

**City of Portland, Maine  
Memorandum**

To: Ann Machado, Zoning Administrator  
From: Ronda Jones, Loan Officer  
Subject: Verification of Legal Number of Units  
Date: May 1, 2018  
CBL 125 N023001

We have received an application for housing assistance for the property located at:

94 Woodfords St., Portland

Current Owner(s) Joanne Plummer completing the application the applicant has indicated that the number of units currently in use at this property is **Three**.

Please verify that the number of legal units under the current code.

- Yes, the number of units is legal.
- No, the number of units does not coincide with City records or the Land Use Code. According to City records the legal number of units for this property is \_\_\_\_\_.
- The property is a single family dwelling.

Verified: Ann B Machado 5/1/2018 Title: Zoning Administrator