

COMMENTS

~~27~~ July 99 on site done closing-in Insy, on Amended
Permit # 970822 For areas on 3rd floor, &

5/23/02 Signage^{changes} complete as shown in submitted plans. Close permit for

Inspection Record

| Type | Date |
|-------------------|-------|
| Foundation: _____ | _____ |
| Framing: _____ | _____ |
| Plumbing: _____ | _____ |
| Final: _____ | _____ |
| Other: _____ | _____ |

THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE PERMIT IS ISSUED

**Building or Use Permit Pre-Application
Attached Single Family Dwellings/Two-Family Dwelling
Multi-Family or Commercial Structures and Additions Thereto**

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

NOTEIf you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.**

| | | |
|---|---------------------------------------|--|
| Location/Address of Construction (include Portion of Building): <u>335 Brighton Ave, Portland, Me</u> | | |
| Total Square Footage of Proposed Structure | Square Footage of Lot | |
| Tax Assessor's Chart, Block & Lot Number Chart# <u>121</u> Block# <u>C</u> Lot# <u>9</u> | Owner: <u>Maine Medical Center</u> | Telephone#: <u>871-2447</u> |
| Owner's Address: <u>22 Bramhall St. Portland, Me 04102</u> | Lessee/Buyer's Name (If Applicable) | Cost Of Work: <u>\$25,000</u> Fee <u>\$38.60</u> |
| Proposed Project Description:(Please be as specific as possible) <u>Installation of 3 new exterior signs and one new interior directory.</u> | | |
| Contractor's Name, Address & Telephone <u>Welch Architectural Signage</u> | | Rec'd By <u>MD</u> |
| Current Use: <u>Hospital</u> | Proposed Use: <u>Hospital</u> | |

Separate permits are required for Internal & External Plumbing, HVAC and Electrical installation.

- All construction must be conducted in compliance with the 1996 B.O.C.A. Building Code as amended by Section 6-Art II.
- All plumbing must be conducted in compliance with the State of Maine Plumbing Code.
- All Electrical Installation must comply with the 1996 National Electrical Code as amended by Section 6-Art III.
- HVAC(Heating, Ventilation and Air Conditioning) installation must comply with the 1993 BOCA Mechanical Code.

You must Include the following with you application:

- 1) A Copy of Your Deed or Purchase and Sale Agreement
- 2) A Copy of your Construction Contract, if available
- 3) A Plot Plan/Site Plan

Minor or Major site plan review will be required for the above proposed projects. The attached checklist outlines the minimum standards for a site plan.

4) Building Plans

Unless exempted by State Law, construction documents must be designed by a registered design professional.

A complete set of construction drawings showing all of the following elements of construction:

- Cross Sections w/Framing details (including porches, decks w/ railings, and accessory structures)
- Floor Plans & Elevations
- Window and door schedules
- Foundation plans with required drainage and dampproofing
- Electrical and plumbing layout. Mechanical drawings for any specialized equipment such as furnaces, chimneys, gas equipment, HVAC equipment (air handling) or other types of work that may require special review must be included.

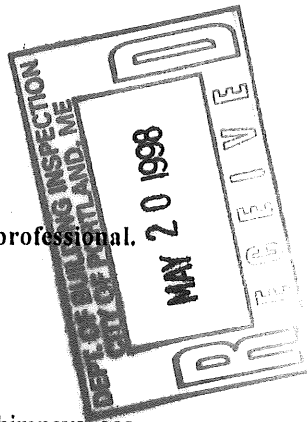
Certification

I hereby certify that I am the Owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

| | |
|--|----------------------|
| Signature of applicant: <u>Daniel F. Dougherty</u> | Date: <u>5-20-98</u> |
|--|----------------------|

Building Permit Fee: \$25.00 for the 1st \$1000.cost plus \$5.00 per \$1,000.00 construction cost thereafter.

Additional Site review and related fees are attached on a separate addendum



Handwritten notes:
Vicki
taxes - OK

SIGNAGE

PLEASE ANSWER ALL QUESTIONS

Address: 335 Brighton Avenue, Portland, Maine Zone: R-3

Owner: Maine Medical Center Assessors #: C-009-001

Applicant: Maine Medical Center, 22 Bramhall St., Portland, ME 04102

Single Tenant Lot?: Yes No

Multi Tenant Lot?: Yes No

Freestanding (Ext pole sign)? Yes No Dimensions Sign N-2
5'-0"x5'-4"

More than (1) one sign?: Yes No Dimensions Sign N-1
5'-0"x7'-0" +-

Bldg Wall Sign (att to bldg)? Yes No Dimensions Sign N-3
22"x37"

List all existing signage and their dimensions:

See attached list of existing and proposed signs.

Lot Frontage(feet): 491' Tenant Frontage(feet): 334'

AWNINGS

Awning?: Yes No Is Awning Backlit?: Yes No

Is there any communication, message, trademark or symbol on awning? N/A

Height of Awning?: N/A

PLEASE NOTE: Approvals for signs on the Public Sidewalk and temporary signs come under different requirements and regulations.

ALSO: See reverse side for additional information, requirements and materials needed for signage application submittal.

BUILDING PERMIT REPORT

DATE: 26 MAY 98 ADDRESS: 335 Brighton Ave. (121-C-009)
REASON FOR PERMIT: To erect Signage
BUILDING OWNER: MAINE Medical Center
CONTRACTOR: Welch Arch, Tectural Signage
PERMIT APPLICANT: D. Dougherty
USE GROUP Signage BOCA 1996 CONSTRUCTION TYPE _____

CONDITION(S) OF APPROVAL

This Permit is being issued with the understanding that the following conditions are met:

Approved with the following conditions: *1*29*30

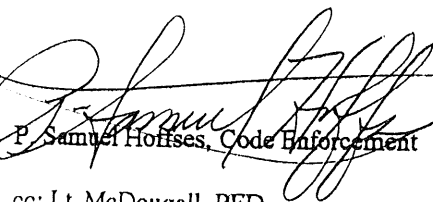
- X 1. This permit does not excuse the applicant from meeting applicable State and Federal rules and laws.
2. Before concrete for foundation is placed, approvals from the Development Review Coordinator and Inspection Services must be obtained. (A 24 hour notice is required prior to inspection)
3. Precaution must be taken to protect concrete from freezing.
4. It is strongly recommended that a registered land surveyor check all foundation forms before concrete is placed. This is done to verify that the proper setbacks are maintained.
5. Private garages located beneath habitable rooms in occupancies in Use Group R-1, R-2, R-3 or I-1 shall be separated from adjacent interior spaces by fire partitions and floor/ceiling assembly which are constructed with not less than 1-hour fire resisting rating. Private garages attached side-by-side to rooms in the above occupancies shall be completely separated from the interior spaces and the attic area by means of ½ inch gypsum board or the equivalent applied to the garage means of ½ inch gypsum board or the equivalent applied to the garage side. (Chapter 4 Section 407.0 of the BOCA/1996)
6. All chimneys and vents shall be installed and maintained as per Chapter 12 of the City's Mechanical Code. (The BOCA National Mechanical Code/1993).
7. Sound transmission control in residential building shall be done in accordance with Chapter 12 section 1214.0 of the city's building code.
8. Guardrails & Handrails: A guardrail system is a system of building components located near the open sides of elevated walking surfaces for the purpose of minimizing the possibility of an accidental fall from the walking surface to the lower level. Minimum height all Use Groups 42" , except Use Group R which is 36". In occupancies in Use Group A, B, H-4, I-1, I-2 M and R and public garages and open parking structures, open guards shall have balusters or be of solid material such that a sphere with a diameter of 4" cannot pass through any opening. Guards shall not have an ornamental pattern that would provide a ladder effect. (Handrails shall be a minimum of 34" but not more than 38". Use Group R-3 shall not be less than 30", but not more than 38".) Handrail grip size shall have a circular cross section with an outside diameter of at least 1 1/4" and not greater than 2".
9. Headroom in habitable space is a minimum of 7'6".
10. Stair construction in Use Group R-3 & R-4 is a minimum of 10" tread and 7 3/4" maximum rise. All other Use group minimum 11" tread. 7" maximum rise.
11. The minimum headroom in all parts of a stairway shall not be less than 80 inches. (6' 8")
12. Every sleeping room below the fourth story in buildings of use Groups R and I-1 shall have at least one operable window or exterior door approved for emergency egress or rescue. The units must be operable from the inside without the use of special knowledge or separate tools. Where windows are provided as means of egress or rescue they shall have a sill height not more than 44 inches (1118mm) above the floor. All egress or rescue windows from sleeping rooms shall have a minimum net clear opening height dimension of 24 inches (610mm). The minimum net clear opening width dimension shall be 20 inches (508mm), and a minimum net clear opening of 5.7 sq. ft.
13. Each apartment shall have access to two (2) separate, remote and approved means of egress. A single exit is acceptable when it exits directly from the apartment to the building exterior with no communications to other apartment units.
14. All vertical openings shall be enclosed with construction having a fire rating of at least one (1)hour, including fire doors with self closer's. (Over 3 stories in height requirements for fire rating is two (2) hours.)
15. The boiler shall be protected by enclosing with (1) hour fire-rated construction including fire doors and ceiling, or by providing automatic extinguishment.
16. All single and multiple station smoke detectors shall be of an approved type and shall be installed in accordance with the

