



Portland Fire Department  
Fire Prevention Bureau  
380 Congress St  
Portland, ME 04101

January 11, 2016

Dear Mr. Miller,

This letter is to confirm we have accepted your Plan of Action for the property located on 110 Brentwood St. According to the email we received on January 8, 2016, all violations will be in compliance no later than April 1, 2016. If there are any changes to this plan, please contact us at 207-874-8400.

Sincerely,

A handwritten signature in black ink, appearing to read "Victoria Ross".

Victoria Ross

OFFICE USE ONLY

1/8/16  
Date Submitted

4/1/16  
POA Completion Date

Keith Gaurreau  
Approved By (Print)

1/11/16  
Date

**Tori Ross - Re: Miller 110 Brentwood street.**

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**From:** Keith Gautreau  
**To:** Joseph Miller  
**Date:** 1/11/2016 1:45 PM  
**Subject:** Re: Miller 110 Brentwood street.  
**CC:** Adam Lee; Tori Ross

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Hi Joe,

Thank you for your prompt attention to these Life Safety violations. This is an acceptable plan and time frame. I will have Tori put this in our system and send out a POA form that confirms this agreement. This agreement is good until the stated time frame and you will not be required to attend the court date on February. You will get some paperwork from the court that you will need to appear on April 11, 2016 unless you make all of the necessary corrections and have a reinspection to confirm compliance. You can schedule this reinspection by calling Tori at 874-8400.

Also, I forgot to have you sign the summons while you were in the office the other day. So if you are in the area sometime could you stop in and ask to sign the summons and we will give you your copy.

If you have any questions feel free to call me.

Thanks,  
Keith

Keith Gautreau, Assistant Chief  
Fire Prevention/Community Outreach  
Portland Fire Department  
380 Congress Street  
Portland, ME 04101  
(207)874-8400  
kng@portlandmaine.gov

>>> Joseph Miller <jtmjdm@aol.com> 1/8/2016 11:30 AM >>>  
Hi Keith,

Thank you for taking time to meet with me yesterday. Per our agreement,

1. I will seal all openings near the ceiling,
2. I will patch all the holes in plaster with joint compound.
3. I will put all exposed wires in to wall mounted conduit.
4. I will paint the entire stairwell with fire Guard E-84 Intumescent Paint

The first 3 action items will be started as soon as I can get the electrician scheduled however, Given that the space is unheated the painting will have to wait until warmer temps, therefore the entire project will be completed by April 1, 2016.

Please confirm that this is acceptable and that I am not required to attend the court hearing on 2/8/2016.

Regards,  
Joe Miller