



Jerome F. LaMoria
Fire Chief, Fire Department

Assistant Chief Keith Gautreau
Portland Fire Department
Fire Prevention Bureau
380 Congress St
Portland, ME 04101

June 2, 2015

Mr. Don Bouwens; Rental Manager
Woodfords Club
179 Woodford St
Portland, ME 04103

Dear Mr. Bouwens,

After your meeting at the Portland Fire Department on 6/1/2015 to discuss your permitted capacity at The Woodfords Club, we have agreed upon the following:

- Assemblies which combine the presence of live music and alcoholic beverages are permitted providing the capacity is limited to 99, including all staff and performers.
- Assemblies which do not combine the presence of live music and alcoholic beverages are permitted with a capacity of 250 including all staff.
- All stipulations of the Certificate of Occupancy issued on 06/13/2012 apply.

Please note that this applies to the building in its current condition. Any major renovations or change of ownership may result in this agreement being void.

Sincerely,

I have read and agree to the terms as stated:

Assistant Chief Gautreau
Portland Fire Department

6-3-15

Name (please sign) Date

Don Bouwens
Secretary/Treasurer
Rental Manager