

June 24, 2013

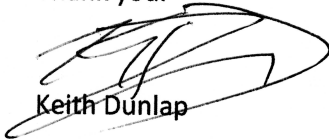
Planning and Development Department
City of Portland

To Whom It May Concern:

I attach our application for a sign at our retail business, The Coffee Cat, LLC, located at 463 Stevens Avenue, Portland, Maine. I include a completed application form, a Certificate of Liability showing the City of Portland as an additional insured, a letter of permission from our landlord at the premises, Geoffrey Rice, granting us permission to install the requested sign, two sketch plans: one of the lot indicating the location of buildings, etc., the other showing the façade of the storefront with the proposed signage, including its specific dimensions and location, distance from the ground, and building façade dimensions.

The sign will hang from an already-existing metal arm fastened by metal bolts into the brick wall, reinforced by two support cables also bolted into the brick. The existing arm is fastened to the façade at a height of 12'3" at its bottom, which extends approximately 40" from the building, from which a previously approved sign for the prior occupant was attached. Our sign will be 36" x 36" square, with two grommets at the top through which the sign will be fastened to the arm either by galvanized steel wire cable and metal clamps or closed galvanized metal hooks, tight enough to the arm to minimize swinging.

Thank you.



Keith Dunlap
Managing Member
The Coffee Cat, LLC