provisions of the City's Building Code Chapter 9, Section 19, 920.3.2 (BOCA National Building Code/1996), and NFPA 101 Chapter 18 & 19. (Smoke detectors shall be installed and maintained at the following locations):

- In the immediate vicinity of bedrooms
- In all bedrooms
- In each story within a dwelling unit, including basements

In addition to the required AC primary power source, required smoke detectors in occupancies in Use Groups R-2, R-3 and I-1 shall receive power from a battery when the AC primary power source is interrupted. (Interconnection is required)

17. A portable fire extinguisher shall be located as per NFPA #10. They shall bear the label of an approved agency and be of an approved type.
18. The Fire Alarm System shall be maintained to NFPA #72 Standard.
19. The Sprinkler System shall maintained to NFPA #13 Standard.
20. All exit signs, lights, and means of egress lighting shall be done in accordance with Chapter 10 Section & Subsections 1023. & 1024. Of the City's building code. (The BOCA National Building Code/1996)
21. Section 25-135 of the Municipal Code for the City of Portland states, "No person or utility shall be granted a permit to excavate or open any street or sidewalk from the time of November 15 of each year to April 15 of the following year".
22. The builder of a facility to which Section 4594-C of the Maine State Human Rights Act Title 5 MRSA refers, shall obtain a certification from a design professional that the plans commencing construction of the facility, the builder shall submit the certification to the Division of Inspection Services.
23. Ventilation shall meet the requirements of Chapter 12 Sections 1210. Of the City's Building Code.
24. All electrical, plumbing and HVAC permits must be obtained by a Master Licensed holders of their trade.
25. All requirements must be met before a final Certificate of Occupancy is issued.
26. All building elements shall meet the fastening schedule as per Table 2305.2 of the City's Building Code. (The BOCA National Building Code/1996).
27. Ventilation of spaces within a building shall be done in accordance with the City's Mechanical Code (The BOCA National Mechanical Code/1993).
28. Please read and implement the attached Land Use-Zoning report requirements.
- x 29. Please submit For approval before work begins a set of
Structurals of the proposed signage.
- x 30. In the future NO permits will be issued without this
information.
31. _____
- _____
- _____
32. _____
- _____
- _____



P. Samuel Hoffses, Code Enforcement

cc: Lt. McDougall, PFD
Marge Schmuckal

WELCH ARCHITECTURAL SIGNAGE

09/22/97

Maine Medical Center
ATT: Dan Doughty
REF: Brighton Campus Interior & Exterior Signage
From: Jeff Pappalardo

Dear Dan:

Thank you for allowing Welch Architectural Signage the opportunity to provide you with a proposal for the Brighton Campus signage.

The following represents our proposal.

Exterior Main Sign:

Welch Architectural Signage Will Remove Existing Faces, Replace With Lexan Panels With New Graphics, Install New Retainers And Paint Skirting And Cabinet.

Sign Text: Per Drawing (N.1)
Vinyl Color: Translucent Vinyl Colors TBD
Cabinet Color: TBD
Type Style: Per Drawing

Exterior Post & Panel Sign (N.2)

Qty: 64"H X 60" W
Header Size: 12" x 60"
Changeable Bar: 4" x 60" Qty 10
8" x 60" Qty 2
Post: 2 @ 11' ea Series 325ERP 3 1/4" Radius.
Panel Material: Heavy Duty 6063T5 Aluminum Extrusion
Sign Color: Dark Bronze
Brighton FirstCare (Red/White Text)
Text Color: White
Header Color : See Drawing
Text: See Drawing
Type Style: TBD
Installation: Installed To Leave 2' From Ground To Bottom Of Last Changeable Bar. Sign Post Will Be Installed 3' Below Grade Back Filled With Concrete.

Exterior Directory Visuline 2400 Illuminated. (N-3)

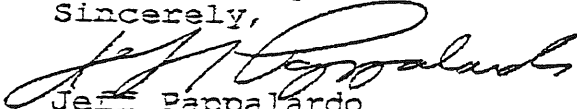
Qty: 1
Size: 37" x 22"
Header Size: 4" x 22"
Columns: 1
Message Strips: 15 @ 2" x 22"
Strip Copy: Per Drawing
Copy Material: Vinyl Graphics
Header Copy: Per Drawing
Directory Color: Duranodic Bronze
Header Color: Per Drawing
Copy Color: White (Brighton FirstCare Red/ White Text)
Strip Cost: Included In Directory Cost
Installation: Surface Mount To Building
Electrical: Wiring And Hook Up By
Customer.

Customer Is Responsible For Electrical Wiring And
Connection Of All Electrical Signs.

Terms: 50% deposit / 50% upon completion

Dan, Drawings Will Follow On Wednesday.

Sincerely,



Jeff Pappalardo
Sales Representative



MMC Project: Brighton Signs

May 13, 1998

Building Inspections
City of Portland, Maine
Portland City Hall
389 Congress Street
Portland, ME 04101

Dear Sir or Madam:

Maine Medical Center is pleased to submit the attached sign permit application for consideration and approval for the following signage renovations that are being planned at our Brighton Campus:

1. Reface the existing main campus identification sign on Brighton Avenue. ✓
2. Remove the existing campus directory sign from the face of the building, and replace it with a new free-standing Site Directory sign.
3. Install a new illuminated Entrance Directory of services adjacent to the main entrance.

The attached sign permit package includes the following:

1. A completed City of Portland Signage Permit Application.
2. Maine Medical Center's check in the amount of \$ 38.60 as required. The permit fee is based upon the following new sign sizes: Site Sign - 35.5 sq. ft., Site Directory Sign - 26.5 sq. ft., and the Entrance Directory - 6 sq. ft. for a total of 68.0 s.f
3. Certificate of Insurance.
4. List of existing and proposed signs.
5. Photographs of the existing exterior of Brighton Campus - showing existing signs.
6. Survey Plan, (Drawing S-1), of Brighton Campus with the new and existing sign locations, and a sign identification table.
7. Drawing and written description of each new exterior sign.

