



Signage / Awning Permit Application

If you or the property owner owes real estate or personal property taxes or any other charges on any property within the City, payment arrangement MUST be made before permits are accepted.

Location/Address: 470 Forest Ave		
Tax Assessor's Chart/Block/Lot (CBL) Chart: _____ Block: _____ Lot: _____	OWNER Name/Address: Name: <u>First Maine prop</u> Address: <u>477 Congress St</u> <u>Portland ME 04101</u>	Telephone: <u>773-1998</u> E-Mail: <u>N/A</u>
LEASEE/BUYER Info (if Applicable) <u>Franklin American Mortgage Co</u> <u>501 Corporate Center Dr</u> <u>Franklin TN, 37067</u>	CONTRACTOR Name: <u>Burr Signs</u> Address: <u>40A Manson Libby Rd</u> <u>Scarborough, ME 04074</u> Phone: <u>846-7622</u> E-Mail: <u>mason@burrsigns.com</u>	Total S.F. signage \$ <u>108</u> (Sq Ft = ___ x \$2.00) SF + \$30 Fee: \$ 30 Historic (\$75): \$ 0 Awning Fee: \$ 0 TOTAL FEE: \$ 138
Awning Fee = Cost of Work: \$ _____ (\$30/first \$1000; \$10 each additional \$1000)		

Who should we contact when the permit is ready: Name: Burr Signs Phone: 846-7622
Address 40A Manson Libby rd, Scarborough ME 04074 E-Mail: mason@burrsigns.com

Tenant/allocated building space frontage (in feet): Length: 107ft Height: 40ft
Lot frontage (in feet): Dartmouth st- 154 ft & Forest Ave- 133ft Single Tenant or Multi-Tenant Lot: multi

Current Specific Use: Vacant
If vacant, what was prior use: Image Set
Proposed Use: Office space for Franklin American Mortgage Co.

Information on proposed sign(s)
Freestanding (e.g. pole) sign? YES NO Dimensions proposed: _____ Height from grade: _____
BLDG Wall Sign (attached to bldg.)? YES NO Dimensions proposed: 15ftx3ft and 3ftx3ft (Face Replacement)

Proposed Awning: YES NO If yes, is awning backlit? YES NO
Height of awning N/A Length of awning N/A Depth of awning N/A
Is there any communication, message, trademark or symbol on it? YES NO
If yes, total square footage of panels with communication, message, trademark or symbol on it: N/A sf

Information on existing and previously permitted signage:
Freestanding (e.g. pole) sign? YES NO Dimensions existing: _____ X _____ Height from grade: _____
BLDG Wall Sign (attached to bldg.)? YES NO Dimensions existing: 15ft X 36in 3ft x 3ft (Face Replacement on 14)
Awning? YES NO total sq ft of panels with communication on it: _____ sf

A site sketch and building sketch showing exactly where existing and proposed signage is located MUST be provided. Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: [Signature] Date: 10-28-13