

June 21, 2013

To whom it may concern,

I would like to change the use of my property at 342 Woodford Street Portland back from a single family dwelling to a 2 family dwelling. It is my understanding that the property conforms to zoning requirements, I have included the application fees (change of use and certificate of occupancy fees), and am submitting a more complete drawing of the structure to include egress locations. It looks like this was set up with sufficient egress since it was a group home (there are rear exterior stairs on the third floor). The setbacks comply , the lot is large enough, and I have the necessary frontage for the R-5 zone requirements.

Please do not hesitate to contact me at 776-5226 with any questions and/or concerns.

Sincerely,



Joe Flynn