

**DEPARTMENT DIRECTOR**

Lee D. Urban



**DIVISION DIRECTORS**

Mark B. Adelsor  
Housing & Neighborhood Service

Alexander Q. Jaegerma  
Planning

John N. Lufkin  
Economic Development

**DEPARTMENT OF PLANNING AND DEVELOPMENT**

December 09, 2003

MANTGIARIS PETER & XENIA JTS  
1706 WILLOW CT  
WOODSTOCK, GA 30188

**CBL: 129 A005001**  
**Located at 688 FOREST AVE**

**Mail**

Dear MANTGIARIS PETER & XENIA JTS,

Enclosed is a copy of an informational brochure that outlines Property owner's responsibility with regard to the removal of snow and ice from the public sidewalk in front of the property. We received a complaint that you were not in compliance with this City Ordinance because there was snow and ice at that location. Please review the material and feel free to contact me at 874-8700 if you have questions.

Sincerely,

Mike Nugent @ (207) 874-8700  
Inspection Service Manager