City of Portland, Maine - Building or Use Permit Application 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716 Location of Construction: Owner: Phone: Permit No: Trinity Episcopal Church 113 Coyle Street Owner Address: Lessee/Buyer's Name: Phone: BusinessName: Permit Issued: Contractor Name: Phone: Bell Street Portland We 04103 ***878-5553*** **COST OF WORK:** PERMIT FEE: Past Use: Proposed Use: \$61,000 \$ 325.00 FIRE DEPT. Approved INSPECTION: Parking Lot Same Use Group: ☐ Denied Type: Zone: CBL: Signature: Signature: Zoning Approval: Proposed Project Description: PEDESTRIAN ACTIVITIES DISTRICT (E Action: Approved Special Zone or Reviews: Approved with Conditions: ☐ Shoreland Denied □ Wetland Rework existing, parking area add catch basin dreinage ☐ Flood Zone change entry at Lincoln Street add site lighting ☐ Subdivision Signature: Date: ☐ Site Plan maj ☐minor ☐mm ☐ Date Applied For: Permit Taken By: Oct 29 1999 K **Zoning Appeal** □ Variance This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules. ☐ Miscellaneous Building permits do not include plumbing, septic or electrical work. 2. ☐ Conditional Use 3. Building permits are void if work is not started within six (6) months of the date of issuance. False informa-☐ Interpretation ☐ Approved tion may invalidate a building permit and stop all work.. □ Denied **Historic Preservation** ■ Not in District or Landmark ☐ Does Not Require Review ☐ Requires Review Action: CERTIFICATION □ Appoved ☐ Approved with Conditions I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been □ Denied authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all Date: areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit October 29 1999 SIGNATURE OF APPLICANT ADDRESS: DATE: PHONE: RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE PHONE:

White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

CEO DISTRICT

11/2/00	COMMENTS	
Per he de + Son www. 11/9/99- Felm	phone call w/ Hande Yallort she says the sen't all Dennit. Issuing permit w/ Mareje as sent at a justion date. In-faoting for fast wall- of to pour & backfill	ot onts
8/24 F 3/16/01 Spe Derm	Plumbing congrettor below flower from ON Francing OK to Close In oke with segnolds - He verified the site work has been comple C.O. Do	ekd far
Kdo cla	Inspection Record Type Foundation: Framing: Plumbing: Final: Other:	Date



DeLUCA-HOFFMAN ASSOCIATES, INC. CONSULTING ENGINEERS

CIATES, INC.

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778 MAIN STREET SUITE 8 SOUTH PORTLAND, MAINE 04106 TEL. 207 775 1121 FAX 207 879 0896 125-K-611

ROADWAY DESIGN

ENVIRONMENTAL ENGINEERING

TRAFFIC STUDIES AND MANAGEMENT

■ PERMITTING

■ AIRPORT ENGINEERING

SITE PLANNING

CONSTRUCTION ADMINISTRATION

MEMORANDUM

TO:

Kandi Talbot, Planner

FROM:

Chris Earle, Construction Representative

Reviewed by Steve Bushey, P.E., Acting Development Review Coordinator

DATE:

December 7, 2000

RE:

Trinity Church, Coyle Street

On December 7, 2000, I reviewed this site for compliance with the conditions of approval. Most of the work within the scope of this project is completed. The only item left to complete is installation of a chain link fence between the parking lot and the private residence near Lincoln Street. I recommend a bond reduction.

It is our opinion that a **temporary certificate of occupancy** could be issued, assuming neither Code Enforcement nor Public Works has any outstanding issues. As soon as the chain link fence is installed and approved, a permanent certificate of occupancy can be issued.

THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE PERMIT IS ISSUED

Building or Use Permit Pre-Application

Attached Single Family Dwellings/Two-Family Dwelling

Multi-Family or Commercial Structures and Additions Thereto

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

NOTE**If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.

	for the second s			
Location/Addressof Construction (include Portion of Building): 113 COYLE STREET (TRINITY CHURCH)				
Total Square Footage of Proposed Structure	Square Footage of Lot 28	139 59.		
Tax Assessor's Chart, Block & Lot Number	Owner:	Telephone#:		
Chart# 125 Block# K Lot# 013	TEINITY EPISCOPAL CHURCH	4		
Owner's Address:	Lessee/Buyer's Name (If Applicable)	Cost Of Work: Fee		
113 COYLE SMEET		\$61,000 \$325		
formano, ME. 04103				
Proposed Project Description:(Please be as specific as possible)	•			
PEWORK EXISTIN PARKIN (ARETA	, ADD CATEN BASIN +DI	PAINAGE,		
PEWOLK EXISTING PARKING ALETA CHANCE ENTRY AT LINCO	IN SMOST, ADD SITE L.	gliting		
Contractor's Name, Address & Telephone THE THANTON CO:, 55 BEW SMEET, PONTLAND, ME. 04103 878-5553				
Current Use: CHURCH PARKING UST Proposed Use: SAME				
Separate permits are required for Internal & External Plumbing, HVAC and Electrical installation.				
•All construction must be conducted in compliance with the 1996 B.O.C.A. Building Code as amended by Section 6-Art II.				
•All plumbing must be conducted in compliance with the State of Maine Plumbing Code.				
•All Electrical Installation must comply with the 1996 National Electrical Code as amended by Section 614 PERION				
•HVAC(Heating, Ventililation and Air Conditioning) installation must comply with the 1993 BOCA Mechanical Code. You must Include the following with you application:				
1) A Common S Vorum Donal on Donal on and Sola Assessment				
2) A Copy of your Construction Contract, if available 0CT 2 9 1999				
3) A Plot Plan/Site Plan				
Minor or Major site plan review will be required for the above proposed projects. The attached checklist outlines the minimum standards for a site plan.				
4) Building Plans				
1) Danding I mile				

Unless exempted by State Law, construction documents must be designed by a registered design professional.

A complete set of construction drawings showing all of the following elements of construction:

- Cross Sections w/Framing details (including porches, decks w/ railings, and accessory structures)
- Floor Plans & Elevations
- Window and door schedules
- Foundation plans with required drainage and dampproofing
- Electrical and plumbing layout. Mechanical drawings for any specialized equipment such as furnaces, chimneys, gas equipment, HVAC equipment (air handling) or other types of work that may require special review must be included.

Certification

I hereby certify that I am the Owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

THE PROPERTY OF THE PARTY OF TH	and applications and	P		
Signature of applicant:	1k Dush	(AS Agent for Owner)	Date:	10.29.99



Inspection Services Michael J. Nugent Manager Department of Urban Development Joseph E. Gray, Jr. Director

CITY OF PORTLAND



Building or Use Permit Application
Attached Single Family Dwellings/Two-Family Dwelling
Multi-Family or Commercial Structures and Additions Thereto

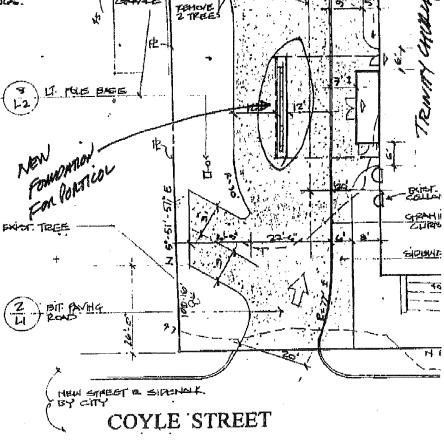
As an applicant for a building permit, you are about to enter into a relationship with our Office. We welcome any questions, comments or suggestions that will make the process more efficient. Attached you will find an application and some samples of the submissions you will provide at application time. Please read <u>ALL</u> of the information and if you need any further assistance please call 874-8703 or 874-8693.

Minor or Major site plan review will be required for the most of the above proposed projects.



