**Director of Planning and Urban Development**

**Jeff Levine**

June 7, 2013

JMB PROPERTIES LLC

110 MARGINAL WAY STE 292

PORTLAND, ME 04101

**Inspection Services, Director**

**Tammy M. Munson**

**CBL: 122 E012001**

**Located at: 342 WOODFORD ST**

**Certified Mail 7010 3090 0002 3274 0477**

Dear Jmb Properties Llc,

**STOP WORK ORDER**

An evaluation of the above property on **6/5/2013** revealed that building construction was being conducted without benefit of a valid building permit as required by Section 105.1 of the 2003 International Building Code and the 2009 International Residential Code of the City of Portland.

Appropriate permitting has not been issued for the property listed above; therefore all construction activity at that property must **STOP** immediately. This is a **STOP WORK ORDER** pursuant to Section 114 of the 2009 International Building Code and the 2009 International Residential Code of the City of Portland.

You may resume construction activity only after issuance of the appropriate building permit and the subsequent lifting of this order. Building Permit Applications are available in this office, Room 315 at Portland City Hall, from 8:00 a.m. to 4:00 p.m. weekdays except holidays.

Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code and in Title 30-A of M.R.S.A. Section 4452. This constitutes an appealable decision pursuant to Section112 of the City of Portland Building Code.

If you wish to discuss this matter, or you have any questions, please feel free to contact me. Sincerely,

Chuck Fagone

Code Enforcement Officer

(207) 874-8789