If you have any questions or concerns , please call me at 871-2013.

Very truly yours,

A handwritten signature in cursive script that reads "Dan Doughty".

Daniel F. Doughty, AIA
Head Architect, Engineering Services

C: Paul Gray
Mike Swan
Diane Fecteau, RN
Suzanne Parenteau, RN
Patricia McMurry, HealthSouth

file

INFORMATIONAL REQUIREMENTS

1. Proof of Insurance: Current, single page certificate showing a minimum of \$300,000.00 liability coverage of owner of sign. See attached
2. Letter of permission from owner. Exemption: If applicant and property owner are one and the same. Not Required
3. A sketch plan of the lot, indicating location of buildings, driveways, and any abutting streets or right of ways. Lengths of building and street frontages should be noted. See attached drawing S-1
4. Indicate on the plan all existing and proposed signs. See attached list.
5. Computation of the following:
 - a) Sign area of each existing and proposed building sign. See attached list.
 - b) Sign area height and setback of each existing and proposed freestanding sign. Setbacks: Shown on attached drawing S-1.
Heights: E-5 = 5'-6", E-11 = 5'-4", N-2 = 7'-8"
6. A sketch of any proposed sign(s), indicating dimensions, materials, source of illumination and construction method.
See attached.

PERMIT FEES

Signage: \$25.00 + .20 per square foot of signage.

Awning: Based on cost of work - labor/materials
\$25.00 1st \$1,000.00 worth of work
\$5.00 each additional 1,000.00 worth of work

Note: Once a sketch plan has been filed for a property, the Code Enforcement Office will keep a record of the plan so that a new sketch plan will not be required for later changes to signage on the property. In such an instance, applicants will only be required to submit information applicable to the new signs.

MAINE MEDICAL CENTER

Maine Medical Center – Brighton Campus EXISTING SIGNS

| <u>Symbol</u> | <u>Quantity</u> | <u>Text</u> | <u>Size</u> | <u>Total</u> | <u>Remarks</u> |
|---------------|-----------------|--------------------|-------------|------------------|----------------|
| E-1 | 1 | Brighton FirstCare | 1'6" x 10' | 15 s.f. | |
| E-2 | 3 | No Parking | 1' x 1'6" | 4.5 s.f. | |
| E-3 | 1 | Brighton FirstCare | 4' x 5' | 20 s.f. | |
| E-4 | 1 | Vehicle Directory | 3' x 5' | 15 s.f. | To be Removed |
| E-5 | 1 | Brighton Firstcare | 1' x 8' | 8 s.f. | Free Standing |
| E-6 | 1 | Main Entrance | 1.5' x 14' | 21 s.f. | |
| E-7 | 1 | No Smoking | 1' x 2.5' | 2.5 s.f. | |
| E-8 | 1 | Main Entrance | 1.5' x 14' | 21 s.f. | |
| E-9 | 1 | Chest Medicine | 1' x 10' | 10 s.f. | |
| E-10 | 1 | No Parking | 1' x 1.5' | 1.5 s.f. | |
| E-11 | 1 | FirstCare Parking | 1' x 8' | 8 s.f. | Free Standing |
| E-12 | 1 | Brighton Site Sign | 5' x 7.1' | <u>35.5 s.f.</u> | To Be Refaced |

Existing Signage Subtotal **162.0 s.f.**

Minus E-4 Sign 15 s.f. To be removed
 Minus E-12 Sign 35.5 s.f. To be refaced

Total Existing Signs **111.5 s.f.**

PROPOSED NEW SIGNS

| <u>Symbol</u> | <u>Quantity</u> | <u>Text</u> | <u>Size</u> | <u>Total</u> | <u>Remarks</u> |
|---------------|-----------------|------------------------|-------------|--------------|----------------|
| N-1 | 1 | MMC-Brighton | 5' x 7.1' | 35.5 s.f. | Refaced Sign |
| N-2 | 1 | New Vehicle Directory | 22" x 37" | 26.5 s.f. | |
| N-3 | 1 | New Entrance Directory | 2' x 3' | 6 s.f. | |

Subtotal Proposed New Signs **68.0 s.f.**

Plus Existing Signs 111.5 s.f.