General Contractor 55 Bell Street Portland, Maine 04103 (207) 878-5553 Fax: (207) 878-5424

Company: Composition Date: 10.29.99
Company:
Attn: Shu H. Number of Pages: 4
Fax Number: 874-87/6 Sender: NICK N.
Phone Number: 874-8704 Job: TRINITY CHURAY Coyle St., Ald.
Please call (207) 878-5553 if you did not receive the total number of pages.
Remarks:
(1) SITE PLAN LICATION OF FOUDATION WALL -
FREE STANDING TO PICK UP PLOT SYSTEM
TO BE BUILT MEXT SYMMER (SEPARATE SUBMITTALLY)
(1) SHOWS FAMORATON IN RELATION TO ENTRY
(3) SHOWS DESIGN FOR WARL
ANY GUESTIONS GIVE MEQ CALL?
MY RAN IS TO POUR FROMING WED., WAUS THURS.
SO I CAN DO REST OF SITE WALL WEER OF NOW. 8H
AND PAUL BETTOLE PLANTS CLUBE. Thanks
Nich



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TREES TO REMAIN

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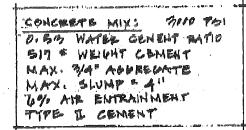
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(STOCKARE STYLE)
PREMISE SHOP
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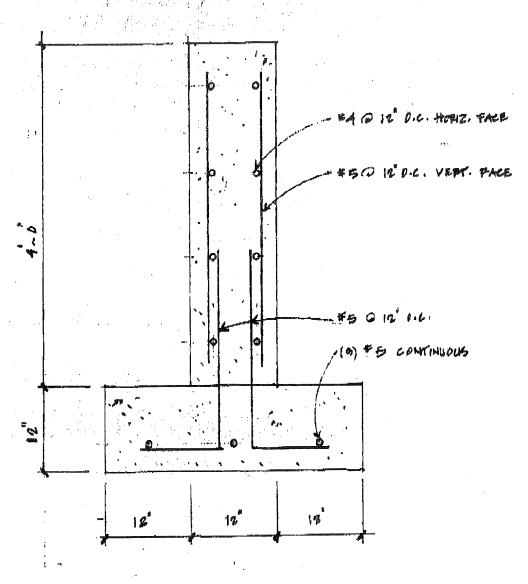
WIERE POSSIBLE

EXIST.

FROM HEN CURS CHI







POPTICO POUNDATION DETAIL - TRINITY CHURCH 900. 1999 SCALE = 1"= 1'-0"

Barba

Architecture & Preservation

500 Congress Street

Portland, Maine 04101

tel: 207-772-2722

fax: 207-772-3667

Friday, October 01, 1999

Candy Talbot, Staff Planner Planning Department City of Portland 389 Congress Street Portland, Maine 04101

Re:

Planning Staff Review – Administrative Trinity Church, 113 Coyle Street, Portland

Please find seven (7) sets of plans for Phase 1A, Sitework at Trinity Church for your review and approval. These include the following:

- Site Review Pre-Application
- Site Plan Checklist V
- Site Plan Checklist Addendum
- Written Statement ~
- Standard Boundary Survey
- Site Plan Drawings L-1 and L-2
- Statement from the Owner of their evidence of financial and technical capacity
- Check for the \$400 application fee

We understand that you typically meet on Wednesdays and that this application can be initiated at this Wednesday, October 6th's review. We also understand that it can take up to (and sometimes longer than) two (2) weeks for the Planning Staff review and an additional 10 days in Inspections for the Building Permit. We are working against several difficult scheduling deadlines and would implore you to review this application in the most expeditious way possible.

We have just been informed that the city's construction company that Jim Pritchard runs is expected on Lincoln Street sometime next week to begin work on sidewalks. Nick Nash from The Thaxter Co. has called Jim to try to coordinate the work of the potential curb cut change that we are requesting in this application, and avert any redundancy that may come from the work preceding your review.

The second schedule hurdle is that the asphalt plants close sometime in November; the Church, particularly for safety reasons, would love to not have another winter of gravel runoff and muddy lots. There is also a long lead-time on the granite curbs as it is a special order.

Page 1 of 2

Candy Talbot, Staff Planner City of Portland 4 October 1999 Page 2 of 2

So, again, we ask that you please review this application as expeditiously as possible. If there are certain aspects that need clarification please do not hesitate to contact me, or in my absence from October 7 through October 13, please call Tony Muench at 761-6621, and either he or I will immediately supply you with the information you need.

Sincerely,

Nancy L. Barba, AIA

Namy 1 Barba

Enclosures

Cc: Skip Hoyt, Barbara Daggett, and Nathan Smith, Building Committee

Tony Muench, Landscape Architect Nick Nash, The Thaxter Co., Contractor

Site Review Pre-Application Multi-Family/Attached Single Family Dwellings/Two-Family Dwelling or Commercial Structures and Additions Thereto

In the interest of processing your application in the quickest possible manner, please complete the Information below for Site Plan Review

NOTE**If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.

