

**City of Portland, Maine – Building or Use Permit Application** 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: 349 Woodford St		Owner: Waning, Jane		Phone: 799-9689		Permit No: <b>981391</b>			
Owner Address: P.O. Box 6445 Ptd, ME 04102		Lessee/Buyer's Name: Martha Bickrest 349 Woodford St Ptd, ME 04103 ***** 842-0162		Phone: 797-9277		BusinessName: PERMIT ISSUED			
Contractor Name: Denny's Sign		Address: Industrial Way Ptd, ME 04103		Phone: 797-9277		Permit Issued: DEC - 9 1998			
Past Use: Single Family		Proposed Use: Same		COST OF WORK: \$		PERMIT FEE: \$ 25.40			
Proposed Project Description: Erect Signage				FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: Use Group: Type:			
				Signature:		Signature:			
Permit Taken By: UB				Date Applied For: 07 December 1998				Zoning Approval: Special Zone or Reviews: <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan maj <input type="checkbox"/> minor <input type="checkbox"/> mm <input type="checkbox"/>	
				PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: Approved <input type="checkbox"/> Approved with Conditions: <input type="checkbox"/> Denied <input type="checkbox"/> Signature: _____ Date: _____				Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied	

- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

NOTE: Permit for Home Occ applied for same day under separate Permit

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

07 December 1998

SIGNATURE OF APPLICANT	ADDRESS:	DATE:	PHONE:
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE			PHONE:

White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

981391

PERMIT ISSUED

DEC - 9 1998

CITY OF PORTLAND

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Zone: CBL: 122-7-005

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**Historic Preservation**  
 Not in District or Landmark  
 Does Not Require Review  
 Requires Review

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**Action:**  
 Approved  
 Approved with Conditions  
 Denied

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Date: \_\_\_\_\_

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3

CEO DISTRICT

COMMENTS

5/23/00 - Close permit. all complete for

Inspection Record

Type	Date
Foundation: _____	_____
Framing: _____	_____
Plumbing: _____	_____
Final: _____	_____
Other: _____	_____

15000  
75

**THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE PERMIT IS ISSUED**

**Building or Use Permit Pre-Application  
Attached Single Family Dwellings/Two-Family Dwelling  
Multi-Family or Commercial Structures and Additions Thereto**

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

**NOTE\*\*If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.**

Location/Address of Construction (include Portion of Building): 349 WOODFORD ST. PORTLAND, ME 04103			
Total Square Footage of Proposed Structure SIGN 2 sq. ft		Square Footage of Lot 7500 sq. ft.	
Tax Assessor's Chart, Block & Lot Number Chart# 122 Block# <del>FOOT</del> Lot# 005		Owner: JANE WARDING	Telephone#: 799-9689
Owner's Address: P.O. Box 6495 PORTLAND, ME 04102		Lessee/Buyer's Name (If Applicable) 842-0162 MARTHA BICHREST 349 Woodford Bichrest	Cost Of Work: \$ 100 Fee \$ 25.00 25.40 .40
Proposed Project Description: (Please be as specific as possible) SIGN - 2 FEET x 1 FOOT TO BE ATTACHED TO PORCH PILLAR ST 04103			
Contractor's Name, Address & Telephone DANNY'S SIGN 797-9277 1 INDUSTRIAL WAY PORTLAND, 04103			Rec'd By LUB
Current Use: <del>HOME</del> Single family home		Proposed Use: <del>Signs for home based business</del> SAME	

Separate permits are required for Internal & External Plumbing, HVAC and Electrical installation.

- All construction must be conducted in compliance with the 1996 B.O.C.A. Building Code as amended by Section 6-Art II.
- All plumbing must be conducted in compliance with the State of Maine Plumbing Code.
- All Electrical Installation must comply with the 1996 National Electrical Code as amended by Section 6-Art III.
- HVAC (Heating, Ventilation and Air Conditioning) installation must comply with the 1993 BOCA Mechanical Code.

You must Include the following with you application:

- 1) A Copy of Your Deed or Purchase and Sale Agreement
- 2) A Copy of your Construction Contract, if available
- 3) A Plot Plan/Site Plan

Minor or Major site plan review will be required for the above proposed projects. The attached checklist outlines the minimum standards for a site plan.