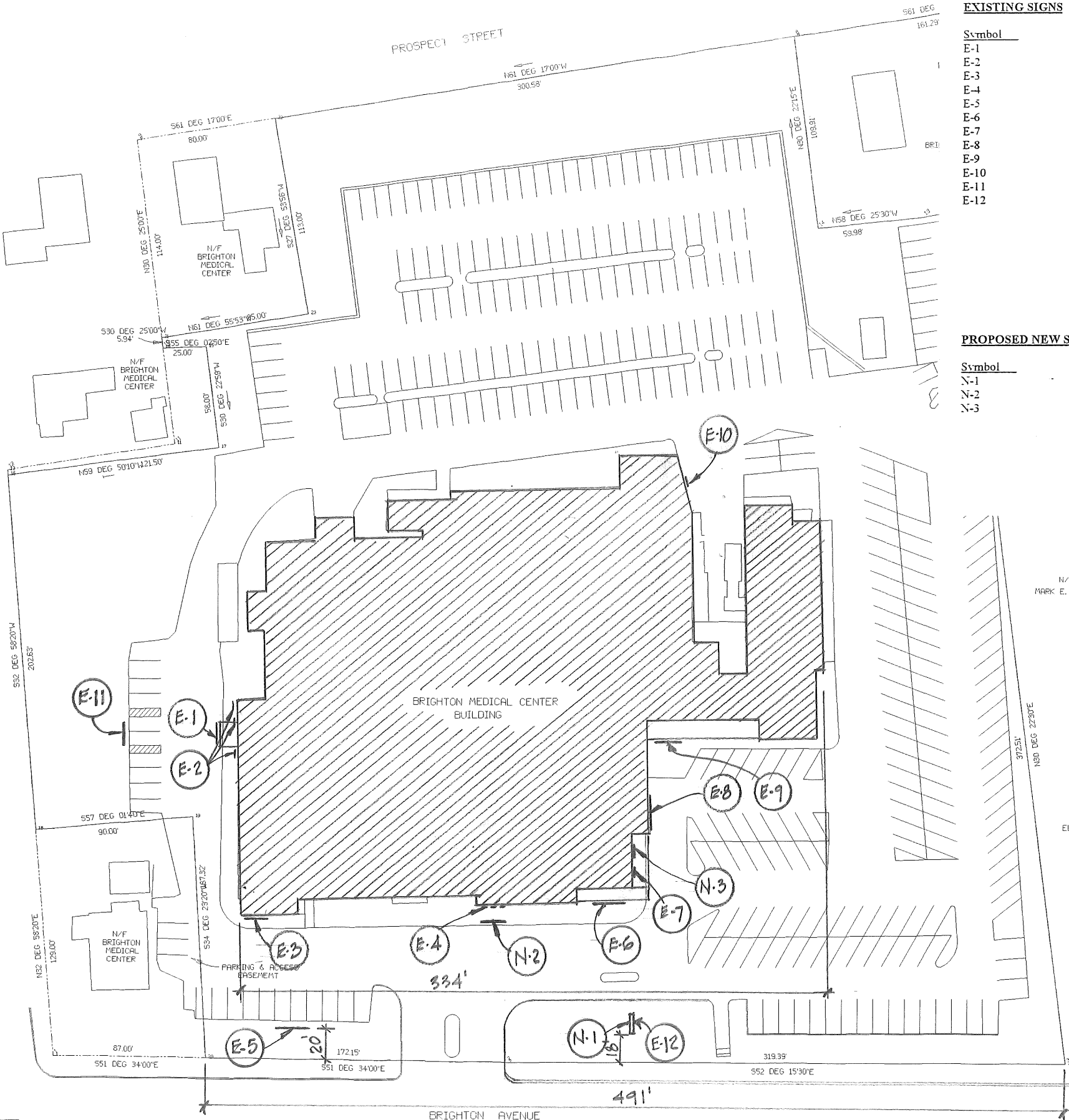
Total **179.5 s.f.**



HOLLIS ROAD

PROSPECT STREET

BRIGHTON AVENUE



**Maine Medical Center – Brighton Campus
EXISTING SIGNS**

| Symbol | Quantity | Text | Size | Total | Remarks |
|----------------------------------|----------|--------------------|------------|-------------------|---------------|
| E-1 | 1 | Brighton FirstCare | 1'6" x 10' | 15 s.f. | |
| E-2 | 3 | No Parking | 1' x 1'6" | 4.5 s.f. | |
| E-3 | 1 | Brighton FirstCare | 4' x 5' | 20 s.f. | |
| E-4 | 1 | Vehicle Directory | 3' x 5' | 15 s.f. | To be Removed |
| E-5 | 1 | Brighton FirstCare | 1' x 8' | 8 s.f. | Free Standing |
| E-6 | 1 | Main Entrance | 1.5' x 14' | 21 s.f. | |
| E-7 | 1 | No Smoking | 1' x 2.5' | 2.5 s.f. | |
| E-8 | 1 | Main Entrance | 1.5' x 14' | 21 s.f. | |
| E-9 | 1 | Chest Medicine | 1' x 10' | 10 s.f. | |
| E-10 | 1 | No Parking | 1' x 1.5' | 1.5 s.f. | |
| E-11 | 1 | FirstCare Parking | 1' x 8' | 8 s.f. | Free Standing |
| E-12 | 1 | Brighton Site Sign | 5' x 7.1' | 35.5 s.f. | To Be Refaced |
| Existing Signage Subtotal | | | | 162.0 s.f. | |
| Minus E-4 Sign | | | | 15 s.f. | To be removed |
| Minus E-12 Sign | | | | 35.5 s.f. | To be refaced |
| Total Existing Signs | | | | 111.5 s.f. | |

PROPOSED NEW SIGNS

| Symbol | Quantity | Text | Size | Total | Remarks |
|------------------------------------|----------|------------------------|-----------|-------------------|--------------|
| N-1 | 1 | MMC-Brighton | 5' x 7.1' | 35.5 s.f. | Refaced Sign |
| N-2 | 1 | New Vehicle Directory | 22" x 37" | 26.5 s.f. | |
| N-3 | 1 | New Entrance Directory | 2' x 3' | 6 s.f. | |
| Subtotal Proposed New Signs | | | | 68.0 s.f. | |
| Plus Existing Signs | | | | 111.5 s.f. | |
| Total | | | | 179.5 s.f. | |

N/F
MARK E. WOODSUM

N/F
ELIZABETH E. DIBBINS

N/F
DAVID E. HUNT

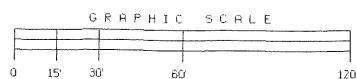
REV. 3-24-97 REBUTTERS ADDED
REV. 3-18-97 MISC. UPDATE

**BRIGHTON CAMPUS
SIGN LOCATIONS**

OWEN HASKELL, INC.
15 C. ASCO ST., PORTLAND, ME 04101 (207) 774-0424
PROFESSIONAL LAND SURVEYORS

| | | | |
|----------|------|---------------|-----------|
| Drawn By | RTG | Date | Job No. |
| Trace By | EC | JULY 10, 1996 | 96129P |
| Check By | JVS | Scale | Draw. No. |
| Book No. | 748P | 1" = 30' 30" | 1 |

**DRAWING
S-1**



Project: MMC BRIGHTON CAMPUS

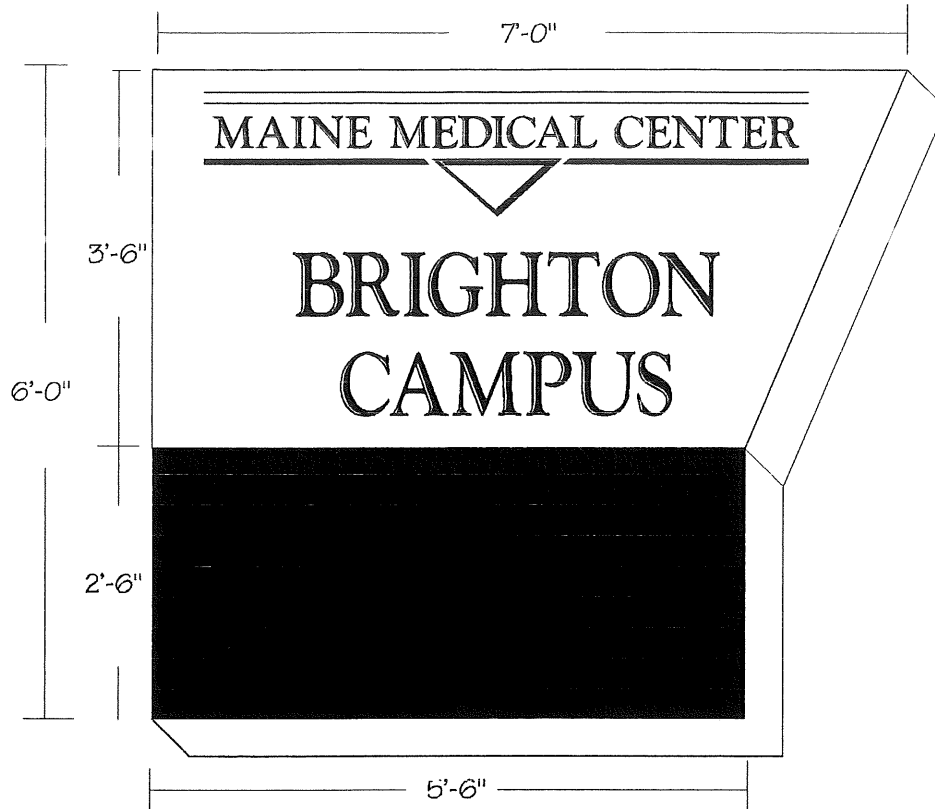
PROPOSED SIGN N-1

Drawing Title: Option 1 Double Sided

Date: 8/14/97

Drawing: Sign Type

Scale: NA



SPECIFICATIONS

SIGN PANEL

Size..... Per Drawing
 Materials..... Lexan 3/16"
 Edges..... Square
 Corners..... Per Drawing
 Colors..... White
 Backing..... NA

GRAPHICS

Application..... Translucent Vinyl
 Type Style..... Goudy Hand tooled
 Copy Height..... 3.5" + 7"
 Copy Colors..... TBD

FRAMES AND BRACKETS

Type..... NA
 Frame Size..... NA
 Frame Color... NA
 Interior Frame Substrate.. NA

FRAMES - BRACKETS - MOUNTING

Type..... High Bond Red Tape
 Height & Location..... 60" to Center of Sign
 Latch Side of Door