Applicant Trinity Episcopal Church Applicant's Mailing Address 113 Coyle St., Portland, Maine 04103		Application Date October 4, 1999 Project Name/Description Trinity Church, Sitework, Phase 1A
_Consultant/Agent Barba Architecture; Anthony Muench, L	. A.	Address Of Proposed Site 113 Coyle St. Portland
Applicant/Agent Daytime telephone and FAX Proposed Development (Check all that apply) Manufacturing Warehouse/Distribution ×		
n/a	2 <u>8,193 sq. f</u> t.	(.647 ac <u>re)</u> B-2
Proposed Building Square Footage and /or # of Units	Acreage of Site	Zoning

You must Include the following with you application:

- 1) A Copy of Your Deed or Purchase and Sale Agreement
- 2) 7 sets of Site Plan packages containing the information found in the attached sample plans and checklist.

(Section 14-522 of the Zoning Ordinance outlines the process, copies are available for review at the counter, photocopies are \$ 0.25 per page)

I hereby certify that I am the Owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if an approval for the proposed project or use described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this approval at any reasonable hour to enforce the provisions of the codes applicable to this approval.

Signature of applicant:	Namy L Brown	Date: OCT. 4, 1999

Site Review Fee: Major \$500.00 Minor 400.00

This application is for site review ONLY, a Building Permit application and associated fees will be required prior to construction.

CITY OF PORTLAND, MAINE SITE PLAN CHECKLIST

Trinity Episcopal Church Sitework Phase 1A 113 Coyle Street, Portland, Maine 04103

Project Name, Address of Project

I.d. Number

Submitted () & Date	Item	Required Information Sec	etion 14-525 (b,c)
	(1)	Standard boundary survey (stamped by a registered surveyor, at a	1
		scale of not less than 1 inch to 100 feet and including:	
	(2)	Name and address of applicant and name of proposed development	a
	(3)	Scale and north points	Ь
	(4)	Boundaries of the site	С
	(5)	Total land area of site	d
	(6)	Topography - existing and proposed (2 feet intervals or less)	e
	(7)	Plans based on the boundary survey including:	2
	(8)	Existing soil conditions	a
	(9)	Location of water courses, marshes, rock outcroppings and wooded areas	Ь
	(10)	Location, ground floor area and grade elevations of building and other structures existing and proposed, elevation drawings of exterior facades, and materials to be used	c
	(11)	Approximate location of buildings or other structures on parcels abutting the	e site d
	(12)	Location of on-site waste receptacles	e
	(13)	Public utilities	e
	(14)	Water and sewer mains	e
	(15)	Culverts, drains, existing and proposed, showing size and directions of flow	s e
	(16)	Location and dimensions, and ownership of easements, public or private rights-of-way, both existing and proposed	f
	(17)	Location and dimensions of on-site pedestrian and vehicular accessways	g
	(18)	Parking areas	g
	(19)	Loading facilities	g
	(20)	Design of ingress and egress of vehicles to and from the site onto public str	
	(21)	Curb and sidewalks	g
	(22)	Landscape plan showing:	h
	(23)	Location of existing proposed vegetation	h
	(24)	Type of vegetation	h
	(25)	Quantity of plantings	h
	(26)	Size of proposed landscaping	h
	(27)	Existing areas to be preserved	h
	(28)	Preservation measures to be employed	h
part of the second seco	(29)	Details of planting and preservation specifications	h
	(30)	Location and dimensions of all fencing and screening	i
	(31)	Location and intensity of outdoor lighting system	i
	(32)	Location of fire hydrants, existing and proposed	k
	(33)	Written statement	c
	(34)	Description of proposed uses to be located on site	1
	(35)	Quantity and type of residential, if any	i
	(36)	Total land area of the site	b2
	(37)	Total floor area and ground coverage of each proposed building and structure	b2
	(38)	General summery of existing and proposed easements or other burdens	c3
	(39)	Method of handling solid waste disposal	4

