



PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life • www.portlandmaine.gov

*Greg Mitchell – Acting Director of Planning and Urban Development
Marge Schmuckal, Zoning Administrator*

February 14, 2012

Kenneth & Jessica Burnham
PO Box 34
Scarborough, ME 04070

Re: 85 Falmouth Street – 117 A010 – R-5 Residential Zone – Legalization of
Nonconforming Dwelling Units – Permit #07-0269

Dear Mr. & Mrs. Burnham,

You applied for a permit on March 16, 2007 to legalize two nonconforming dwelling units at your property at 85 Falmouth Street. Part of the application process is for a fire inspector and housing inspector to inspect the property to make sure that the building meets the life safety and housing codes. This inspection took place on March 30, 2007. The two inspectors came up with a list of conditions that needed to be addressed before the two nonconforming dwelling units could be legalized. There has not been an inspection since then.

Our office needs to know if you are still pursuing this legalization process for the two nonconforming dwelling units. If you are, then you need to call our office to let me know so we can schedule an inspection by housing and fire to see what still needs to be done to legalize the two units. You have thirty days from the date of the letter to notify us that you are still pursuing the application. If we do not hear from you within thirty days, the permit will expire, and you will have to remove the two nonconforming units to bring the property into compliance as eight dwelling units.

Please feel free to call me at 874-8709 if you have any questions.

Yours truly,

Ann B. Machado
Zoning Specialist
(207) 874-8709

Cc file