



Administrative Authorization Application Portland, Maine

Planning and Urban Development Department, Planning Division

PROJECT NAME: PORTLAND COMMUNITY SQUASH

PROJECT ADDRESS: 66 NOYES STREET CHART/BLOCK/LOT: MAP 118, BLOCK E, LOTS 3 to 8 & 24-25

APPLICATION FEE: _____ (\$50.00)

PROJECT DESCRIPTION: (Please Attach Sketch/Plan of the Proposal/Development)

The project is a change of use from one type of public assembly (a synagogue) and a school/daycare to a different type of public assembly (community hall). Portland Community Squash will be using the existing synagogue building that was built in 1955. All renovations will be in the interior of the building and no changes or alterations will be made to the exterior of the building or the site. This application is provided as part of the application for a conditional use permit for the community hall. For more information regarding the prior use and proposed use, please refer to the conditional use application.

OWNER/APPLICANT

CONSULTANT/AGENT

Name: PORTLAND COMMUNITY SQUASH

Name: _____

Address: PO BOX 10412
PORTLAND, ME 04104

Address: _____

Work#: _____

Work#: _____

Cell# (617) 842-8023

Cell#: _____

Fax#: _____

Fax#: _____

Home #: _____

Home #: _____

Email: barrett@portlandcommunitysquash.com

E-mail: _____

Criteria for an Administrative Authorization:
(see section 14-523(4) on the next page)

Applicant's Assessment
Y(yes), N(no), N/A

- | | |
|---|-----------------|
| a) Is the proposal within existing structures? | _____ Y _____ |
| b) Are there any new buildings, additions, or demolitions? | _____ N _____ |
| c) Is the footprint increase less than 500 sq. ft.? | _____ N/A _____ |
| d) Are there any new curb cuts, driveways or parking areas? | _____ N _____ |
| e) Are the curbs and sidewalks in sound condition? | _____ Y _____ |
| f) Do the curbs and sidewalks comply with ADA? | _____ Y _____ |
| g) Is there any additional parking? | _____ N _____ |
| h) Is there an increase in traffic? | _____ N _____ |
| i) Are there any known stormwater problems? | _____ N _____ |
| j) Does sufficient property screening exist? | _____ Y _____ |
| k) Are there adequate utilities? | _____ Y _____ |
| l) Are there any zoning violations? | _____ N _____ |
| m) Is an emergency generator located to minimize noise? | _____ N/A _____ |
| n) Are there any noise, vibration, glare, fumes or other impacts? | _____ N _____ |

Signature of Applicant:

Date:

	7/11/16
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Mary Costigan, Authorized Agent



Jeff Levine, AICP, Director
 Planning & Urban Development Department

Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a **legal signature** per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no Site Plan or Historic Preservation Applications can be reviewed until payment of appropriate application fees are **paid in full** to the Inspections Office, City of Portland Maine by method noted below:

- Within 24-48 hours, once my complete application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.
- Within 24-48 hours, once my application and corresponding paperwork has been electronically delivered, I intend to hand-deliver a payment to **the Inspections Office**.
- I intend to deliver a payment method through the U.S. Postal Service mail once my application paperwork has been electronically delivered.


 Applicant Signature

7/11/16
 Date:

Mary Cashgan, Authorized Agent
 I have provided digital copies and sent them on:

7/11/16
 Date:

NOTE: All electronic paperwork must be delivered to buildinginspections@portlandmaine.gov or by physical means i.e. a thumb drive or CD to the Inspections Office, City Hall, 3rd Floor, Room 315.