

Inspection Services  
Michael J. Nugent  
Manager

Department of Urban Development  
Joseph E. Gray, Jr.  
Director



## CITY OF PORTLAND

Michael Kaplan  
Kaplan 47 LLC  
49 Ocean Avenue  
Portland, Maine 04103-5722

October 29, 1999

RE: 371-373 Forest Avenue  
CBL: 112-B-017

Dear Mr. Kaplan,

Pursuant to our meeting the following is a clarification of the 10/26/99 letter sent by Mike Collins.

- 1) Prior to 11/24/99 you will submit a copy of the estimate for the electrical work as specified in the onsite meeting, from the electrician that you have chosen. Also, there will be a written plan of correction with specific dates that the work will be completed.
- 2) On or during the week of 11/28/99, you will meet with myself, Mike Collins and CMP to discuss the implementation of the plan of correction.
- 3) No occupancy of the vacant 1<sup>st</sup> floor left commercial unit will occur until such time as new meter enclosures are installed and the wiring and subpanel for that unit are in compliance with the 1996 N.E.C.
- 4) The remaining units will be upgraded in conformity with the plan of correction, referenced above.
- 5) Any conditions that not known to the City at this time or are found to be a threat to the health and safety of the inhabitants or their guests may cause the City to amend this position and require more expeditious compliance.

Please contact this office if you have any questions or concerns.

Sincerely,

Mike Nugent  
Manager of Inspection Services

Cc: Mike Nugent, ISM  
Lt. McDougall, PFD  
Sam Hoffses, CBI  
Ken Clark, AMC Electric