

**City of Portland, Maine
Memorandum**

To: Ann Machado, Zoning Administrator
From: Ronda Jones, Loan Officer
Subject: Verification of Legal Number of Units
Date: December 14, 2017
CBL 132 G008001

We have received an application for housing assistance for the property located at:
27 Tremont Street, Portland

Current Owner(s) Stephanie Towns in completing the application the applicant has indicated that the number of units currently in use at this property is Two.

Please verify that the number of legal units under the current code.

- Yes, the number of units is legal.
- No, the number of units does not coincide with City records or the Land Use Code. According to City records the legal number of units for this property is _____.
- The property is a single family dwelling.

Verified: Ann B Machado 12/14/2017 Title: Zoning Administrator