MANUFACTURER: Welch Architectural Signage 800-635-3506

Project: MMC BRIGHTON CAMPUS

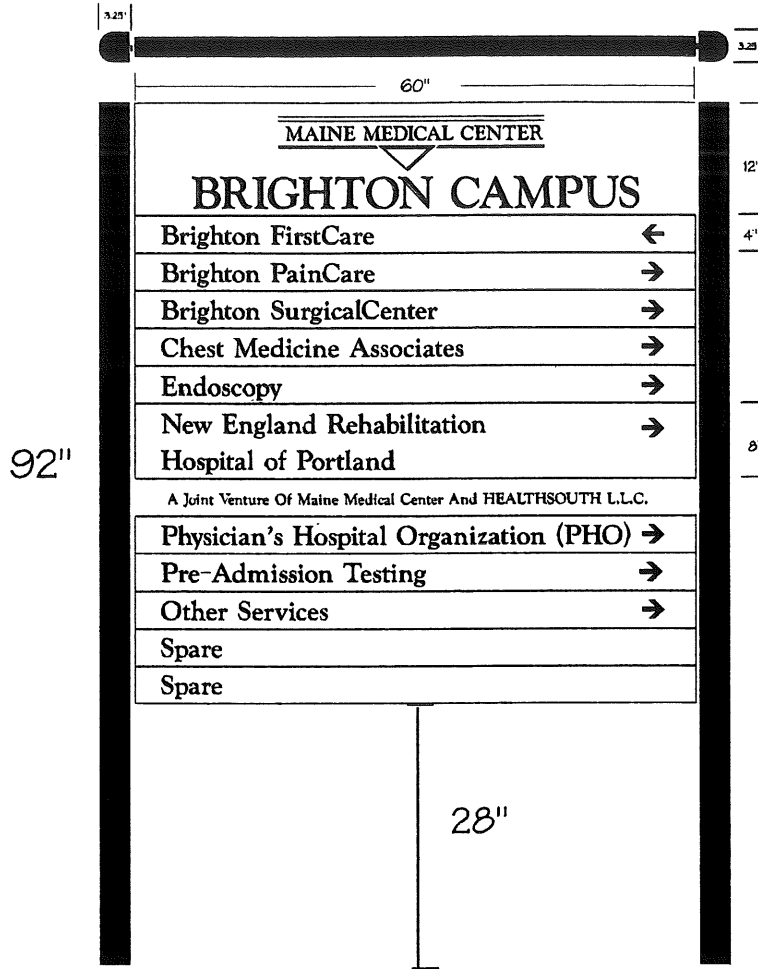
PROPOSED SIGN N-2

Drawing Title:

Date: 9/23/97

Drawing: 325 Series With 225 Header

Scale: NA



SPECIFICATIONS

SIGN PANEL

Size..... Per Drawing
 Materials..... 6063T5 Aluminum
 Edges..... See Drawing
 Corners..... See Drawing
 Colors..... Dark Bronze
 Backing..... NA

GRAPHICS

Application..... Vinyl
 Type Style..... Goudy Hand tooled
 Copy Height..... 2"
 Copy Colors..... White
 Post..... 325RPx11' L
 Header Copy..... 1.5" & 3.375"

FRAMES AND BRACKETS

Type..... NA
 Frame Size..... NA
 Frame Color... NA
 Interior Frame Substrate.. NA

FRAMES - BRACKETS - MOUNTING

Type.....
 Height & Location.....

MANUFACTURER: Welch Architectural Signage 800-635-3506

Project: MMC BRIGHTON CAMPUS

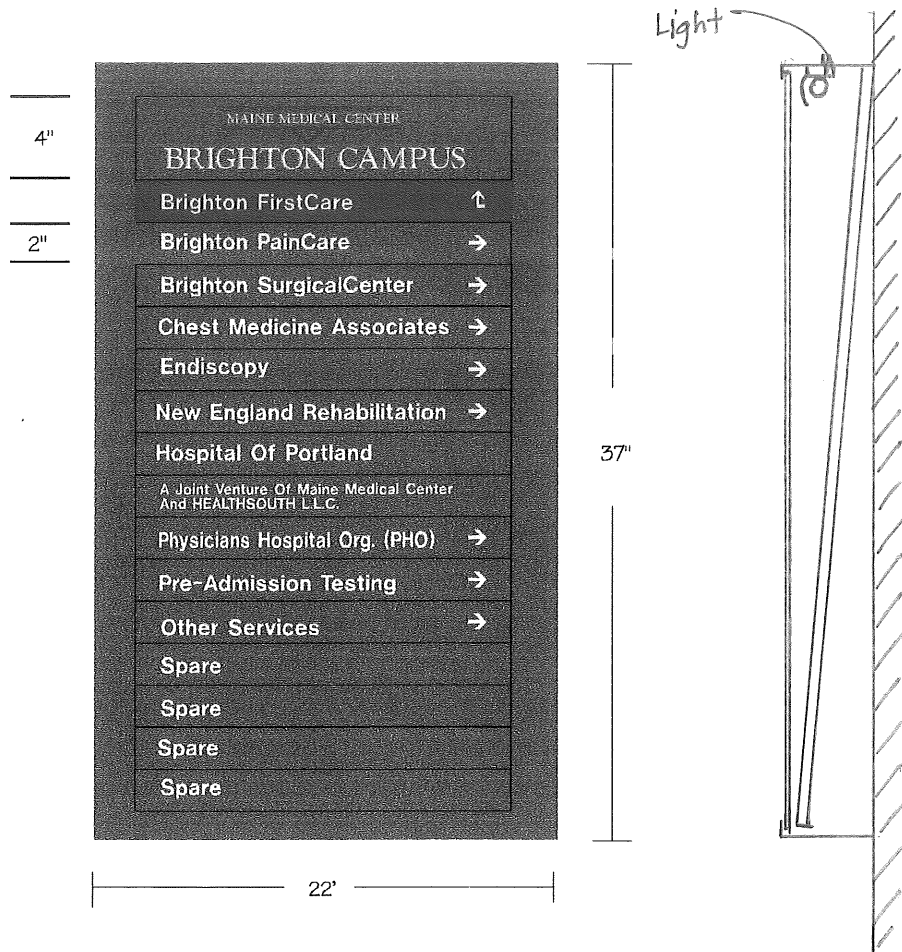
PROPOSED SIGN N-3

Drawing Title: Visuline 2400 Illuminated Directory

Date: 9/23/97

Drawing: Front View

Scale: NA



SPECIFICATIONS

SIGN PANEL

Size..... 37" x 22"
 Materials..... See Attached Sheet
 Edges..... See Attached Sheet
 Corners..... See Attached Sheet
 Colors..... Dark Bronze
 Mounting..... Flush Mount
 Quantity..... 15 2"x18" Strips

GRAPHICS

Application..... Vinyl
 Type Style..... Helvetica
 Copy Height..... .75"
 Copy Colors..... White
 Log Colors..... Per Set Up

FRAMES AND BRACKETS

Type..... NA
 Frame Size..... NA
 Frame Color... NA
 Interior Frame Substrate.. NA

FRAMES - BRACKETS - MOUNTING

Type.....
 Height & Location.....

MANUFACTURER: Welch Architectural Signage 800-635-3506



June 9, 1998

Mr. P. Samuel Hoffses
Director - Building & Inspection Services
City of Portland
Portland City Hall
389 Congress Street
Portland, 04101

Re: Brighton Campus – Sign Permit Conditions - 121-C-009

Dear Mr. Hoffses:

On May 28, 1998, Maine Medical received a Building Inspection Permit from your office to erect signs at our Brighton Campus.

The permit was issued with the condition that structural installation procedures be issued to the Portland Building Inspections Office for review prior to the start of work.