**4) Building Plans**

Unless exempted by State Law, construction documents must be designed by a registered design professional.

A complete set of construction drawings showing all of the following elements of construction:

- Cross Sections w/Framing details (including porches, decks w/ railings, and accessory structures)
- Floor Plans & Elevations
- Window and door schedules
- Foundation plans with required drainage and dampproofing
- Electrical and plumbing layout. Mechanical drawings for any specialized equipment such as furnaces, chimneys, gas equipment, HVAC equipment (air handling) or other types of work that may require special review must be included.

**Certification**

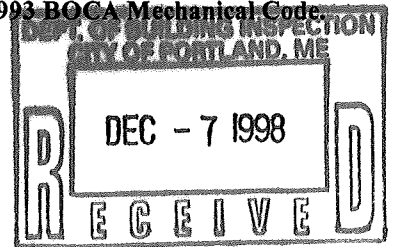
I hereby certify that I am the Owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: Martha P. Bichrest	Date: 12-7-98
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Building Permit Fee: \$25.00 for the 1st \$1000. cost plus \$5.00 per \$1,000.00 construction cost thereafter.

Additional Site review and related fees are attached on a separate addendum

\* Send to Martha Bichrest



SIGNAGE PRE-APPLICATION

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 349 Woodson St. - ZONE: R-5

OWNER: JANE WAINING

APPLICANT: MARTHA BICKREST

ASSESSOR NO. \_\_\_\_\_

PLEASE CIRCLE APPROPRIATE ANSWER

SINGLE TENANT LOT?  YES NO      MULTI-TENANT LOT? YES  NO

FREESTANDING SIGN? (ex. Pole Sign) YES  NO DIMENSIONS \_\_\_\_\_ HEIGHT \_\_\_\_\_

MORE THAN ONE SIGN? YES  NO DIMENSIONS \_\_\_\_\_ HEIGHT \_\_\_\_\_

SIGN ATTACHED TO BLDG.?  YES NO DIMENSIONS 2' x 1'

MORE THAN ONE SIGN? YES  NO DIMENSIONS \_\_\_\_\_

AWNING: YES  NO IS AWNING BACKLIT? YES NO HEIGHT OFF SIDEWALK \_\_\_\_\_

IS THERE ANY MESSAGE, TRADEMARK OR SYMBOL ON IT? \_\_\_\_\_

LIST ALL EXISTING SIGNAGE AND THEIR DIMENSIONS: There is not

EXISTING SIGNAGE - SIGN TO BE ATTACHED TO BUILDING WILL BE THE ONLY SIGN.

\*\*\* TENANT BLDG. FRONTAGE (IN FEET): \_\_\_\_\_  
\*\*\* REQUIRED INFORMATION

AREA FOR COMPUTATION

Maximum allowed for home occ.

YOU SHALL PROVIDE:

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: Martha P. Bickrest DATE: \_\_\_\_\_

## INFORMATION REQUIREMENTS FOR SIGN PERMIT APPLICATION

Applicants for a sign permit will be asked to submit the following information to the Code Enforcement Office:

1. Proof of insurance
2. Letter of permission from the owner
3. A sketch plan of lot, indicating location of buildings, driveways and any abutting streets or right of ways. Lengths of building frontages and street frontages should be noted. (see attached)
4. Indicate on the plan all existing and proposed signs
5. Computation of the following:
  - A) Sign area of each existing and proposed building sign
  - B) Sign area height and setback of each existing and proposed freestanding sign
6. A sketch of any proposed sign(s), indicating dimensions, materials, source of illumination and construction method (see attached).
7. Certificate of flammability required for awning/canopy at time of application.
8. UL # required for lighted signs at the time of application.

**Fee for permit - \$25.00 plus \$0.20 per square foot**

**Fee for awning based on cost of work - \$25.00 for the first \$1,000.00, \$5.00 for each additional \$1,000.000.**

**NOTE:** Once a sketch plan has been filed for a property, the code enforcement office will keep a record of the plan so that a new sketch plan will not be required for later changes to signage on the property. In such an instance, applicants will only be required to submit information applicable to the new sign.