	(40)	Applicant's evaluation of availability of and streets	off-site public facilities, including sewer, water	5
	(41)		ge or topography, or a representation that there	6
	(42)	An estimate of the time period required	for completion of the development	7
	(43)		approvals to which the development may be	8
	(44)	The status of any pending applications		8
	(45)	Anticipated timeframe for obtaining su		h8
	(46)	A letter of non jurisdiction		h8
	(47)		pability to undertake and complete the development	
	(,,,	including a letter from a responsible fir planned development and would seriou		
Note: Depending on the including (but not limited	size and scop d to):	e of the proposed development, the Plann	ing Board or Planning Authority may request addit	tional information,
- drainage patterns ar	nd facilities		 an environmental impact study; 	
		ols to be used during construction;	- a sun shadow study;	
a parking and/or traa noise study;	affic study;	Ç	 a study of particulates and any other r a wind impact analysis. 	noxious emissions; and
Other comments:				
Marie				

City of Portland, Maine Site Plan Checklist Addendum

Date: 4 October 1999 Project: Trinity Episcopal Church 113 Coyle Street (Corner of Coyle Street and Forest Avenue) Barba Architecture & Preservation Applicant: Items 1 through 6 Standard boundary survey. See attached Survey prepared by Owen Haskell. Plans based on the boundary survey. Item 7 See attached Site Plans Sheets L1 and L2. Item 10 Location, ground floor area and grade elevations of building and other structures existing and proposed, elevation drawings of exterior facades, and materials to be used. See attached Site Plans Sheets L1 and L2. Additions shown are part of a proposed project that is not part of this application. Approximate location of buildings or other structures on parcels abutting the site. Item 11 Not available. Item 12 Location of on-site waste receptacles. See attached Site Plans Sheets L1 and L2. Public utilities. Item 13 Storm sewer only. Item 15 Culverts and drains, existing and proposed, showing size and directions of flows See attached Site Plan Sheet L2. Location and dimensions of on-site pedestrian and vehicular accessways. Item 17 See attached Site Plan Sheet L1. Item 18 Parking areas. See attached Site Plan Sheet L1. Item 19 Loading facilities. See attached Site Plan Sheet L1. Item 20 Design of ingress and egress of vehicles to and from the site onto public streets. See attached Site Plan Sheet L1.

Curb and sidewalks.

See attached Site Plans Sheets L1 and L2.

Item 21

Items 22 through 29 Landscape plan. See attached Site Plans Sheets L1 and L2. Location and dimensions of all fencing and screening. Item 30 See attached Site Plans Sheets L1 and L2. Item 31 Location and intensity of outdoor lighting System. See attached Site Plans Sheets L1 and L2. Written statement. Item 33 See attached. Item 34 Description of proposed uses to be located on site. See written statement included with Item 33 above. Item 36 Total land area of the site. See survey. Item 39 Method of handling solid waste disposal. Private dumpster. Item 41 Description of any problems of drainage or topography, or a representation that there are none. Corrected with measures shown on Sheet L2. Item 42 An estimate of the time period required for completion of the development. October 1999 to December 1999. Item 46 A letter of non jurisdiction. Not applicable. Item 47 Evidence of financial and technical capability. See attached letter from the Owner. Waivers requested. We respectfully request waivers for the following requirements: Item 8 Existing Soil Conditions. We believe that this requirement is unnecessary in this urban condition where drainage will be handled in storm water drains. Location of water courses, marshes, rock outcroppings, and wooded areas. Item 9 See Item 8 above.

Location and dimensions and ownership of easements, public or private rights-of-way,

Water and sewer mains. Not applicable. See Item 8 above.

both existing and proposed. Not applicable. None exist.

Item 14

Item 16

Item 32	Location of fire hydrants, existing and proposed. Not applicable.
Item 35	Quantity and type of residential, if any. Not applicable. This is not a residence.
Item 37	Total floor area and ground coverage of each proposed building and structure. Not applicable. Additions shown are part of a proposed project that is not part of this application.
Item 38	General summary of existing and proposed easements or other burdens. Not applicable. None exist.
Item 40	Applicant's evaluation of availability of off-site public facilities, including sewer, water and streets. Not applicable.
Item 43	A list of all state and federal regulatory approvals to which the development may be subject. Not applicable. None are required.
Item 44	The status of any pending applications. Not applicable. None are pending.
Item 45	Anticipated time frame for obtaining such permits. Not applicable. See Item 44 above.