Attached is a written description of the proposed method of attaching the new wall mounted exterior directory to the existing brick wall, as well as the method of installing the concrete base for the free-standing post and panel vehicle directory sign.

Please review this information and contact me immediately at 871-2013 if additional installation details are needed.

Maine Medical Center's goal is to install the new signs at the Brighton Campus on Friday, June 12.

Thank you for your prompt attention to this matter.

Very truly yours,

Daniel F. Doughty, AIA
Head Architect, Engineering Services

Attachment

C: Mike Swan
Nancy Innes

Installation Instructions: Maine Medical Center – Brighton Campus

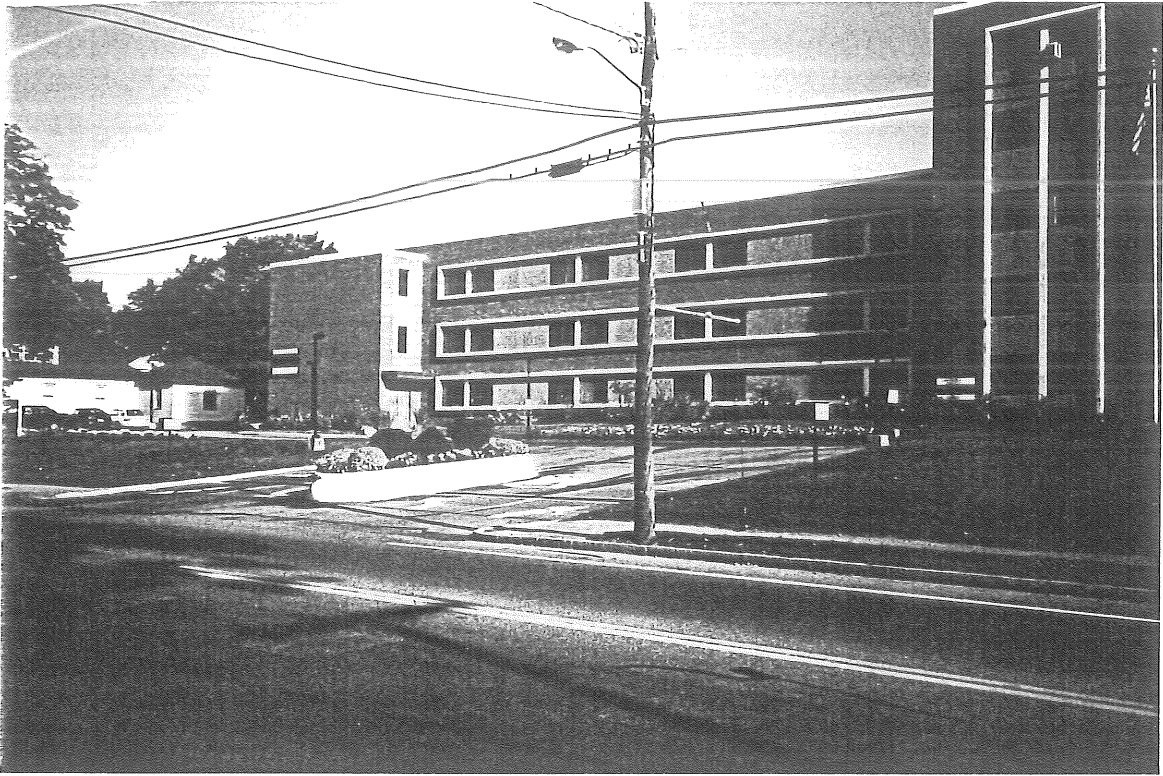
Exterior Directories:

Wall mounted Visuline 2400 Directory

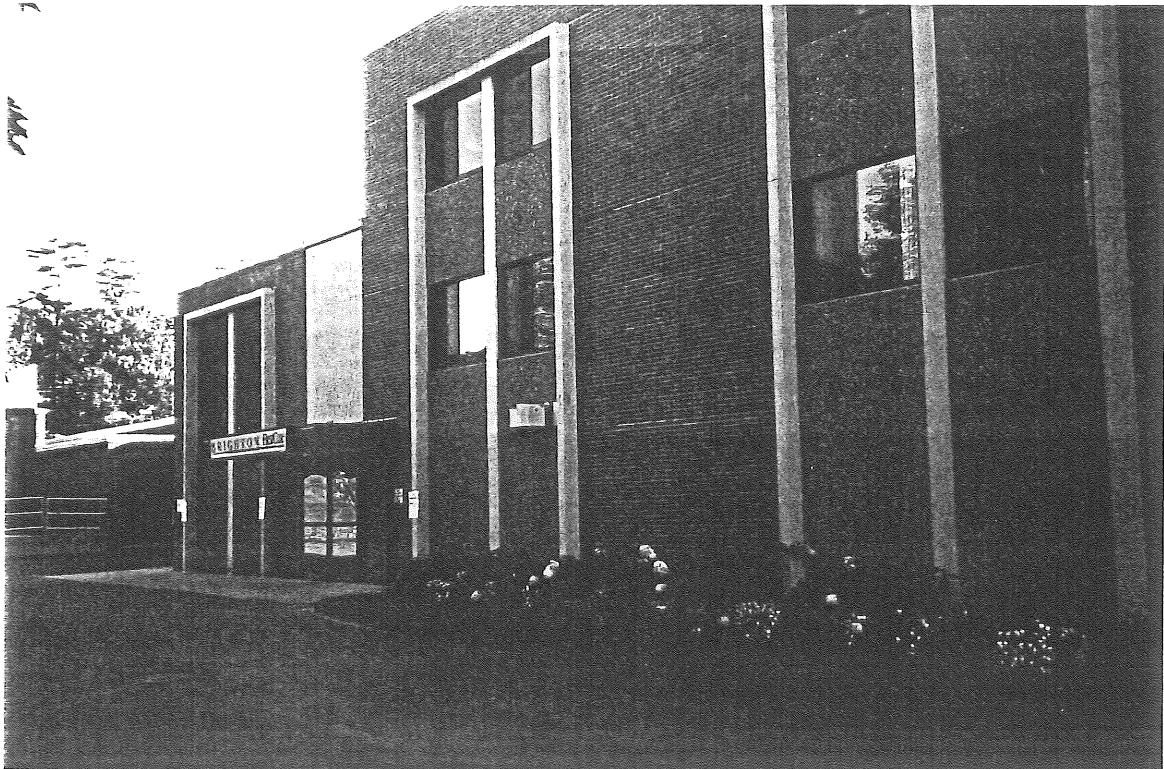
1. Determine location
2. Mark location for holes to be drilled
3. Drill holes (4-6)
4. Insert ¼" stainless steel anchors in hole, turn out to appropriate size ensuring that anchor is secure
5. Place directory in place
6. Screw ¼" stainless bolts through directory back plate and into anchor
7. Tighten to appropriate torque

