



Permitting and Inspections Department  
Michael A. Russell, MS, Director

### General Building Permit Application

Project Address: 39 Concord Street, Portland, Maine 04103

Tax Assessor's CBL: 130 H 8 Cost of Work: \$ 25,000  
Chart # Block # Lot #

Proposed use (e.g., single-family, retail, restaurant, etc.): Single Family

Current use: Single Family Past use, if currently vacant: \_\_\_\_\_

- Commercial
- Multi-Family Residential
- One/Two Family Residential

Type of work (check all that apply):

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> New Structure                    | <input type="checkbox"/> Fence                    | <input type="checkbox"/> Change of Ownership - Condo Conversion |
| <input type="checkbox"/> Addition                         | <input type="checkbox"/> Pool - Above Ground      | <input type="checkbox"/> Change of Use                          |
| <input checked="" type="checkbox"/> Alteration            | <input type="checkbox"/> Pool - In Ground         | <input type="checkbox"/> Change of Use - Home Occupation        |
| <input type="checkbox"/> Amendment                        | <input type="checkbox"/> Retaining Wall           | <input type="checkbox"/> Radio/Telecommunications Equipment     |
| <input type="checkbox"/> Shed                             | <input type="checkbox"/> Replacement Windows      | <input type="checkbox"/> Radio/Telecommunications Tower         |
| <input type="checkbox"/> Demolition - Structure           | <input type="checkbox"/> Commercial Hood System   | <input type="checkbox"/> Tent/Stage                             |
| <input checked="" type="checkbox"/> Demolition - Interior | <input type="checkbox"/> Tank Installation/       | <input type="checkbox"/> Wind Tower                             |
| <input type="checkbox"/> Garage - Attached                | <input type="checkbox"/> Replacement Tank Removal | <input type="checkbox"/> Solar Energy Installation              |
| <input type="checkbox"/> Garage - Detached                |   | <input type="checkbox"/> Site Alteration                        |

Project description/scope of work (attach additional pages if needed):

Kitchen renovation as detailed in attached documents. Within existing shell and no walls moved.  
Deck to replace existing side entry stoop as detailed in attached documents.

Applicant Name: Thomas Birtwistle Phone: (207) 332 - 7279

Address: 39 Concord Street, Portland ME 04103 Email: thomasdanabirtwistle@gmail.com

Lessee/Owner Name (if different): \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor Name (if different): \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

*I hereby certify that I am the owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.*

Signature: [Signature] Date: September 10, 2017

*This is a legal document and your electronic signature is considered a legal signature per Maine state law.*

**Review of this application will not begin until the permit payment is received. This is not a permit. Work may not commence until the permit is issued.**