 20, 2017  
CBL 135 E024001

We have received an application for housing assistance for the property located at:  
28 Crosby Street, Portland

Current Owner(s) Katherine Freund in completing the application the applicant has indicated that the number of units currently in use at this property is Two.

Please verify that the number of legal units under the current code.

- Yes, the number of units is legal.
- No, the number of units does not coincide with City records or the Land Use Code. According to City records the legal number of units for this property is \_\_\_\_\_.
- The property is a single family dwelling.

Verified: Ann B Machado 12/20/2017 Title: Zoning Administrator