# POLICY DECLARATIONS



**POLICY NUMBER** FM-KB54745  
**COMPANY** EMPLOYERS FIRE INSURANCE COMPANY

**POLICY PERIOD**  
From 12-22-1997 to 12-22-1998  
at 12:01 AM Standard Time

**NAMED INSURED**

MARTHA BICHREST  
349 WOODFORD STREET  
PORTLAND ME 04103

**YOUR AGENT IS**

1817023-00  
ARI INSURANCE GROUP, INC.  
P.O. BOX 567  
PORTLAND, ME 04112  
(207) 780-1677

Dear Policyholder,

Please review the attached endorsement to your policy and keep this with your COMMERCIAL UNION INSURANCE COMPANY papers.

This endorsement makes the following changes to your policy:

Endorsement Reason: Substituted Vehicle  
Effective Date: 09-15-1998  
Premium Change: ADDITIONAL PREMIUM \$35.00

A bill for your insurance premium is being sent to you separately.

Thank you for letting us be of service and if you have any questions, please contact the ARI INSURANCE GROUP, INC. at (207) 780-1677.

## POLICY INFORMATION

### PREMIUM / CREDIT SUMMARY

AUTOMOBILE PREMIUM		\$613.00
HOMEOWNERS PREMIUM	+	\$192.00
CLAIM FREE CREDIT	-	\$69.00

**TOTAL POLICY PREMIUM** \$736.00

Please refer to the following coverage sections for a detailed breakdown of premiums.

## POLICY LIMITS

AUTOMOBILE AND HOMEOWNERS LIABILITY LIMIT	\$500,000
AUTOMOBILE AND HOMEOWNERS MEDICAL PAYMENTS	\$5,000
AUTOMOBILE UNINSURED MOTORIST LIABILITY	\$500,000 EACH ACCIDENT
AUTOMOBILE UNDERINSURED MOTORIST LIABILITY	INCLUDED IN UNINSURED MOTORIST
COMBINED HOMEOWNERS PROPERTY LIMIT	\$21,600
PERSONAL PROTECTOR	\$1,000,000

Please refer to the following coverage sections for detailed information on vehicles, operators, property covered, and deductibles.

Includes Copyrighted Material of Insurance Services Office, Inc. with its permission.  
Copyright, Insurance Services Office, Inc., 1988-1998

CPD18  
G20328 (Ed. 9-96)

POLICY NUMBER: FM-KB54745  
AGENT NUMBER: 1817023-00

PO  
AE

**INSUREDS COPY**

TERM: 12-22-1997 to 12-22-1998  
PROCESS DATE 10-05-1998



**MESSAGES**

**MESSAGES**

THIS POLICY INCLUDES A \$69.00 AUTO CLAIM FREE DISCOUNT  
 THIS POLICY DOES NOT CONTAIN A FAMILY MEMBER EXCLUSION

CPDK3

**AUTOMOBILE INFORMATION**

**YOUR COVERED AUTO 1: 1989 MERCUR SABLE - FILE NO. 08**



IDENTIFICATION NO.	CLASSIFICATION	USAGE	MILES		TIMES		CAR POOL	COVERAGES
			ONE WAY	PER WEEK	3	5		
1MEBM50U6KG608692	813210	COMMUTE	3	5	N			DAMAGE TO YOUR AUTO OTHER THAN COLLISION DEDUCTIBLE A.C.V. \$50
PRIMARY GARAGE LOCATION	SYM-BOL	COST NEW	PRINCIPAL OPERATOR NO		NAME			
349 WOODFORD STREET PORTLAND ME 04103	08	13	MARTHA					COLLISION DEDUCTIBLE A.C.V. \$250  TOWING \$50

(ACV Means Actual Cash Value)

CPD12

**OPERATORS AND NON OPERATORS**



FILE NO.	NAME	OPER (Y/N)	DATE OF BIRTH	SEX (M/F)	MAR-RIED	LICENSE INFORMATION			CREDITS AND DISCOUNTS			
						STATE	NUMBER	FIRST LIC.	GOOD STU.	STU AWAY	DRV. TRN.	DEF. DRIVER DATE
13	MARTHA	Y	09-22-49	F	S	ME	4558057	09-1969	N	N	N	