Post & Panel Series 325 Sign Unit

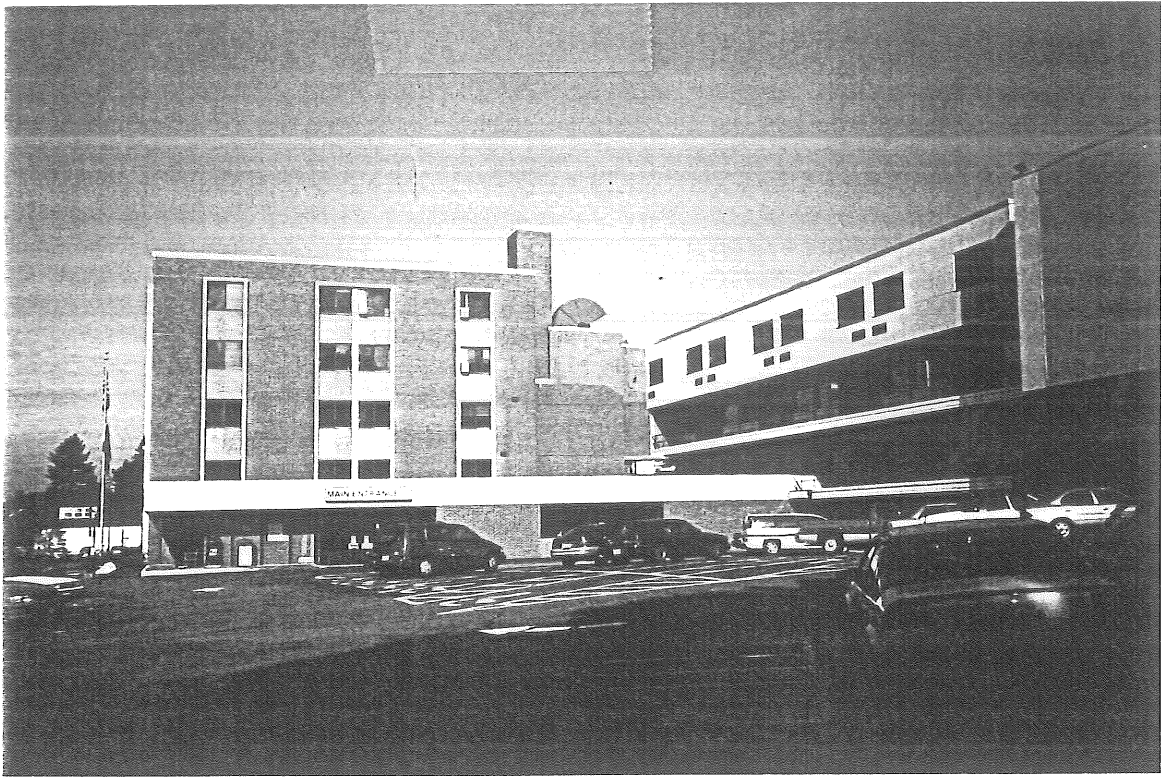
1. Determine location
2. Ensure that Digsafe has marked hole location as safe for excavation
3. Assemble sign
4. Paint the portion of the sign post that will be below grade with bituminous coating (to minimize oxidation)
5. Orient position of sign face to ensure sign is at proper angle for maximum view benefit
6. Dig 10" diameter holes with power auger to a depth of 42" – 48"
7. Put 2" of crushed rock in bottom of each hole
8. Insert 8" diameter sono tube, cut to appropriate length
9. Set sign in place, ensuring that it is both level and plumb
10. Pour Sakrete into hole, filling to within 4" of grade
11. Brace sign with 2" x 4"s and strapping to ensure stability while concrete is setting up.
12. When concrete has set up, remove braces, and backfill remainder of holes with soil (and sod if appropriate)



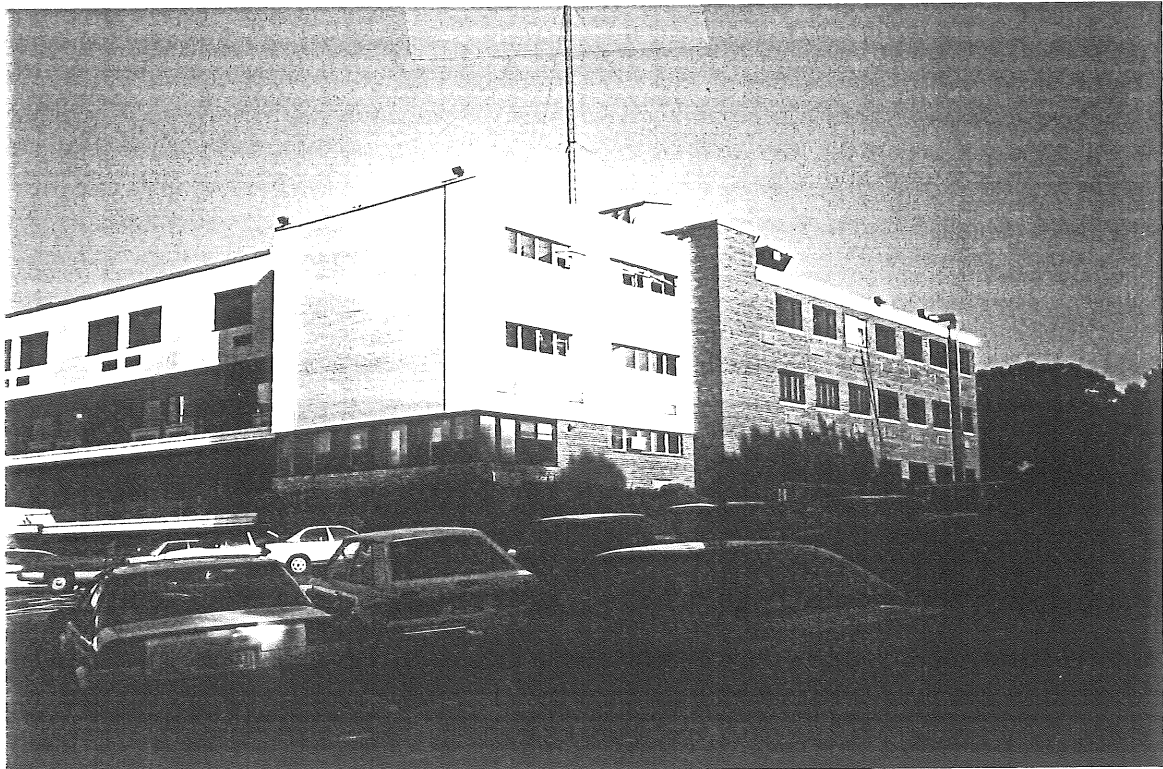
SOUTH SIDE - FROM BRIGHTON AVE.



