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*Penny St. Louis Littell- Director of Planning and Development
Marge Schmuckal, Zoning Administrator*

October 20, 2008

Steve Mardigan
726 Forest Avenue
Portland, ME 04103

RE: 726 Forest Avenue – 130-H-21-27 – B-2c & R-5 Zones - permit app. #08-1265

Dear Mr. Mardigan,

I am in receipt of a permit application for your property located at 726 Forest Avenue. At this time your permit can not be issued because this office did not receive all the required plans to evaluate your request. You are adding several structural canopies to the building during the reconfiguring of the roof and new siding. This office will need a site plan showing setbacks from the new structures.

It is also noted that you have altered the property by paving more area without the appropriate reviews and approvals through the planning division. You must begin the appropriate review(s) immediately. Please note that the B-2c zone requires no more than 80% of your property to be impervious. If this paving increased your impervious ratio, corrective measures will need to be taken.

Please also be aware that there are no current uses within this building at this time. Any change of use will need to be declared either at this time, or at the time a use has been acquired. Refer to the B-2c zone for all the allowable uses permitted in this zone.

Your permit is on hold until these issues have been resolved. If you have any questions regarding this matter, please do not hesitate to contact me at 874-8695.

Very truly yours,

Marge Schmuckal
Zoning Administrator

Cc: Penny St. Louis Littell, Director of Planning & Development
Barbara Barhydt, Planning Division
Timothy Albair, 10 Alexander Dr., Cape Elizabeth, ME 04107