CPD13

G20328 (Ed. 9-96)

POLICY NUMBER: FM-KB54745 PO  
 AGENT NUMBER: 1817023-00 AE

**INSUREDS COPY**

TERM: 12-22-1997 to 12-22-1998  
 PROCESS DATE 10-05-1998





### AUTOMOBILE ATTACHMENTS

The following Forms, Endorsements and Exceptions to Conditions are part of this policy at the time of issuance.

FORM NO.	TITLE	VEHICLE FILE NO.	CREDIT	PREMIUM
G50570496	CUSTOM PAC POLICY CP0004 0496			
G50400597	AMENDMENT OF PART C - COMMON CONDITIONS - MAINE			
CV55180597	CUSTOM-PAC AUTO COMPOSITE ENDORSEMENT-MAINE			
CV56150895	AUTO SECURITY PAC ENDORSEMENT	08		\$30.00

CP014

### AUTOMOBILE PREMIUM INFORMATION



FILE NO.	LIABILITY	P.I.P.	ADD'L P.I.P.	MEDICAL PAYMENTS	U.M.	U.I.M.	OTHER THAN COLLISION	COLLISION	OTHER	TOWING	VEHICLE PREMIUM
8	\$251			\$17	\$67	INCLD	\$45	\$134		INCLD	\$514.00

+ OPTIONAL ENDORSEMENTS \$30.00

**= TOTAL AUTOMOBILE PREMIUM \$544.00**

CP018

### HOMEOWNERS INFORMATION

#### HOMEOWNERS DETAILS



#### LOCATION OF INSURED PREMISES

349 WOODFORD STREET  
PORTLAND ME 04103

#### ADDITIONAL INSURED NO. 1

RICHARD B NEST  
349 WOODFORD ST  
PORTLAND ME 04103

#### DEDUCTIBLE

Section 1 : In case of loss, under Sec. 1, we cover only that part of loss over the deductible stated

\$250

CP058







**HOMEOWNERS ATTACHMENTS**

The following Forms, Endorsements and Exceptions to Conditions are part of this policy at the time of issuance.

FORM NO.	TITLE
G50570496	CUSTOM PAC POLICY CP0004 0496
G50400597	AMENDMENT OF PART C - COMMON CONDITIONS - MAINE
CH04960491	HOME DAY CARE-LIABILITY EXCLUSION/LIMITED PROPERTY COVERAGE
CH54180597	MAINE CUSTOM-PAC HOMEOWNERS COMPOSITE ENDORSEMENT
CH53321092	HOMEOWNER COVERAGE PART INFLATION PROTECTION COVERAGE-TENANT
CH04610491	SCHEDULED PERSONAL PROPERTY ENDORSEMENT
CH54890891	ALARM CREDIT 4%
CP20206	PERSONAL PROTECTOR (UMBRELLA): \$1,000,000 FOR A PREMIUM OF \$90.00
CH04410491	ADDITIONAL INSURED-RESIDENCE PREMISES
CH53380995	PRIME TIME PLAN INCLUDING AGREED VALUE COVERAGE AUTOMATICALLY FOR ALL ITEMS ON THE ATTACHED HO61

CPDK8

**HOMEOWNERS PREMIUM INFORMATION**



BASIC PREMIUM	ADDITIONAL COVERAGES	SCHEDULED PERSONAL PROPERTY	HARBORMASTER PREMIUM	PERSONAL PROTECTOR	TOTAL HOMEOWNERS
\$95.00		\$7.00		\$90.00	\$192.00

CPD17



**PERSONAL PROTECTOR ENDORSEMENT**

**PERSONAL PROTECTOR LIABILITY ENDORSEMENT - CP20206**



**SCHEDULE A - UNDERLYING INSURANCE**

LIMIT OF LIABILITY: \$1,000,000 IN EXCESS OF RETAINED LIMIT.  
 SELF INSURED RETENTION: \$250  
 ENDORSEMENTS AND FORMS: CP118620686 CP54610588 CH53781194

