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**DEPARTMENT OF PLANNING AND DEVELOPMENT**

December 11, 2003

CENTRAL SQUARE BAPTIST CHURCH  
466 STEVENS AVE  
PORTLAND, ME 04103

**CBL: 132 C002001**  
**Located at 466 STEVENS AVE**

**Mail**

Dear CENTRAL SQUARE BAPTIST CHURCH,

Enclosed is a copy of an informational brochure that outlines Property owner's responsibility with regard to the removal of snow and ice from the public sidewalk in front of the property. We received a complaint that you were not in compliance with this City Ordinance because there was snow and ice at that location. Please review the material and feel free to contact me at 874-8700 if you have questions.

Sincerely,

Mike Nugent @ (207) 874-8700  
Inspection Service Manager