

Zoning Division
Marge Schmuckal
Zoning Administrator

Department of Planning & Development
Lee Urban, Director



CITY OF PORTLAND

January 21, 2004

Michelle D. Marks
75 Brentwood Street
Portland, ME 04103

RE: 75 Brentwood Street – 133-E-007 – R-5 Zone

Dear Michelle,

I am in receipt of a request to change the use of your dwelling to include a home occupation. I have returned your check #3017 for \$225.00 within this return along with your letter and floor plans. As part of a complete application this office requires a completed "All Purpose Building Permit Application". Your submittal is incomplete without this form. I have also included another copy of the home occupation information with a blank "All Purpose Building Permit Application".

When you have filled out this form, please submit all the required information to our front staff.

If you have any questions, please do not hesitate to contact me at 874-8695.

Very truly yours,

Marge Schmuckal
Zoning Administrator

Enclosures

Cc: file

Michelle D. Marks
75 Brentwood Street
Portland, Maine 04103



*Returned
ck # 3017
\$ 225.00*

Ms. Marge Schmuckal, Zoning Administrator
Department of Urban Development
City of Portland
389 Congress Street
Portland, Maine 04101

*133-E-007
R-5*