TYPE: HOMEOWNERS COMPANY: EFIC  
 POLICY NUMBER: KB54745 POLICY PERIOD: 12-22-1997 TO 12-22-1998  
 LIMITS: PERSONAL LIABILITY: \$500,000

TYPE: AUTO COMPANY: EFIC  
 POLICY NUMBER: KB54745 POLICY PERIOD: 12-22-1997 TO 12-22-1998  
 LIMITS: COMBINED SINGLE LIMITS: \$500,000

CP07



*Jane A. Waning*

*PO Box 6445*

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*Phone: 207-799-9689*

*Portland, ME 04102*

Code Enforcement Office  
City of Portland, Maine  
Department of Planning & Urban Development  
Room 315, City Hall  
Portland, ME 04101

November 16, 1998

Good morning:

This letter serves as permission for my tenant, Martha Bichrest, who resides at 349 Woodford Street, Portland, Maine 04103 to erect a sign on the home.

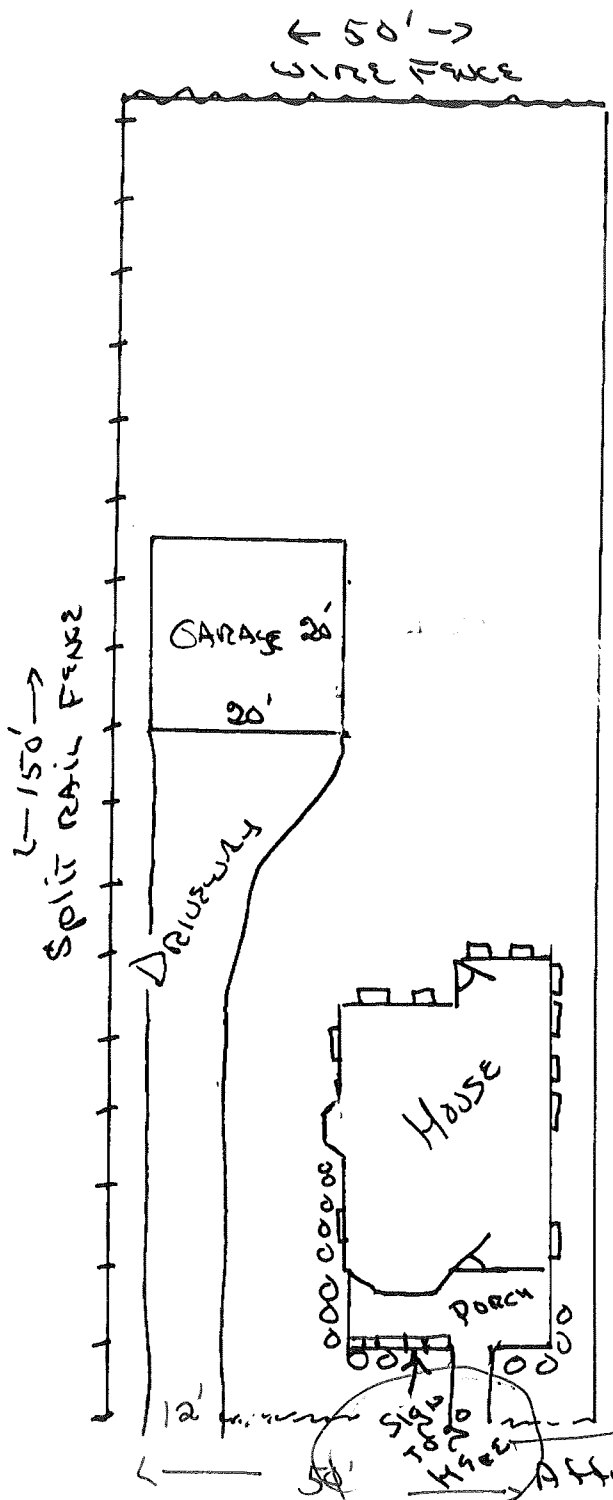
I understand that the size of the sign will be in accordance with existing regulations as set forth by the City.

