



UNIVERSITY OF
SOUTHERN MAINE
Facilities Management

April 4, 2013

Lt. Benjamin Wallace Jr.
Fire Prevention Officer
Portland Fire Department
380 Congress Street
Portland, Maine 04101

Subject: Plan of Action for Luther Bonney Hall Fire Alarm Upgrades
City of Portland Building Permit #201249721
96 Falmouth Street, University of Maine/Landry-French Construction

Lt. Wallace,

The University of Southern Maine (USM) was granted a Temporary Certificate of Occupancy on January 1, 2013 with limiting conditions as follows:

“This is a temporary certificate of occupancy and it expires on March 7, 2013, pending: The entire fire alarm system must pass inspection and be stickered; the building requires a wireless master box.”

USM and Norris, Inc. performed the necessary installation of the fire alarm wireless master box and the system has been inspected and stickered per the requirements of the conditions of the temporary certificate of occupancy. The Portland Fire Department was notified of this via an email from Wendy Chase (USM) dated March 3, 2013. Additional email correspondence from you indicated an additional temporary certificate of occupancy will be granted to allow USM to prepare a plan of action for upgrades to the current system that will be completed by a stated time later this year. Once the plan of action has been established, Portland Fire Department will grant USM the full occupancy permit for the above mentioned project.

USM has subsequently secured funding and contracted WBRC Architects-Engineers to complete the full design of the fire alarm system upgrades to Luther Bonney Hall to meet current city regulations and NFPA 72 as requested.

The anticipated design and construction dates are as follows:

- 4/8/13 - Start Design/Field Work
- 5/10/13 - Contract Documents Available for Bidders
- 6/7/13 - Construction Start
- 8/28/13 - Construction Substantial Completion

USM is requesting that the Portland Fire Department and the City of Portland grant the final occupancy permit based on the above mention dates for completing the fire alarm system upgrades to Luther Bonney Hall. Please contact me if additional information is required in completing this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adam L. Thibodeau', written in a cursive style.

Adam L. Thibodeau, LEED AP
Director of Engineering and Architectural Services
University of Southern Maine

Cc: Project File
Don McPherson (City of Portland)