WEST SIDE - FIRSTCARE ENTRANCE



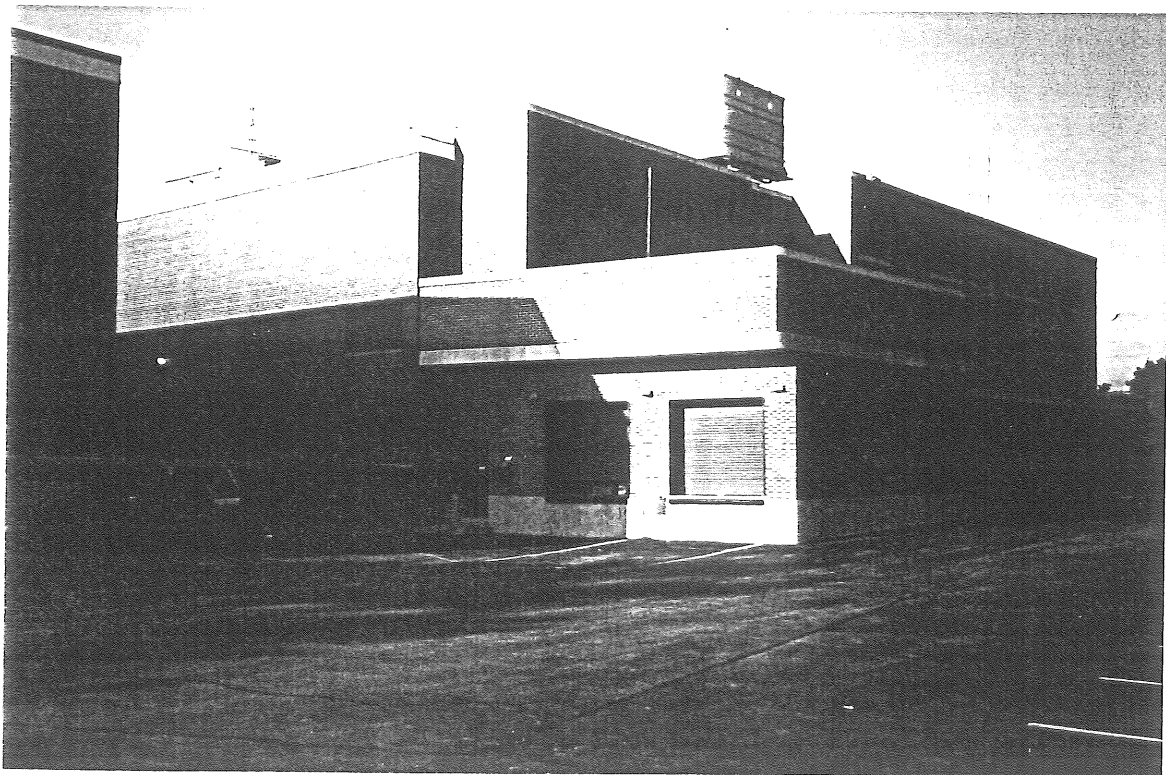
EAST SIDE- MAIN ENTRANCE



EAST WING



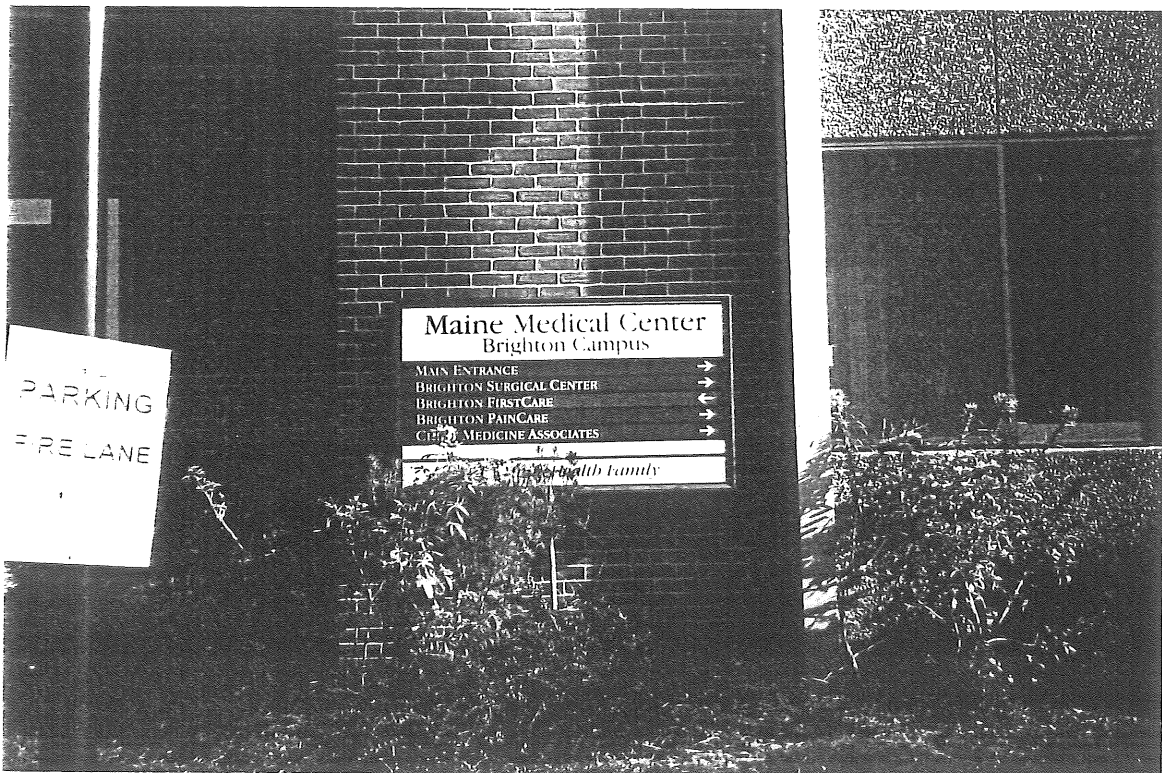
EAST SIDE



NORTH SIDE- LOADING DOCK



EXISTING SITE SIGN TO BE REFACED.



EXISTING SIGN TO BE REMOVED.

ACORD CERTIFICATE OF INSURANCE

ISSUE DATE (MM/DD/YY)

10/10/97

PRODUCER

Medical Mutual Ins. Co. of Maine
 One City Center
 PO Box 15275
 Portland, ME 04112-5275

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW

COMPANIES AFFORDING COVERAGE

- COMPANY LETTER **A** Medical Mutual Ins. Co. of Maine
- COMPANY LETTER **B**
- COMPANY LETTER **C**
- COMPANY LETTER **D**
- COMPANY LETTER **E**

INSURED

Maine Medical Center
 22 Bramhall Street
 Portland, ME 04102

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| CO LTR | TYPE OF INSURANCE | POLICY NUMBER | POLICY EFFECTIVE POLICY EXPIRATION | | ALL LIMITS IN THOUSANDS | |
|--------|------------------------------|---------------|------------------------------------|-----------------|-------------------------|-----------------------------|
| | | | DATE (MM/DD/YY) | DATE (MM/DD/YY) | EACH OCCURRENCE | AGGREGATE |
| | GENERAL LIABILITY | | | | | |
| X | COMMERCIAL GENERAL LIABILITY | | | | | \$ 4,000 |
| | CLAIMS MADE X OCCUR | | | | | \$ 4,000 |
| | OWNER'S & CONTRACTOR'S PROT. | CHL 1015 | 10/1/97 | 10/1/98 | | \$ 2,000 |
| | | | | | | \$ 2,000 |
| | | | | | | \$ |
| | | | | | | \$ |
| | AUTOMOBILE LIABILITY | | | | | |
| | ANY AUTO | | | | | \$ |
| | ALL OWNED AUTOS | | | | | \$ |
| | SCHEDULED AUTOS | | | | | \$ |
| | HIRED AUTOS | | | | | \$ |
| | NON-OWNED AUTOS | | | | | \$ |
| | GARAGE LIABILITY | | | | | \$ |
| | EXCESS LIABILITY | | | | | |
| | OTHER THAN UMBRELLA FORM | | | | | |
| | WORKER'S COMPENSATION | | | | | \$ (EACH ACCIDENT) |
| | AND | | | | | \$ (DISEASE--POLICY LIMIT) |
| | EMPLOYERS' LIABILITY | | | | | \$ (DISEASE--EACH EMPLOYEE) |
| | OTHER | | | | | |

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS General liability coverage is hereby afforded to the Insured for the followings three (3) exterior signs at Maine Medical Center's Brighton Campus: 1. The newly refaced Brighton Site Sign, (existing construction, aluminum framed, internal illuminated, with acrylic face and vinyl letters). 2. The new 60"x64" freestanding Vehicle Directory Sign, (aluminum frame and panel, with vinyl text). 3. The new 22"x37" internally illuminated Entrance Directory Sign located adjacent to the main entrance, (aluminum frame and panel, with vinyl text)

CERTIFICATE HOLDER

Mary Schmukel, Building Inspection Department
 City Hall
 398 Congress Street
 Portland, ME 04101

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30/10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

L. J. Ladd