



Jeff Levine, AICP, Director  
Planning & Urban Development Department

Tammy Munson, Director  
Inspections Division

## Demolition of a Structure Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

### One (1) complete application must include:

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Completion of the Demolition Call List  |
| <input checked="" type="checkbox"/> | Written notice to adjoining owners (copy of each)   |
| <input checked="" type="checkbox"/> | A photo(s) of the structure to be demolished  |
| <input checked="" type="checkbox"/> | A plot plan or site plan of the property  |
| <input type="checkbox"/> N/A        | Certification from an asbestos abatement company (if required)  |
| <input type="checkbox"/>            | Electronic files in PDF format are also required (separate PDFs-per document-and named appropriately) |

**Please submit all of the information outlined in this application checklist. If the application is incomplete, the application will be refused.**

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

**Permit Fee: \$30.00 for the first \$1000.00 construction cost, \$10.00 per additional \$1000.00 cost**

**This is not a Permit; you may not commence any work until the Permit is issued.**



# Demolition of a Structure Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>20 Noyes St</u>		
Total Square Footage of Proposed Structure <u>6000 Sq Ft</u>		Square Footage of Lot: <u>7000 Sq ft. (.1543 ACRES)</u>
Tax Assessor's Chart, Block & Lot: Chart#      Block#      Lot# <u>118              000 9001</u>	Owner Name: <u>GREG NISBET</u> Address: <u>124 Noyes St Portland ME</u> E-Mail:	Telephone: <u>207 754 9232</u>
Lessee Name: (If different than owner) <u>NONE</u> Address: <u>SAME AS OWNER</u> Phone: E-Mail:	Applicant Name: (If different than owner) <u>Benjamin Const</u> Address: <u>93 Lincoln St. So. Portland ME 04106</u> Phone: <u>207 712-2979</u> E-Mail: <u>BENJAMIN.DEMO55@YAHOO.COM</u>	Cost Of Work: \$ <u>38000</u>  Fee: \$ _____
Current legal use: (i.e. garage, warehouse) <u>VACANT</u>		
If vacant, what was the previous use? <u>WAS AN APPT</u>		
How long has it been vacant? <u>OCT 21 2014</u> <u>FILE</u>		
Project description: <u>TEAR DOWN TO CAPPED CELLAR</u>		
Contractor's name, address & telephone: <u>Benjamin Construction Company</u> <u>Basement &amp; Deck will Remain</u>		
Who should we contact when the permit is ready:		
Mailing address: <u>93 Lincoln St</u> <u>So Portland ME</u>		Telephone: <u>207 712 2979</u>
E Mail: <u>Be Benjamin Demo 55 @ Yahoo . Com.</u>		

Electronic files in pdf format are also required

**Please submit all of the information outlined in the Demolition call list. Failure to do so will result in the automatic denial of your permit.**

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: <u>Edward Begau</u>	Date: <u>Jan 22 2015</u>
---	--------------------------

This is not a permit; you may not commence ANY work until the permit is issued.



8023 11740

# Demolition Call List & Requirements

Site Address: 20-24 Noyes St

Owner: Areg Nesbit

Structure Type: wood

Contractor: Benjamin Cons

Utility Approvals	Number	Contact Name/Date
Central Maine Power	1-800-750-4000	<u>Removed</u>
Unitil <u>Cris Clark 252 3224</u>	1-207-541-2500	<u>Mark Allen</u>
Portland Water District	761-8310	<u>Sonyq Removed</u>
Dig Safe	1-888-344-7233	<u># 11740 Benjamin Cons</u> <u>2016 0302713</u>

After calling Dig Safe, you must wait 72 business hours before digging can begin.

DPW/ Traffic Division	874-8891	<u>Kevin Tomas</u>
DPW/ Sealed Drain Permit	874-8822	<u>NA</u>
Historic Preservation	874-8726	<u>Rob Wiener</u>
DEP - Environmental (Augusta)	287-2651	<u>NA</u>

## Additional Requirements

- 1) Written notice to adjoining owners
- 2) A photo of the structure(s) to be demolished
- 3) A plot plan or site plan of the property
- 4) Certification from an asbestos abatement company NA
- 5) Electronic files in pdf format are also required in addition to hard copy

Permit Fee: \$30.00 for the first \$1000.00 construction cost, \$10.00 per additional \$1000.00 cost

All construction and demolition debris generated in Portland must be delivered to Riverside Recycling Facility at 910 Riverside Street. Source separated salvage materials placed in specifically designated containers are exempt from this provision. For more information call @ 874-8467.

U.S. EPA Region 1 - No Phone call required. Just mail copy of State notification to:

Demo / Reno Clerk  
US EPA Region I (SEA)  
JFK Federal Building  
Boston, MA 02203

I have contacted all of the necessary companies/departments as indicated above and attached all required documentation.

Signed: Edward Bryant

Date: 1-14-15

For more information or to download this form and other permit applications visit the Inspections Division on our website at [www.portlandmaine.gov](http://www.portlandmaine.gov)