

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

|   |                         |   |   |                        |
|---|-------------------------|---|---|------------------------|
| <b>PERMIT ISSUED</b>                      |                         | Permit No:<br>02-0170                     | Issue Date:<br>MAR - 5 2002                               | CBL:<br>128 A018001    |
| Location of Construction:<br>88 Codman St |                         | Owner Name:<br>Drapeau Judith E           | Owner Address:<br>728 Congress Street<br>CITY OF PORTLAND | Phone:<br>904-461-7616 |
| Business Name:<br>n/a                     | Contractor Name:<br>n/a | Contractor Address:<br>n/a Portland       |   | Phone:                 |
| Lessee/Buyer's Name<br>n/a                | Phone:<br>n/a           | Permit Type:<br>Change of Use - Dwellings |   | Zone:<br>R-3           |

|  |   |  |                         |   |
|--|---|--|-------------------------|---|
| Past Use:<br>Single Family   | Proposed Use:<br>Single Family / Change of Use; to Home Occupation 9' 5" x 11' office to sell clothing and sporting gear on the internet. | Permit Fee:<br>\$30.00   | Cost of Work:<br>\$0.00 | CEO District:<br>3  |
| Proposed Project Description:<br>Change of Use, to Home Occupation 9'5" x 11' Office for internet sales. |   | <b>FIRE DEPT:</b> <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied<br><i>N/A</i> |                         | <b>INSPECTION:</b><br>Use Group: R-3 Type: SB<br>BOCA 1999<br>Signature: <i>Y. Munson</i> |

|  |  |
|--|--|
| <b>PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)</b><br>Action: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied<br>Signature: <i>N/A</i> Date: |  |
|--|--|

|  |                                 |  |   |   |
|--|---------------------------------|--|---|---|
| Permit Taken By:<br>gg   | Date Applied For:<br>02/27/2002 | <b>Zoning Approval</b>   |   |   |
| 1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.<br>2. Building permits do not include plumbing, septic or electrical work.<br>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.. |                                 | <b>Special Zone or Reviews</b><br><input type="checkbox"/> Shoreland<br><input type="checkbox"/> Wetland<br><input type="checkbox"/> Flood Zone<br><input type="checkbox"/> Subdivision<br><input type="checkbox"/> Site Plan<br>Major <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/><br>Date: <i>9 2/28/02</i> | <b>Zoning Appeal</b><br><input type="checkbox"/> Variance<br><input type="checkbox"/> Miscellaneous<br><input type="checkbox"/> Conditional Use<br><input type="checkbox"/> Interpretation<br><input type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br>Date: | <b>Historic Preservation</b><br><input checked="" type="checkbox"/> Not in District or Landmark<br><input type="checkbox"/> Does Not Require Review<br><input type="checkbox"/> Requires Review<br><input type="checkbox"/> Approved<br><input type="checkbox"/> Approved w/Conditions<br><input type="checkbox"/> Denied<br>Date: <i>[Signature]</i> |

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

\_\_\_\_\_  
SIGNATURE OF APPLICANT ADDRESS DATE PHONE

\_\_\_\_\_  
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE DATE PHONE

02 0176

# All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

|   |   |   |
|---|---|---|
| Location/Address of Construction: <u>88 Codman St. Portland ME 04103</u>  |   |   |
| Total Square Footage of Proposed Structure  | Square Footage of Lot   |   |
| Tax Assessor's Chart, Block & Lot<br>Chart# <u>128</u> Block# <u>A</u> Lot# <u>018</u>  | Owner:<br><u>Julie Draper</u>   | Telephone:<br><u>904-461 7616</u>                   |
| Lessee/Buyer's Name (if Applicable)<br><u>Jennifer Becker</u>   | Applicant name, address & telephone:<br><u>Jennifer Becker</u><br><u>88 Codman St.</u><br><u>Portland ME 04104</u><br><u>207 774 6099</u> | Cost Of Work: \$ <u>N/A</u><br>Fee: \$ <u>30.00</u> |
| Current use: <u>Residence</u>   |   |   |
| If the location is currently vacant, what was prior use: _____  |   |   |
| Approximately how long has it been vacant: _____  |   |   |
| Proposed use: <u>Residence + Home occupation</u>  |   |   |
| Project description: <u>change of use for a home occupation, to add;</u><br><u>interior sales, clothing, sporting gear</u>  |   |   |
| Contractor's name, address & telephone: _____ <u>Call</u>   |   |   |
| Who should we contact when the permit is ready: <u>Jennifer Beck @ 7746099</u>  |   |   |
| Mailing address: _____  |   |   |
| We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. <b>PHONE:</b> |   |   |