Best regards,

*Jane A. Waning*

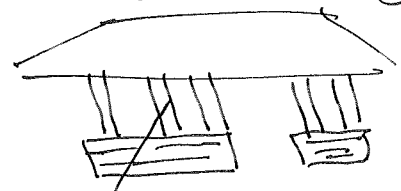
Jane A. Waning

42-381 50 SHEETS EYE-EASE 5 SQUARE  
 42-382 100 SHEETS EYE-EASE 5 SQUARE  
 42-383 200 SHEETS EYE-EASE 5 SQUARE  
 42-384 300 SHEETS EYE-EASE 5 SQUARE  
 42-385 400 SHEETS EYE-EASE 5 SQUARE  
 42-386 500 SHEETS EYE-EASE 5 SQUARE  
 42-387 600 SHEETS EYE-EASE 5 SQUARE  
 42-388 700 SHEETS EYE-EASE 5 SQUARE  
 42-389 800 SHEETS EYE-EASE 5 SQUARE  
 42-390 900 SHEETS EYE-EASE 5 SQUARE  
 42-391 1000 SHEETS EYE-EASE 5 SQUARE  
 Made in U.S.A.



SEE SIGN  
 DETAIL →

SIGN TO BE  
 ATTACHED  
 TO POST ON  
 PORCH WITH  
 A METAL BRACKET



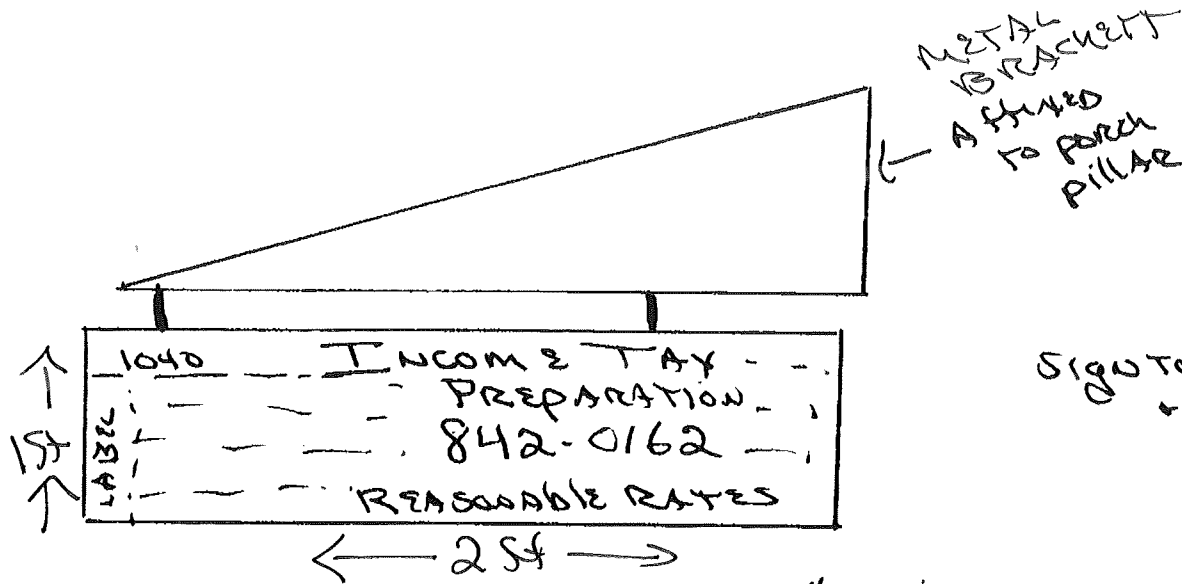
← PORCH HAS POSTS  
 THAT HOLD UP  
 ROOF METAL  
 BRACKET TO  
 BE ATTACHED  
 TO MIDDLE

ATTACH TO PORCH

349 wood form

~~POST TO~~  
~~EXTEND OUT AND~~  
~~WAS TO BE~~  
~~POST~~

# SIGN



SIGN TO BE GRAY  
& BLUE  
LETTERING

1" = 6 inches

SIGN TO ATTACH  
TO PORCH PILLAR  
TO EXTEND NO MORE  
THAN WIDTH OF SIGN