



(207) 874-8695  
[cstacey@portlandmaine.gov](mailto:cstacey@portlandmaine.gov)

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## 2 attachments

-  **Demo Call List-502 Stevens Ave.pdf**  
99K
-  **502 Deering Center Site Permit Cover Letter.pdf**  
657K

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**Jeanie Bourke** <[jmb@portlandmaine.gov](mailto:jmb@portlandmaine.gov)>

Mon, May 8, 2017 at 11:48 AM

To: Denis Lachman <[denis@lachmanarchitects.com](mailto:denis@lachmanarchitects.com)>

Cc: Christina Stacey <[cstacey@portlandmaine.gov](mailto:cstacey@portlandmaine.gov)>, Patrick Ducas <[patrickd@ducasconstruction.com](mailto:patrickd@ducasconstruction.com)>, Kiya Smith <[kiyalachsmith@gmail.com](mailto:kiyalachsmith@gmail.com)>

Good Morning Denis,

I am sorry, we are currently not able to meet at this time as we are experiencing a very high demand for permit review services and can only accommodate customers that have applications under active code review. The application submittal date is 4/28 and therefore will be 4-6 weeks from that date before the life safety and building code reviews are underway.

To accommodate your request, I quickly looked at the plans and documents submitted and despite the phased construction schedule, the following is also required for review:

1. A code review for IBC and NFPA (even a building shell is required to analyze code compliance per the most restrictive assumed use)
2. Certificate of Accessible Compliance
3. Comcheck for at minimal the thermal envelope
4. Architectural plans with at minimal elevations and sections including all building elements, exterior window & door schedule
5. If you will be looking to install the in slab drainage and domestic supply with this phase please include the drainage fixture unit calculations and commercial fixture requirements per the UPC 2015?

My apologies for any inconvenience, please submit any additional plans and documents directly to our permit techs at [permitting@portlandmaine.gov](mailto:permitting@portlandmaine.gov)

Sincerely,  
Jeanie

*Jeanie Bourke*  
*Code Enforcement Officer/Plan Reviewer*  
*Team Leader*

City of Portland  
Permitting and Inspections Department  
389 Congress St. Rm 315  
Portland, ME 04101  
[jmb@portlandmaine.gov](mailto:jmb@portlandmaine.gov)  
(207)874-8715  
[Quoted text hidden]