City of Portland, Maine Site Plan Checklist Addendum Written Statement

Date:

4 October 1999

Project:

Trinity Episcopal Church

113 Coyle Street

(Corner of Coyle Street and Forest Avenue)

Applicant:

Barba Architecture & Preservation

1. Proposed uses.

Church parking and pedestrian walkways and daycare playground.

2. Total land area and total floor area.

See survey. Additions shown are part of a proposed project that is not part of this application.

3. Existing and proposed easements and burdens.

See Item 38 on attached Site Plan Checklist.

- 4. Types and quantities of solid waste to be generated by this development. See Item 39 on the attached Site Plan Checklist.
- 5. Availability of off-site sewer, water, and streets. Not applicable.
- 6. Existing surface drainage, and storm water management plan. See attached Site Plans Sheets L1 and L2.
- 7. Construction plan, including dates of commencement and completion. See Item 42 on the attached Site Plan Checklist.
- State and federal regulatory approvals.
 See Item 43 on the attached Site Plan Checklist.
- Evidence of financial and technical capacity.
 See Item 47 on the attached Site Plan Checklist.
- 10. Deed.

Waiver requested. This is a church.

11. Natural areas, wildlife and fisheries habitats, or archaeological sites. Not applicable. None exist.

Trinity Episcopal Church

Coyle Street at Forest Avenue, Portland, Maine 04103 Phone (207) 772-7421

October 4, 1999

City of Portland Planning Department 386 Congress Street Portland, Maine 04101

To Whom It May Concern:

Please be advised that Trinity Episcopal Church is the owner of property located at 113 Coyle Street and has hired Barba Architecture & Preservation to design plans for the rear parking lot and revisions to the building to provide handicapped accessibility.

The plans being submitted to you for approval have been reviewed and approved by our Vestry, and funds are in hand and have been designated to the project. Thaxter Construction Company has been retained to do the work. Thaxter is a local company with a great deal of expertise in construction projects of this nature.

Sincerely yours,

Co-Chairperson

Capital Improvement Committee

Barbara L. Daggett

Co-Chairperson

Capital Improvement Committee

CITY OF PORTLAND, MAINE DEVELOPMENT REVIEW APPLICATION PLANNING DEPARTMENT PROCESSING FORM

19990141	
I. D. Number	

Applicant 113 Coyle Street, Portland, ME 04103 Applicant's Mailing Address Barba Architecture, Anthony Mu Consultant/Agent 772-2722 Applicant or Agent Daytime Telephone, Fax	667	113 Coyle St, Portland, Maine Address of Proposed Site 125-K-013 Assessor's Reference: Chart-Blo	
Proposed Development (check all that apply) Office Retail Manufacture	ring Warehouse/Distribution		(specify) site work
Proposed Building square Feet or # of Units	28,193 sf., . Acreage of S		B2 Zoning
Check Review Required:			
Site Plan (major/minor)	Subdivision # of lots	PAD Review	14-403 Streets Review
Flood Hazard	Shoreland	HistoricPreservation	☐ DEP Local Certification
Zoning Conditional Use (ZBA/PB)	Zoning Variance		Other
Fees Paid: Site Plan \$400.00	Subdivision	Engineer Review	Date: 10/5/99
Inspections Approval Statu	ıs:	Reviewer	
Approved	Approved w/Conditions see attached	☐ Denied	
Approval Date	Approval Expiration	Extension to	Additional Sheets
Condition Compliance			Attached
\$	signature dat	te	
Performance Guarantee	Required*	☐ Not Required	
* No building permit may be issued until a pe	rformance guarantee has been subn	nitted as indicated below	
Performance Guarantee Accepted			
	date	amount	expiration date
Inspection Fee Paid	date	amount	et Managarana
☐ Building Permit Issued		4	
	date		
Performance Guarantee Reduced			
	date	remaining balance	signature
Temporary Certificate of Occupancy	date	Conditions (See Attached)	
Final Inspection			
	date	signature	
Certificate Of Occupancy	date		
Performance Guarantee Released		-1	
Defect Guarantee Submitted	date	signature	
	submitted date	amount	expiration date