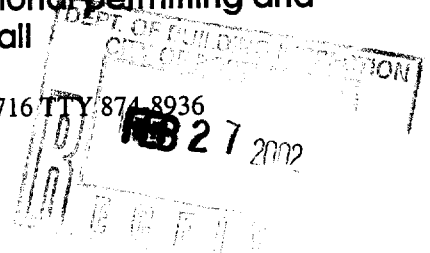
IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

|  |                      |
|--|----------------------|
| Signature of applicant: <u>J. Becker</u> | Date: <u>2/27/02</u> |
|--|----------------------|

This is NOT a permit, you may not commence ANY work until the permit is issued. If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4<sup>th</sup> floor of City Hall

389 Congress St Portland, Maine 04101 (207) 874-8700 FAX 874-8716 TTY 874-8936



Ms. Marge Schmuckal  
Zoning Administrator  
Department of Urban Development  
389 Congress Street  
Portland, Maine 04101

Dear Ms. Schmuckal,

I am requesting a permit to allow me to use my residence at 88 Codman Street for a home occupation. I intend to serve as an independent sales person, internet sales. I will be selling clothing and some sporting gear. I also intend to write a book and to sell the book from my home as well. There will be no be no retail or wholesale transactions taking place on the premises. All transactions will taking place via the internet or by phone.

