

**Laurie Leader - RE: Example code analysis**

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**From:** "Mark D. Lee" <mlee@harriman.com>  
**To:** Laurie Leader <LRL@portlandmaine.gov>  
**Date:** 2/19/2015 3:35 PM  
**Subject:** RE: Example code analysis  
**CC:** "John A. Ellis" <jellis@harriman.com>

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Thank you Laurie for checking in on these items. Below is a summary of the occupancy load calculation. Let me know if there is anything further you need.

Utility/Accessory/Mechanical: 300 SF/Occupant

Mezzanine: (419 SF) = 2 occupants

Boiler Room: (2,458 SF) = 9 occupants

Storage Room (31 SF) = 1 occupant

IT Data Closet (31 SF) = 1 occupant

Office: 100 SF/Occupant

Boiler Operator Office (253 SF) = 3 occupants

Total Occupants: 16

**Mark D. Lee**, AIA, LEED AP  
HARRIMAN  
207.784.5100

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**From:** Laurie Leader [mailto:LRL@portlandmaine.gov]  
**Sent:** Friday, February 13, 2015 9:48 AM  
**To:** Mark D. Lee  
**Cc:** John A. Ellis  
**Subject:** Re: Example code analysis

Mark,

I just received confirmation that administrative authorization is not required. So once I receive and review your occupant load, I will be signing off. It takes generally 1 -2 business days to process the permit once I sign off.

Thanks,

Laurie

Laurie Leader  
Plan Review/Code Enforcement  
City of Portland, Maine  
Inspections Division  
389 Congress Street  
Portland, ME 04101

P: 207-874-8714

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To view building permit status go to <http://www.portlandmaine.gov/792/Permit-Status>

>>> "Mark D. Lee" <[mlee@harriman.com](mailto:mlee@harriman.com)> 2/12/2015 1:48 PM >>>

Thanks Laurie, I'll get that to you shortly.

Sent from my iPhone

On Feb 12, 2015, at 1:45 PM, Laurie Leader <[LRL@portlandmaine.gov](mailto:LRL@portlandmaine.gov)> wrote:

Mark,

Thanks for stopping in yesterday. Can you add your occupant load to the code analysis. Once I have that, I am just about ready to sign off on this. I am checking with planning to see if we need an administrative authorization as well. Hopefully I will know if an administrative authorization is required within the next day or so.

Thanks,

Laurie

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>>> "Mark D. Lee" <[mlee@harriman.com](mailto:mlee@harriman.com)> 2/3/2015 1:28 PM >>>

Thank you Laurie.

**Mark D. Lee**, AIA, LEED AP

HARRIMAN

207.784.5100

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**From:** Laurie Leader [<mailto:LRL@portlandmaine.gov>]

**Sent:** Tuesday, February 03, 2015 1:28 PM

**To:** Mark D. Lee

**Subject:** Example code analysis

Mark,

Attached is a copy of an example code analysis (3 pages) as we discussed.

Thanks,

Laurie

Laurie Leader

Plan Review/Code Enforcement

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Inspections Division

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