

Inspection Services  
Michael J. Nugent  
Manager

Department of Urban Development  
Joseph E. Gray, Jr.  
Director



**CITY OF PORTLAND**  
**NOTICE OF VIOLATION**

April 24, 2000

Margaret E. Solomon  
15 Longefellow Street  
Portland, Maine 04103

**RE:** 13-15 Longfellow Street 126-B-015

**Certified Mail Receipt #Z 397 901 814**

Dear Ms. Solomon,

An evaluation of your property at the above location revealed that the structure was converted from a two family structure to a three family structure without benefit of a building and change of use permit.

This activity constitutes a violation of 14-463.5 of the Zoning Ordinance and 107.1 of the Building Code (BOCA 1999).

This is a notice of violation pursuant to Section 116.2 of the Building Code and 14.461 of the Zoning Ordinance. It is necessary to come in within 10 days to apply for a permit to allow the present use. You will need to meet all the requirements of the R-5 Residential Zone related to Multi-Family structures.

Attached is a copy of an application. As you will note the application requires a detailed plot plan showing all structures and their setbacks. All parking spaces shall also be denoted on this plot plan. We will need complete floor plans showing room layouts with dimensions and exiting. Any other appropriate information to a lodging use shall also be included.

If we do not receive an application by May 4, 2000 (10 days from the date of the letter), this matter shall be turned over to Corporation Counsel for legal actions and possible civil penalties, as provided for in Section 1-15 of the Code and in Title 30-A M.R.S.A. Ss 4452.

This constitutes an appealable decision pursuant to Section 121.5 of the Building Code and 14-472 of the Zoning Ordinance. Please feel free to contact me at 874-8693 if you wish to discuss this matter.

Sincerely,

Tammy Munson  
Code Enforcement Officer  
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Marge Schmuckal  
Zoning Administrator