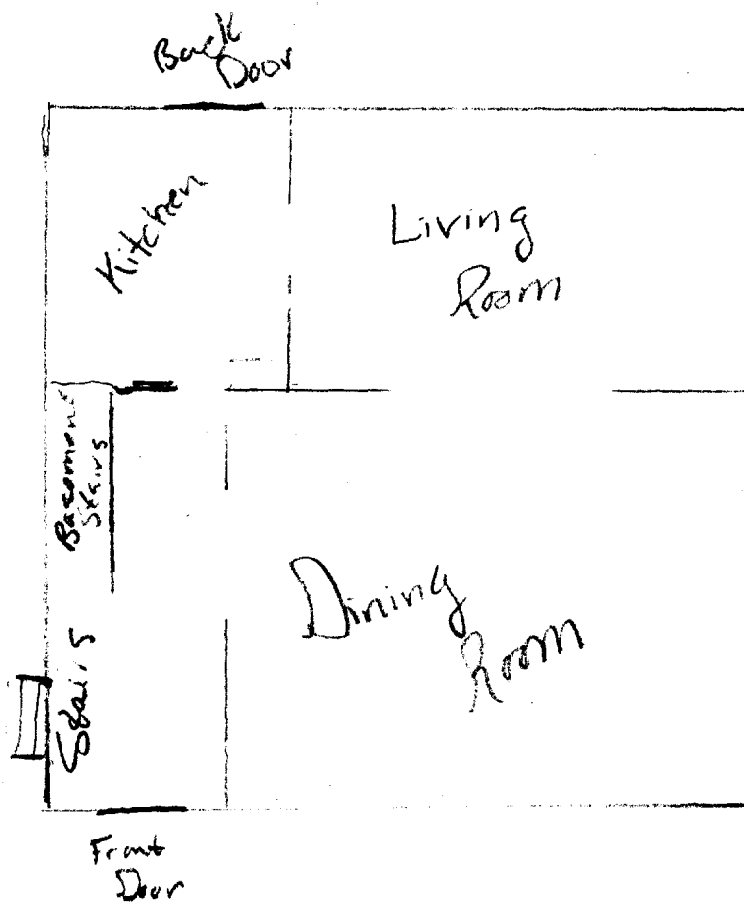
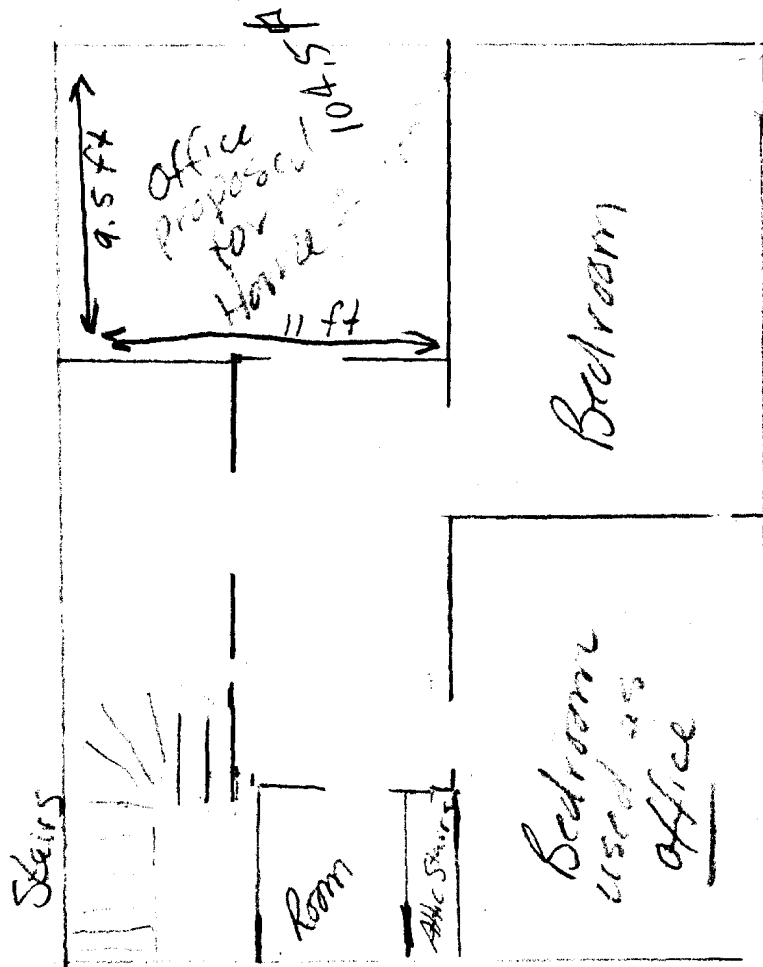
- My home will occupy approximately 100-200 square feet.
- No goods will displayed or visible from outside the residence.
- Storage of materials necessary to perform my occupation are minimal
- No exterior alterations to the residence are necessary.
- No additional parking is necessary.
- No objectionable effects will result from my home occupation.
- I will not require the services of any employees.
- No additional traffic will be generated by my home occupation
- No vehicles even nearing a gross weight of 6000 pounds are necessary for my home occupation.

As you can see, my home occupation is a secondary and incidental use of my residence. The area of my home occupation is far less than 25% of the total floor are of the building.

Attached is a letter from the owner of the building granting permission to conduct a home occupation on the premises.

Thank you for your assistance

Sincerely,  
Jennifer Becker



Application ID Number: 2-0170

Department: Zoning Status: Approved with Conditions Reviewer: Marge Schmuckal

Comments: 88 Codman St Approval Date: 02/28/2002

Grant Date: 02/28/2002

OK to Issue Permits Name: Marge Schmuckal Date: 02/28/2002

Conditions Section:

This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.

Separate permits shall be required for any new signage, under home occupation guidelines.

This property shall remain a single family dwelling with a home occupation. Any change of use shall require a separate permit application for review and approval.

During its existence, all aspects of the Home Occupations criteria, Section 14-410, shall be maintained.

There shall be no retail or wholesale transactions taking place on the premises. It is understood that those transactions shall be performed via the internet or by phone.

Create Date: 02/28/2002 By: gg Update Date: 02/28/2002 By: mes

128 Capra Avenue  
St. Augustine, FL  
32080-6171

February 22, 2002

City of Portland, Maine  
Licensing Department.

This letter is written for the purpose  
of giving my permission to  
Jennifer Becker to apply for  
a Sole Proprietors License. I am  
the owner of the home that she  
will be conducting her business  
from. That address is 88 Cadmus  
St, Portland, Maine 04103.

Should there be any questions  
my telephone # is 904 461-7616.

I thank you,  
Judith E. Crahan