

Attached you will find a copy of the floor plans showing my entire dwelling and area of the home occupation space, as well as a letter from the owner of the building granting permission to conduct a home occupation on the premises, also a copy of the board of appeals letter granting my conditional use appeal with conditions, which will be met.

Sincerely,

A handwritten signature in black ink that reads "Mary K French". The signature is written in a cursive style with a large, looped "M" and a long, sweeping underline.

Mary K. French

To: Tammy Munsen
Of: Inspections Division
Date: 2-21-08
Tel: _____
Fax: 874-8716

Xpress Copy Services
144 Fore Street
Portland, Maine 04092
P. (207)775-2444
F. (207)775-2481
Email: pcfile@xcopy.com



Fax Transmittal Form

Page 1 of 2 Total Pages

FEB 21 2008

Martin E. French
38 Codman St.
Portland, ME 04103

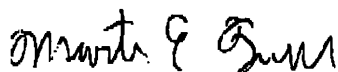
Inspection Services Division
389 Congress St. Rm #315
Portland, ME 04101

To whom it may concern:

I would like to request a waiver on the headroom height on our basement stairs. There is only one area of the stairs that does not meet city code of 6 feet 8 inches. It is currently at 6 feet 4 inches and that is an improvement of about 3 inches from where we started. This is the second rebuild of an existing stairway to a previously occupied living space. The stairs have been inspected several times and our contractors have worked diligently to meet city code. It is not possible for us to meet code with out doing major structural changes and we would appreciate a waiver on this one area of our remodeling. It has been a long and trying road to receive a change of occupancy certificate for our basement unit. We feel that we have exhausted our resources and done our very best to comply with the city of Portland's request to make changes necessary to make a safe environment for our home daycare.

Please take these items into consideration while making your decision on our request for a waiver. Thank you for your time and understanding.

Sincerely,



Martin E. French

FEB 21 2008